



**APRIL 22, 2024 - 7:00 PM**

**AGENDA  
BUILDINGS AND GROUNDS  
PURSUANT TO RESOLUTION NO. 08-100, RULES I, II, AND III**

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**I. COMMUNICATIONS**

1. Corrections and refunds approved by the Director of Real Property Tax Office as authorized under Resolutions 23-592
2. Corrections and refunds approved by the Director of Real Property Tax Office as authorized under Resolutions 23-592 and 23-593

**II. RESOLUTIONS, MOTIONS, AND NOTICES**

1. Resolution declaring certain County-owned property surplus
2. Resolution authorizing Correction to 2024 County & Town Tax bill for Time Warner Cable of Syracuse, New York on behalf of the Chemung County Office of Real Property Tax Services (500.00-20-1, Town of Southport)
3. Resolution authorizing Purchase Agreement with Clark Equipment d/b/a Bobcat on behalf of the Chemung County Department of Buildings and Grounds
4. Resolution renewing agreement with Art's Exterminating on behalf of the Chemung County Department of Buildings and Grounds
5. Resolution authorizing agreement with LaBella Associates on behalf of the Chemung County Department of Buildings and Grounds (Park Station Dam Maintenance and Repairs Project)
6. Resolution authorizing advertisement for bids for A.D.A. approved ramp and path for the Chemung County Senior Center on behalf of the Chemung County Department of Buildings and Grounds

**III. OLD BUSINESS**

**IV. NEW BUSINESS**

1. Presentation- Mark Watts, President of the Chemung County Agricultural Association- NYS grant opportunity for the fairgrounds

**V. ADJOURNMENT**



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Corrections and refunds approved by the Director of Real Property Tax Office as authorized under Resolutions 23-592

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Notifying the Legislature of tax bills that were corrected under Resolution 23-592.

### **CREATION:**

Date/Time:	Department:
3/22/2024 2:16:22 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
3/22/2024 2:20 PM	Approved	County Executive	
4/9/2024 9:53 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<input type="checkbox"/> <a href="#">Corrections_Letter_(1).pdf</a>	Corrections Letter	Cover Memo
<input type="checkbox"/> <a href="#">Corrections_and_Refunds_Report_24.pdf</a>	Corrections and Refunds Report	Cover Memo

STAMP\_ITEMNUMB

*Chemung County  
Real Property Tax Office  
P. O. Box 588  
210 Lake Street  
Elmira, New York 14902-0588*

*Theresa R. Murdock  
Director  
607-737-2990  
[tmurdock@co.chemung.ny.us](mailto:tmurdock@co.chemung.ny.us)*

March 8, 2024

Mr. John Burin, Chairman  
Buildings & Grounds Committee  
P.O. Box 588  
Elmira, NY 14902

Dear Mr. Burin:

Chemung County Legislative Resolution 23-592, authorizes the Director of Real Property Tax Services to process corrections to the tax roll, under the Real Property Tax Law Section 554, for any correction not to exceed the sum of \$2,500.

Resolution 23-593 authorizes the Director of Real Property Tax Services to process refunds to the tax roll under the Real Property Tax law Section 556, for any corrections not to exceed the sum of \$2,500.

Therefore, pursuant to these resolutions, I have attached a report of the corrections that I have processed for the month of March 2024.

If you have any questions or concerns regarding this correction, please give me a call and I will be happy to discuss them with you.

Sincerely,

*Theresa R. Murdock*

Theresa R. Murdock, CCD  
Director  
County of Chemung  
Real Property Tax Office

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Corrections and Refunds Report

Date	Municipality	Owner	Tax Map #	Action	Prior tax Amount	Corrected Amount	Difference	Reason
3/8/2024	City of Elmira	Pedano, Mary	99.15-7-50	New Tax Bill	\$1,062.03	\$335.15	\$726.88	Adjustment in Sewer Relevy amt



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Corrections and refunds approved by the Director of Real Property Tax Office as authorized under Resolutions 23-592 and 23-593

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Attached is a list of refunds and corrections to the 2024 County & Town tax bills under \$2,500 as authorized by Resolutions 23-592 and 23-593.



### **CREATION:**

Date/Time:	Department:
3/29/2024 8:39:46 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
3/29/2024 8:52 AM	Approved	County Executive	
4/9/2024 9:33 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">March_2024_Correction_Letter.pdf</a>	2024 Correction Letter	Cover Memo
 <a href="#">March_2024_Corrections_List.pdf</a>	2024 Corrections List	Cover Memo

STAMP\_ITEMNUMB

*Chemung County  
Real Property Tax Office  
P. O. Box 588  
210 Lake Street  
Elmira, New York 14902-0588*

*Theresa R. Murdock  
Director  
607-737-2990  
[tmurdock@co.chemung.ny.us](mailto:tmurdock@co.chemung.ny.us)*

March 29, 2024

Mr. John Burin, Chairman  
Buildings & Grounds Committee  
P.O. Box 588  
Elmira, NY 14902

Dear Mr. Burin:

Chemung County Legislative Resolution 23-592, authorizes the Director of Real Property Tax Services to process corrections to the tax roll, under the Real Property Tax Law Section 554, for any correction not to exceed the sum of \$2,500.

Resolution 23-593 authorizes the Director of Real Property Tax Services to process refunds to the tax roll under the Real Property Tax Law Section 556, for any corrections not to exceed the sum of \$2,500.

Therefore, pursuant to these resolutions, I have attached a report of the corrections that I have processed for the month of March 2024.

If you have any questions or concerns regarding this correction, please give me a call and I will be happy to discuss them with you.

Sincerely,

*Theresa R. Murdock*

Theresa R. Murdock, CCD  
Director  
County of Chemung  
Real Property Tax Office

STAMP\_ITEMNUMB

Corrections and Refunds Report

Date	Municipality	Owner	Tax Map #	Action	Prior tax Amount	Corrected Amount	Difference	Reason
3/18/2024	Horseheads	Chemung County	49.03-3-6.172	Taxes Expunged	\$7.42	\$0.00	-\$7.42	Parcel was ROW
3/18/2024	Horseheads	Chemung County	49.03-3-6.42	Taxes Expunged	\$2.19	0.00	-2.19	Parcel was ROW
3/18/2024	Horseheads	Chemung County	49.03-2-38.1	Taxes Expunged	\$62.75	\$0.00	-62.75	Parcel was ROW
3/18/2024	Horseheads	Chemung County	49.03-2-37.2	Taxes Expunged	\$32.47	\$0.00	-\$32.47	Parcel was ROW
3/18/2024	Horseheads	Chemung County	49.03-2-36	Taxes Expunged	\$0.36	\$0.00	-0.36	Parcel was ROW
3/18/2024	Horseheads	Wendilyn Westervelt	42.00-1-10.114	New Tax Bill	355.52	\$138.93	-216.59	School Relevy on Wrong parcel
3/19/2024	T/Elmira	Norfolk Southern	600.00-1-3	Refund	\$538.87	\$285.95	-\$252.92	Incorrect Railroad Ceiling Used
3/5/2024	Horseheads	Bomack Contractors	48.03-1-2.622	New Tax Bill	\$1,726.40	1287.37	-\$439.03	Incorrect parcel for water relevy

STAMP\_ITEMNUMB



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution declaring certain County-owned property surplus

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

To approve disposition of excess, obsolete or broken Chemung County assets by means that are most beneficial to the County which could be sale, recycling, transfer, scrap or landfill.

(Legislature previously received the surplus listing sent forward for Apr 8th meeting and has created an agenda item already for the May meeting. Therefore, it may be easiest to just forward the attached combined "Apr & May" surplus listing which includes both Apr and May items.)



### **CREATION:**

Date/Time:	Department:
4/4/2024 4:05:06 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
4/5/2024 8:45 AM	Approved	County Executive	
4/11/2024 2:59 PM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">SURPLUS_ASSET_LIST_FOR_LEGISLATURE_APPROVAL_COMBINED_APR_8_MAY_13_2024_(9).pdf</a>	Surplus Asset List for Legislature Combine Apr 8 May 13 2024	Cover Memo
 <a href="#">SURPLUS_ASSET_LIST_FOR_LEGISLATURE_APPROVAL_May_13_2024_(6).pdf</a>	Surplus Asset List for Legislature Approval 5 13 2024	Cover Memo

STAMP\_ITEMNUMB

## SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL

Department Lookup	Asset ID	Asset Description	Model Number
AIRPORT	NONE	LINCOLN WELDER	UNK
AIRPORT	836638	WOODS BATWING 15 FT MOWER	MC315-6
AIRPORT	14620	2006 KAWASAKI MULE ATV	RTV
AIRPORT	2050587U712430	CUB CADET TRACTOR	680
AIRPORT	W01518E006601	JOHN DEERE BATWING 15 FT MOWER	1518
AIRPORT	NONE	LAWN CART	10
AIRPORT	WOE1517E004126	JOHN DEERE BATWING 15 FT MOWER	1517
AIRPORT	100404506	LAWN VACUUM	KD512HC
AIRPORT	TC0777C030017	JOHN DEERE 777 MOWER	777
BLDGS AND GRDS	NONE	OLD MILITARY TRAILER W/GENERATOR	UNK
BLDGS AND GRDS	NONE	BROKEN PUSH MOWER	JOHN DEERE
BLDGS AND GRDS	NONE	2 BROKEN PUSH MOWERS	HONDA
BLDGS AND GRDS	NONE	4 ROLLS USED 3 FT CHAIN LINK FENCE	NONE
BLDGS AND GRDS	NONE	SMALL LOT OF BLOCK & BRICKS	UNK
BLDGS AND GRDS	711000036	Steiner 420 Onan Tractor Mower	420
BLDGS AND GRDS	NONE	OLD MILITARY GENERATOR	UNK
BLDGS AND GRDS	1FTBF2B62GEC25120	2016 FORD F250 PICKUP	F250
COUNTY CLERK	02923	BROKEN OFFICE CHAIR	UNK
DATA PROCESSING	NONE	COMPUTER MONITOR	LA2205WG
DATA PROCESSING	NONE	COMPUTER MONITOR	LA2205WG
DATA PROCESSING	NONE	COMPUTER MONITOR	1908FPC
DATA PROCESSING	NONE	COMPUTER MONITOR	LA2205WG
DATA PROCESSING	NONE	COMPUTER MONITOR	LA2306X
DATA PROCESSING	NONE	NETWORK SWITCH	3560
DATA PROCESSING	NONE	COMPUTER MONITOR	LAW2205WG
DATA PROCESSING	NONE	COMPUTER MONITOR	2009WT
DATA PROCESSING	NONE	COMPUTER MONITOR	LA2306X
DATA PROCESSING	NONE	COMPUTER MONITOR	LA2205WG
DATA PROCESSING	NONE	NETWORK COMPONENT	2901
DATA PROCESSING	NONE	NETWORK SWITCH	3850
DATA PROCESSING	16217	NETWORK SWITCH	3850
DATA PROCESSING	NONE	NETWORK COMPONENT	5570
DATA PROCESSING	NONE	COMPUTER MONITOR	1708FPT
DATA PROCESSING	NONE	COMPUTER MONITOR	1905FPT
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
DATA PROCESSING	15672	NETWORK SWITCH	3750
DATA PROCESSING	16258	NETWORK SWITCH	3850
DATA PROCESSING	16242	NETWORK SWITCH	3850
DATA PROCESSING	NONE	NETWORK SWITCH	3850
DATA PROCESSING	NONE	NETWORK SWITCH	3850
DATA PROCESSING	16250	NETWORK SWITCH	3850
DATA PROCESSING	NONE	NETWORK SWITCH	3850
DATA PROCESSING	16236	NETWORK SWITCH	3850
DATA PROCESSING	16213	NETWORK SWITCH	3850

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## SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL

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STAMP ITEMNUMB

## SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL

Department Lookup	Asset ID	Asset Description	Model Number
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
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DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
DATA PROCESSING	15364	NOTEBOOK COMPUTER	COMPAQ 8510P
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	TABLET COMPUTER	SURFACE PRO 8
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
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DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
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DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	NOTEBOOK COMPUTER	LATITUDE D630
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
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Department Lookup	Asset ID	Asset Description	Model Number
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DATA PROCESSING	NONE	OLD VOIP PHONE	CP8961
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	OLD VOIP PHONE	CP8945
EMERGENCY MGT	NONE	DESKTOP COMPUTER	800 G3
HEALTH DEPARTMENT	1099330	SMALL SCANNER	UNK
HEALTH DEPARTMENT	1085133	DESKTOP PRINTER	UNK
HEALTH DEPARTMENT	NONE	OLD BREAST PUMP	SYMPHONY
HEALTH DEPARTMENT	NONE	OLD BREAST PUMP	SYMPHONY
HEALTH DEPARTMENT	NONE	OLD BREAST PUMP	SYMPHONY
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HEALTH DEPARTMENT	NONE	OLD BREAST PUMP	SYMPHONY
HEALTH DEPARTMENT	NONE	OLD BREAST PUMP	SYMPHONY
PLANNING	13775	PORTABLE BUS LIFT	UNK
PLANNING	13776	PORTABLE BUS LIFT	UNK
PUBLIC WORKS	565179	WOOD GRINDER	4600 XL
PUBLIC WORKS	NONE	GROUND WOOD CHIPS - 9,000 CU YDS	N/A
PUBLIC WORKS	2FZHZCV84AM45093	2004 STERLING PLOW TRUCK	PLOW CHECK
PUBLIC WORKS	1GNDT33S392132766	2009 CHEVY TRAILBLAZER	TRAILBLAZER
SHERIFF	13903	OLD LASER PRINTER	3030
SHERIFF	1GNFK13079R259297	2009 TAHOE PATROL VEHICLE	TAHOE
SHERIFF	1GNSK2E09DR353482	2013 TAHOE PATROL VEHICLE	TAHOE
SHERIFF	1GNSKDEC0KR385224	2019 TAHOE PATROL VEHICLE	TAHOE
SHERIFF	6G3NS5U2XEL986574	2014 CAPRICE PATROL VEHICLE	CAPRICE
SHERIFF	1GNSKFEC2JR159194	2018 TAHOE PATROL VEHICLE	TAHOE

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SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL			
Department Lookup	Asset ID	Asset Description	Model Number

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STAMP ITEMNUMB

## SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL

Department Lookup	Asset ID	Asset Description	Model Number
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DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
DATA PROCESSING	NONE	TABLET COMPUTER	SURFACE PRO 8

STAMP ITEMNUMB

SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL			
Department Lookup	Asset ID	Asset Description	Model Number

DATA PROCESSING	NONE	NOTEBOOK COMPUTER	LATITUDE D630
DATA PROCESSING	15364	NOTEBOOK COMPUTER	COMPAQ 8510P
DATA PROCESSING	NONE	OLD VOIP PHONE	CP6945
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SHERIFF	1GNSKFEC2JR159194	2018 TAHOE PATROL VEHICLE	TAHOE
SHERIFF	6G3NS5U2XEL986574	2014 CAPRICE PATROL VEHICLE	CAPRICE
SHERIFF	1GNSKDEC0KR385224	2019 TAHOE PATROL VEHICLE	TAHOE
SHERIFF	1GNFK13079R259297	2009 TAHOE PATROL VEHICLE	TAHOE
SHERIFF	1GNSK2E09DR353482	2013 TAHOE PATROL VEHICLE	TAHOE

STAMP\_ITEMNUMB



CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing Correction to 2024 County & Town Tax bill for Time Warner Cable of Syracuse, New York on behalf of the Chemung County Office of Real Property Tax Services (500.00-20-1,Town of Southport)

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The difference in the adjusted tax bill is \$3,291.32., This amount exceeds the amount of \$2,500 allowing the Director of Real Property Tax Office under Resolution 23-592.

**CREATION:**

Date/Time:	Department:
3/22/2024 2:22:36 PM	County Executive

**APPROVALS:**

Date/Time:	Approval:	Department:	
3/22/2024 2:26 PM	Approved	County Executive	
4/9/2024 9:46 AM	Approved	Legislature Chairman	

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">Time_Wamer_Spt_corr.pdf</a>	Time Warner Spt Corr	Cover Memo

STAMP\_ITEMNUMB

**Chemung County Real Property Tax Service Agency**  
**210 Lake Street**  
**P.O. Box 588**  
**Elmira, NY 14902**

Theresa R. Murdock  
Director  
(607)737-2989  
tmurdock@co.chemung.ny.us

February 6, 2024

Mr. John Burin, Chairman  
Chemung County Legislature  
Building & Grounds Committee  
PO Box 588  
Elmira, NY 14902-0588

Dear Mr. Burin:

Please be advised that an application for a correction to the 2024 County and Town tax roll has been filed in accordance with Section 554 of the Real Property Tax Law (RPTL) for parcel 500.00-20-1, owned by Time Warner of Syracuse New York, in the Town of Southport.

The assessor failed to change the assessment to the 2023 Special Franchise as provided by the State of New York, Office of Real Property Tax Services. An assessment of special franchise property which exceeds the final assessment as made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the ORPTS adjusted by the final State equalization rate established by ORPTS for the assessment roll upon which that value appears constitutes an unlawful entry as defined by RPTL Section 550 (7) (e), and should be corrected for the 2024 County and Town tax roll as follows:

			<u>2024</u>		<u>Corrected</u>	<u>Difference</u>
Assessed Value:			2,010,998		1,709,348	301,650
	Taxable Value	Tax Rates	Tax Bill	Taxable Value	Tax Bill	
County	2,010,998	5.653829	11369.84	1,709,348	9,664.36	1,705.48
Comm College	2,010,998	0.710182	1428.17	1,709,348	1,213.95	214.22
Library District	2,010,998	0.794157	1597.05	1,709,348	1,357.49	239.56
Town of Southport	2,010,998	2.036548	4095.49	1,709,348	3,481.17	614.32
Southport Fire FD361	1,508,249	1.477497	2228.43	1,282,011	1,894.17	334.26
Webb Mills Fire FD363	201,100	2.120004	426.33	170,935	362.38	63.95
Pine City Fire FD364	301,650	1.413922	426.51	256,402	362.53	63.98
Southport Light LD361	1,789,788	0.206908	370.32	1,521,320	314.77	55.55
Total Due			21,942.14		18,650.82	3,291.32

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Mr. John Burin  
Correction to Tax Roll  
February 6, 2024

Based upon my investigation, it is my recommendation that the application be approved and the property owner be issued a new tax bill in the amount of \$18,650.82. Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Theresa R. Murdock". The signature is fluid and cursive, with a large initial 'T' and 'M'.

Theresa R. Murdock  
Director  
Chemung County Real Property Tax Office Real Property Tax Office

cc David Reger, Assessor, Town of Southport  
✓ Carrie Renko, Town Clerk/Tax Collector, Town of Southport  
Katlyn Colombani-Ruiz, Treasurer, Chemung County



Department of Taxation and Finance  
Office of Real Property Tax Services

# Application for Corrected Tax Roll

RP-554  
(12/19)

RECEIVED FEB 06 2024

## Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Time Warner of Syracuse			
Mailing address of owners (number and street or PO box) 7820 Crescent Executive Drive		Location of property (street address) Town of Southport	
City, village, or post office Charlotte	State NC	ZIP code 28217	City, town, or village Southport
Daytime contact number		Evening contact number	State NY
Account number (as appears on tax bill)		ZIP code 14904	
Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 500.00-20-1		Amount of taxes currently billed	
Reasons for requesting a correction to tax roll: The assessor failed to update the yearly assessed value of the special franchise as per the NYS Office of Real Property Tax before Taxable Status Date. The correct assessment as per NYS is \$1,709,348.			

I hereby request a correction of tax levied by Town of Southport for the year(s) 2023-2024.  
(County, city, village, etc.)

Signature of applicant [Signature] Date 1/8/24

## Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>2/6/24</u>	Period of warrant for collection of taxes <u>1/1/2024</u>
Last day for collection of taxes without interest <u>1/31/2024</u>	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>[Signature]</u>	Date <u>2/6/2024</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of Southport who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

## Part 3 – For use by the tax levying body or official designated by resolution \_\_\_\_\_ : (insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☐

Amount of taxes currently billed	Corrected tax
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): \_\_\_\_\_

Signature of chief executive officer, or official designated by resolution	Date
--	------

## Instructions

### General information

#### Where to send

Submit two copies of this application to the County Director of Real Property Tax Services (in Nassau and Tompkins Counties, submit to Chief Assessing Officer).

#### When to send

Submit the application only **before** the collection warrant expires.

#### Wholly exempt parcel

Attach statement signed by assessor or majority of board of assessors substantiating that assessor obtained proof that parcel should have been granted tax exempt status on tax roll.

### Payment requirements

You may pay without interest and penalties **only if**:

- the application was filed with the County Director on or before the last day that taxes may be paid without interest (see *Date application received in Part 2*); and
- you pay the corrected tax within eight days of the date on which the notice of approval is mailed to the applicant (see Part 3).

If either of these conditions is not satisfied, interest, penalties, or both must be paid on the corrected tax.

---

### For use by Collecting Officer:

Order from tax levying body received on \_\_\_\_\_  
Date

Corrected tax due	Date tax roll corrected
Interest and penalties (if applicable)	Date tax bill corrected
Total corrected tax due	Date application and order added to tax roll
Date payment received	

Signature of collecting officer	Date
---------------------------------	------

TAX MAP PARCEL NUMBER	PROPERTY LOCATION & CLASS	ASSESSMENT	EXEMPTION CODE	TAXABLE VALUE	TAX AMOUNT
CURRENT OWNERS NAME	SCHOOL DISTRICT	LAND	TAX DESCRIPTION		
CURRENT OWNERS ADDRESS	PARCEL SIZE/GRID COORD	TOTAL	SPECIAL DISTRICTS		
500.00-20-1	Special Franchise			500.00-20-1	
Time Warner Cable	869 Television		** County of Chemung	ACCT F4787000	BILL365102
Attn: Tax Department	Elmira Csd	070400	Community College	2010,998	11,369.84
PO Box 7467		2010,998	Library District	2010,998	1,428.17
Charlotte, NC 28241-7467	BANK 901	2365,880	Town of Southport	2010,998	1,597.05
	FULL MARKET VALUE		FD361 Southpt fire dept	2010,998	4,095.49
			FD363 Webb Mills fire dept	1508,249 TO	2,228.43
			FD364 Pine City fire dept	201,100 TO	426.31
			LD361 Southpt light dist 50	301,650 TO	426.51
			TOTAL TAX	1789,788 TO	370.32
			DATE #1	21,942.14**	
			AMT DUE	01/31/24	
				21,942.14	
500.00-22-1	Special Franchise			500.00-22-1	
Empire Long Distance Corp	866 Telephone		** County of Chemung	ACCT F4789000	BILL365103
34 Main St	Elmira Csd	070400	Community College	131,866	745.55
Plattsburgh, NY 14873	BANK 901	131,866	Library District	131,866	93.65
	FULL MARKET VALUE	155,136	Town of Southport	131,866	104.72
			FD361 Southpt fire dept	131,866	268.55
			FD362 Golden Glow fire dpt	100,218 TO	148.07
			FD363 Webb Mills fire dept	2,637 TO	4.68
			FD364 Pine City fire dept	14,505 TO	30.75
			LD361 Southpt light dist 50	14,505 TO	20.51
			TOTAL TAX	110,767 TO	22.92
			DATE #1	1,439.40**	
			AMT DUE	01/31/24	
				1,439.40	
500.00-24-1	27 Fair St			500.00-24-1	
First Light Fiber	866 Telephone		** County of Chemung	ACCT F47910000	BILL365104
27 Fair St	Elmira Csd	070400	Community College	37,051	209.48
Norway, NY 04268		37,051	Library District	37,051	26.31
	FULL MARKET VALUE	43,589	Town of Southport	37,051	29.42
			FD361 Southpt fire dept	37,051	75.46
			FD362 Golden Glow fire dpt	28,159 TO	41.60
			FD363 Webb Mills fire dept	741 TO	1.32
			FD364 Pine City fire dept	4,076 TO	8.64
			LD361 Southpt light dist 50	4,076 TO	5.76
			TOTAL TAX	31,123 TO	6.44
			DATE #1	404.43**	
			AMT DUE	01/31/24	
				404.43	



STATE OF NEW YORK  
DEPARTMENT OF TAXATION AND FINANCE  
OFFICE OF REAL PROPERTY TAX SERVICES  
WA Harriman State Campus  
Albany, N Y 12227  
(518) 474-5711

RP31  
Dated  
June 14, 2023

**CERTIFICATE OF FINAL SPECIAL FRANCHISE FULL VALUE**

For city and town assessment roll to be filed in 2023

Town of Southport, Chemung County - 073600

The State Office of Real Property Tax Services has determined the final special franchise full values for the following special franchise companies at the amounts shown below. The full values were determined in accordance with Article 6 of the Real Property Tax Law and Part 8197 of Title 20 of the Official Compilation of Codes, Rules and Regulations of the State of New York. The full values include both the value of the tangible property situated in, upon, under or above public streets, highways, waters and other public places and the value of the franchise, right, authority or permission to occupy such public streets, highways, waters and public places.

Town of Southport, Chemung County	Full Value Number	Final Full Value
Corning Nat. Gas Corporation 330 W William Street Corning, NY 14830-0058	111900-0736	\$2,687,799
New York State Electric & Gas One City Center, Avangrid Management 5th floor Portland, ME 04101	131600-0736	\$6,650,470
Verizon New York Inc. P.O. Box 521807 Longwood, FL 32752	631900-0736	\$637,122
Empire Long Distance 34 Main Street Prattsburgh, NY 14873	638000-0736	\$131,866
First Light Fiber 27 Fair Street Norway, ME 04268	701390-0736	\$37,051
Time Warner of Syracuse 7820 Crescent Executive Drive Charlotte, NC 28217	950630-0736	\$2,010,998
Grand Total		\$12,155,306

Timothy J. Maher  
Director of Real Property Tax Services

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00.00-20-1

ime Warner Cable  
pecial Franchise

073600 Southport  
Roll Year: 2024 Curr Yr  
Land Size:

Active  
Television

R/S:5  
School: Elmira Csd  
Land AV:  
Total AV: 1,709,348

- Parcel 00.00-20-1
  - History
  - Assessment
    - Spec Dist(s)**
  - Description
  - Owner(s)
  - Images
  - Gis

Total 5 Special Districts : To open, click the appropriate row (Right Click to Add)

Code	Primary Units	2nd Units	Pct	Init Yr	Type
FD361	.00	.00	75.0000		
FD363	.00	.00	10.0000		
FD364	.00	.00	15.0000		
LD361	.00	.00	89.0000		
SW361	.00	.00	.0000		

Special District: FD361 Southpt fire dept

Type:

Primary Units: .00

Value:

Secondary Units: .00

Move Tax: .00

Percent: 75.0000

Init Yr:

Taxable: 1,282,011



CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing Purchase Agreement with Clark Equipment d/b/a Bobcat on behalf of the Chemung County Department of Buildings and Grounds

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings and Grounds is requesting permission to purchase an AT450 Bobcat Articulating Tractor using NYS OGS Contract PC69396 Heavy Equipment Group 40625 award 22792 through Clark Equipment DBA Bobcat at a price not to exceed \$24,260.90, pricing includes a trade, all documentation for trade has been sent to Central Stores for Legislative approval process.

Vendor/Provider Clark Equipment Company dba  
Bobcat Company

Term		Total Amount	\$24,260.90	Prior Amount
Local Share	100%	State Share	0	Federal Share 0
Project Budgeted?	Yes	Funds are in Account #	10-7110-7110-50202	

**CREATION:**

Date/Time:	Department:
3/22/2024 11:58:02 AM	County Executive

**APPROVALS:**

Date/Time:	Approval:	Department:	
3/22/2024 12:01 PM	Approved	County Executive	
4/9/2024 9:30 AM	Approved	Legislature Chairman	

**ATTACHMENTS:**

Name:	Description:	Type:
<input type="checkbox"/> <a href="#">Quote.pdf</a>	Quote	Cover Memo
<input type="checkbox"/> <a href="#">Piggyback_checklist.pdf</a>	Piggyback checklist	Cover Memo

STAMP\_ITEMNUMB



Product Quotation  
Quotation Number: **GR365123**  
Quote Sent Date: **Feb 26, 2024**  
Expiration Date: **Mar 27, 2024**

Prepared By  
**Gregg Radford**  
Phone:  
Email: [gregg@upstateequipment.com](mailto:gregg@upstateequipment.com)

Customer  
**Chemung county Building and Grounds**  
217 madison  
elmira, NY, 14901  
Phone: .

Contact  
**Angie Cavaluzzi**  
Phone: .  
Email: [acavaluzzi@chemungcountyny.gov](mailto:acavaluzzi@chemungcountyny.gov)

Dealer  
**Bobcat of the Twin Tiers, a Division of  
Upstate Equipment, Horseheads, NY**

Item Name	Item Number	Quantity	Price Each	Total
<b>AT450 Bobcat Articulating Tractor</b>	M6001	1	25,710.20	25,710.20
<b>Standard Equipment:</b>				
Tire			Hydraulic (on the fly adjustments)	
Field Trac / 22x12-10 (All Terrain)			Hitch	
Transaxles			Front - Steiner Quick-Hitch System	
(2) Peerless 2600 dual-range			Rear - Standard 2" receiver hitch	
Brakes			Frame	
Single, mechanical disc			Oscillating	
F/R Hand control and Foot Pedal Control			Articulating	
Weight Transfer			Additional Features	
			Parking Break	
			Dual LED headlights and Taillights	
			High-Back bucket seat	
			Storage compartment	
			Cup Holder	
			Front and rear Skid Plates	
			ROPS Bar	
			12 Volt outlet, 15 amp	
			Battery disconnect	
			(4) 50lb weights	
			Warranty - 2 Years	
<b>32.5 HP Kubota - Gas</b>	M6001-R01-C02	1	0.00	0.00
Included: 32.5 HP Kubota WG972 gas, Liquid-cooled, 962 cc				
<b>Weight Kit - WB201</b>	75-71204	1	550.70	550.70
Total for AT450 Bobcat Articulating Tractor				<b>26,260.90</b>
Quote Total - USD				26,260.90
Discount				
Trade				-2,000.00
Sales total before Taxes				24,260.90
Taxes				0.00
<b>Quote Total - USD</b>				<b>24,260.90</b>

Notes:

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REMIT TO ADDRESS: CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY PO BOX 74007382  
CHICAGO, IL 60674 NYS OGS- Contract #PC69396 - Group 40625, Award PGB-22792 Sourcewell Contract #040319-CEC

<b>Customer Acceptance:</b>		
Quotation Number: GR365123	Purchase Order: _____	
<b>Authorized Signature:</b>		
Print: _____	Sign: _____	
Date: _____	Email: _____	Tax Exempt: Y <input type="checkbox"/> / N <input type="checkbox"/>

CHEMUNG COUNTY – CITY OF ELMIRA PURCHASING DEPARTMENT  
PIGGYBACK CHECKLIST

ISSUING COUNTY: \_\_\_\_\_ NYS OGS Contracts \_\_\_\_\_

BID NUMBER & TITLE: \_\_\_\_\_ PC69396 Heavy Equipment Group 40625 award 22792 \_\_\_\_\_

VENDOR NAME: \_\_\_\_\_ Clark Equipment dba Bobcat \_\_\_\_\_

COUNTY BID#: PGB- \_\_\_\_\_ 2638 \_\_\_\_\_

REQUESTING DEPT.: \_\_\_\_\_ B&G \_\_\_\_\_

EXPLANATION

- ☐ RESOLUTION \_\_\_\_\_ NYS OGS \_\_\_\_\_
- ☐ BID DOCUMENT \_\_\_\_\_ Yes \_\_\_\_\_
- ☐ BID TAB \_\_\_\_\_ online \_\_\_\_\_
- ☐ SOLICITATION \_\_\_\_\_ NYS OGS \_\_\_\_\_
- ☐ PIGGYBACK LANGUAGE \_\_\_\_\_ Yes \_\_\_\_\_
- ☐ METHOD OF AWARD \_\_\_\_\_ Best Value \_\_\_\_\_
- ☐ SIGNED FORMS \_\_\_\_\_ NA \_\_\_\_\_
- ☐ CONTRACT TERM \_\_\_\_\_ 5/20/2021-5/31/2024 \_\_\_\_\_
- ☐ IS THIS BEST VALUE \_\_\_\_\_ Yes \_\_\_\_\_
- ☐ LOCAL VENDOR AVAILABLE \_\_\_\_\_ There is a local Bobcat Dealer \_\_\_\_\_

  
Signature

Jackie Crowley  
Buyer Name

  
Signature

Tricia Wise  
Director of Purchasing Name

STAMP\_ITEMNUMB



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution renewing agreement with Art's Exterminating on behalf of the Chemung County Department of Buildings and Grounds

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings & Grounds is requesting permission to utilize third year of three additional one-year option to renew contract with Art's Exterminating for Exterminating services at various Chemung County Buildings.

Original resolution 21-411, 1st 1-year renewal 22-324, 2nd 1-year renewal 23-243

Vendor/Provider Arts Exterminating

Term	7/1/24-6/30/25	Total Amount	\$12,500 for scheduled services, excluding per hour	Prior Amount
------	----------------	--------------	---	--------------

Local Share	100%	State Share	Federal Share
Project Budgeted?	Yes	Funds are in Account #	

### CREATION:

Date/Time:	Department:
4/9/2024 6:43:18 AM	County Executive

### APPROVALS:

Date/Time:	Approval:	Department:	
4/9/2024 6:46 AM	Approved	County Executive	
4/9/2024 9:49 AM	Approved	Legislature Chairman	

### ATTACHMENTS:

STAMP\_ITEMNUMB

Name:	Description:	Type:
 <a href="#">Art_s.pdf</a>	Contract renewal Art's	Cover Memo

**COUNTY OF CHEMUNG**  
**Department of Buildings and Grounds**

217 Madison Avenue  
Elmira, New York 14901



Donald Bishop  
Superintendent

**Phone:** 607-737-2833  
**FAX:** 607-737-2848

**CONTRACT RENEWAL REQUEST FORM**

**TO:** Art's Exterminating  
Attn: Thomas Webster

**FROM:** Angela Cavaluzzi, Administrative Assistant

**RE:** Contract Renewal for **Exterminating Services for Various Chemung County Buildings**  
Original Legislative Resolution #21-411

**Date:** March 13, 2024

The term of the above contract ends on 6/30/24. The contract can be renewed for three additional one-year terms, under the same terms and conditions, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the third additional one-year term to the contract and return this form to Chemung County Buildings & Grounds, 217 Madison Avenue, Elmira, NY 14901 **no later than March 29, 2024.**

**We want to renew the contract for one (1) additional year, ending on June 30, 2023, under the original terms and conditions, contingent upon approval by the Chemung County Legislature.**

Thomas D Webster  
Typed/Printed name and Title of Person Preparing this Form

Thomas D. Webster  
Signature of Person Preparing Form

3/18/24  
Date

**We do not want to renew the contract**

\_\_\_\_\_  
Typed/Printed name and Title of Person Preparing this Form

\_\_\_\_\_  
Signature of Person Preparing Form

\_\_\_\_\_  
Date



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with LaBella Associates on behalf of the Chemung County Department of Buildings and Grounds (Park Station Dam Maintenance and Repairs Project)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings & Grounds would like permission to enter into an agreement with LaBella Associates for Professional Engineering Services for the Parks Station Dam Maintenance and Repairs project not to exceed \$18,350.00

Vendor/Provider LaBella Associates

Term	5/15/24-12/31/25	Total Amount	\$18,350.00	Prior Amount	0
Local Share	0	State Share	0	Federal Share	100%
Project Budgeted?	Yes	Funds are in Account #			

### CREATION:

Date/Time:	Department:
4/9/2024 11:38:26 AM	County Executive

### APPROVALS:

Date/Time:	Approval:	Department:	
4/9/2024 1:40 PM	Approved	County Executive	
4/11/2024 3:00 PM	Approved	Legislature Chairman	

### ATTACHMENTS:

Name:	Description:	Type:
 <a href="#">P2402609_Park_Station_Hydraulic_Slide_Gate_Replacement_(1).pdf</a>	Park Station Hydraulic Slide Gate Replacement	Cover Memo

STAMP\_ITEMNUMB



April 8, 2024

Don Bishop  
Chemung County  
217 Madison Ave.  
Elmira, NY 14902

**RE: Proposal for Park Station – Hydraulic Slide Gate Replacements  
LaBella Associates Proposal No. P2402609**

Dear Don:

LaBella Associates is pleased to present this proposal for the Park Station Hydraulic Slide Gate Replacement Project.

### PROJECT UNDERSTING

---

The Park Station reservoir, located in the Town of Erin, Chemung County, NY, has a submerged slide gate assembly, used to drain the reservoir. The gate is operated hydraulically from a remote location on the dam. The hydraulic control lines, used to operate the slide gate are redundant. One pair of the lines are not operational. The County has employed an underwater inspection firm (BIDCO Marine Group, Inc.) and performed an underwater inspection of the equipment. LaBella was provided a copy of the Inspection Report for reference and basis of scope.

The gate assembly and controls need repair. The County has asked for a proposal to implement the recommendations from the inspection report. Labella's roll is to develop the scope for an engineering bid package, capturing the requirements and recommendations outlined in the Inspection Report.

### SCOPE OF SERVICES

---

Based on the Slide Gate Inspection Report, LaBella's understanding of the work is anticipated to be:

- Develop plans showing the general location of the slide gate and the surrounding infrastructure.
- Provide general details, schematics and supporting information for the replacement of the hydraulic cylinder, flexible and rigid hydraulic tubing, valves, pilot valves and work requirements.
- Issue basic specifications and construction notes to provide the bidders with a basic understanding of the project and minimum requirements.
- Develop an Opinion of Probable Construction Costs, (OPCC) for the project.
- Review the developed plans with NYSDEC Dam Safety to determine if based on the planned repairs an Article 15 permit is required. Note, Part 608.3 of NYS Department of Environmental Conservation Law requires a permit for repair to a dam.
- If required after consultation with NYSDEC Dam Safety, submit an Article 15 Joint Permit for repairs to the dam (additional fee to the lump sum fee reported in subsequent section.



- Perform construction administration activities including respond to questions, receive and review submittals, receive contractor redlines and issue record drawings.
- Attend a maximum of 3 construction meetings.

## ASSUMPTIONS AND EXCLUSIONS

---

- The work area is submerged and not acceptable. Existing conditions have not been verified by Labella and are the interpretation of the information provided in the Inspection Report.
  - The design for the system components will be general in nature with the Contractor providing a design build package for the project.
  - Environmental Engineering services are not included.
  - Commissioning Services are not included.
  - Permits, development of safety protocols and field oversight is not included.
  - Our fee is based upon proceeding with the scope outlined in the BIDCO Marine Group, Inc. report dated December 19, 2023. If the permitting process requires a change in this approach, we reserve the capacity to revise our scope of services and request a change order for additional fee if required.
- 

## FEE

---

Our fee request for stated scope is \$14,350 lump sum for labor and expenses. An additional \$4,000 lump sum for labor and expenses is required if NYSDEC requires an Article 15 Joint Permit for the proposed repairs.

Don, we thank you for the opportunity to work with you on this project. If you have any questions, please do not hesitate to call.

Respectfully submitted,  
**LaBella Associates**

Craig Davis  
Project Manager



CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing advertisement for bids for A.D.A. approved ramp and path for the Chemung County Senior Center on behalf of the Chemung County Department of Buildings and Grounds

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings & Grounds is seeking authorization to advertise for bids for the Chemung County Senior Center new accessible ramp and path.



**CREATION:**

Date/Time:	Department:
4/12/2024 12:29:33 PM	County Executive

**APPROVALS:**

Date/Time:	Approval:	Department:	
4/12/2024 12:31 PM	Approved	County Executive	
4/17/2024 8:30 AM	Approved	Legislature Chairman	

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">Emails.pdf</a>	emails	Cover Memo
 <a href="#">Resolution_23-599.pdf</a>	Resolution #23-599	Cover Memo

STAMP\_ITEMNUMB

## **Cavaluzzi, Angela**

---

**From:** Wise, Tricia  
**Sent:** Friday, April 12, 2024 10:03 AM  
**To:** Cavaluzzi, Angela; Bishop, Don  
**Subject:** FW: Capital Fund - New Projects Res 23-538

Angie – these are not ARPA funded projects. Since these projects were not approved in the budget I will need a copy of the approved resolution providing authorization to go out to bid.

Thank you,  
Tricia

**From:** Fogarty, Matthew <mfogarty@chemungcountyny.gov>  
**Sent:** Friday, April 12, 2024 9:58 AM  
**To:** Wise, Tricia <twise@chemungcountyny.gov>  
**Subject:** RE: Capital Fund - New Projects Res 23-538

You are correct Tricia, those are NOT ARP-funded projects.

**Matthew N Fogarty**  
Deputy Director, Budget & Research  
Chemung County, NY  
203 Lake St, Hazlett Bldg  
Elmira, NY 14902

**From:** Wise, Tricia <twise@chemungcountyny.gov>  
**Sent:** Friday, April 12, 2024 9:57 AM  
**To:** Fogarty, Matthew <mfogarty@chemungcountyny.gov>  
**Subject:** FW: Capital Fund - New Projects Res 23-538

Good morning, Matt –

The report you provided to me on approved ARPA projects I believe does not include the projects below. Can you please confirm that these have been approved and if possible, send me an updated report.

Thank you,  
Tricia

a./Senior Center Sidewalk Construction - \$75,000.00 C2320  
b./Town of Van Etten Broadband Buildout - \$250,000.00 C2321  
c./150 Lake St Renovation project - \$175,000.00 C2322

**From:** Cavaluzzi, Angela <acavaluzzi@chemungcountyny.gov>  
**Sent:** Friday, April 12, 2024 9:43 AM

**To:** Wise, Tricia <[twise@chemungcountyny.gov](mailto:twise@chemungcountyny.gov)>  
**Subject:** FW: Capital Fund - New Projects Res 23-538

Hi Tricia,

Here is the email showing the project codes, let me know if you need anything else.

Angie

**From:** Tompkins, Karen <[kmtompkins@chemungcountyny.gov](mailto:kmtompkins@chemungcountyny.gov)>  
**Sent:** Tuesday, October 31, 2023 1:34 PM  
**To:** Fogarty, Matthew <[mfogarty@chemungcountyny.gov](mailto:mfogarty@chemungcountyny.gov)>; Archambeault, Rejean <[rarchambeault@chemungcountyny.gov](mailto:rarchambeault@chemungcountyny.gov)>  
**Cc:** Colombani-Ruiz, Katlyn <[kcolombani-ruiz@chemungcountyny.gov](mailto:kcolombani-ruiz@chemungcountyny.gov)>; Bishop, Don <[dbishop@chemungcountyny.gov](mailto:dbishop@chemungcountyny.gov)>; Cavaluzzi, Angela <[acavaluzzi@chemungcountyny.gov](mailto:acavaluzzi@chemungcountyny.gov)>  
**Subject:** RE: Capital Fund - New Projects Res 23-538

All,  
I have entered the below projects and budgets in NW as requested. Please note the project codes below.

Karen

**From:** Furman, Jennifer <[jfurman@chemungcountyny.gov](mailto:jfurman@chemungcountyny.gov)>  
**Sent:** Tuesday, October 31, 2023 9:50 AM  
**To:** Tompkins, Karen <[kmtompkins@chemungcountyny.gov](mailto:kmtompkins@chemungcountyny.gov)>; Fogarty, Matthew <[mfogarty@chemungcountyny.gov](mailto:mfogarty@chemungcountyny.gov)>; Archambeault, Rejean <[rarchambeault@chemungcountyny.gov](mailto:rarchambeault@chemungcountyny.gov)>  
**Cc:** Colombani-Ruiz, Katlyn <[kcolombani-ruiz@chemungcountyny.gov](mailto:kcolombani-ruiz@chemungcountyny.gov)>; Bishop, Don <[dbishop@chemungcountyny.gov](mailto:dbishop@chemungcountyny.gov)>; Cavaluzzi, Angela <[acavaluzzi@chemungcountyny.gov](mailto:acavaluzzi@chemungcountyny.gov)>; Moss, Christopher <[cmoss@chemungcountyny.gov](mailto:cmoss@chemungcountyny.gov)>  
**Subject:** Capital Fund - New Projects Res 23-538

Karen/Matt/Rejean;

This email is to provide guidance on Res 23-538 and related transactions based on a discussion this morning with Angie Cavaluzzi.

First, Resolution 23-538 (BA#0076) approved the transfer of \$500,000.00 from the General Fund to the Capital Fund for 3 specific projects as follows:

- a./Senior Center Sidewalk Construction - \$75,000.00 C2320
- b./Town of Van Etten Broadband Buildout - \$250,000.00 C2321
- c./150 Lake St Renovation project - \$175,000.00 C2322

There are several related accounting actions required at this point as follow:

1. Karen – Can you please set up new projects in Capital Fund/NW Project Module for these projects with new “C” project codes. Please add to excel worksheet and in NW and add project budgets as indicated.
2. Rejean – Can you please make sure a Journal entry in processed and posted to actually transfer the \$500,000.00 to the respective projects (after the projects are set up). The entry will be:

DR 10-9552-50913 Transfer to Capital - \$500,000.00  
CR 10-391-40 Due to Capital  
DR 40-391-10 Due from Capital  
CR 40-0000-45000 Interfund Transfer In - \$75,000.00 C.xxxx  
CR 40-0000-45000 Interfund Transfer In - \$250,000.00 C.xxxx

CR 40-0000-45000 Interfund Transfer In - \$175,000.00 C.xxxx

3. Matt – Angie informs me that there is \$5,000.00 spent of ARP for 150 Lake St. that is actually a “reimbursable” expense from NYS Courts. We can not charge to ARP for anything that is reimbursable, therefore we will need a reclassification entry to move the \$5,000.00 amount already charged from ARP to the new project/project code that Karen is going to set up using the \$175,000.00. Rejean or someone from the Treasurers Office can help you with the reclass.
4. All - For 150 Lake St Bldg there are multiple funding sources and funds in play with this project. For the most part, I would like to try to keep all Bldg Upgrade and Renovation costs in the Capital Fund using either the ARP or the new “C” Code that Karen is setting up for anything that is not ARP funds. For anything that has already been charged to B&G operating accounts using the 45.5009.00 code, just leave those alone for now. Going forward, let’s use the ARP and C codes please until ARP funds and the new \$150,000.00 added in Oct are spent. For Bldg operation costs (utilities, electric), those will be paid from B&G operating and using 45-5009.01 as project code.

Please work together as needed on the above actions. Any questions, concerns or other recommendations, please let me know asap so we don’t get to far down the road here.

Jennifer Furman  
Deputy County Executive  
Chemung County, NY  
(607) 737-2996  
[jfurman@chemungcountyny.gov](mailto:jfurman@chemungcountyny.gov)

**RESOLUTION NO. 23-599**

**RESOLUTION AUTHORIZING AGREEMENT WITH HUNT ENGINEERS, ARCHITECTS,  
LAND SURVEYORS & LANDSCAPE ARCHITECTS, DPC ON BEHALF OF THE  
CHEMUNG COUNTY DEPARTMENT OF BUILDINGS AND GROUNDS  
(AE Services for accessible path/ramp – Senior Center)**

**By: Burin**

**Seconded by: McCarthy**

**WHEREAS, the Chemung County Superintendent of Buildings and Grounds has requested approval of a professional services agreement with the Hunt Engineers, Architects, Land Surveyors & Landscape Architects, DPC ("Hunt") for architectural and engineering services for the design of a new accessible ramp and path at the Chemung County Senior Center during the period November 13, 2023 through December 31, 2024 at a cost not to exceed \$12,450; and**

**WHEREAS, the County Executive and the Buildings and Grounds Committee have recommended that the Chemung County Legislature approve the agreement, now, therefore, be it**

**RESOLVED, that the County Executive is hereby authorized and directed to execute a professional services agreement with Hunt for architectural and engineering services for the design of a new accessible ramp and path at the Chemung County Senior Center during the period November 13, 2023 through December 31, 2024 at a cost not to exceed \$12,450; and**

**RESOLVED, that the terms and conditions of the agreement shall be subject to the review and approval of the County Attorney; and, be it further**

**RESOLVED, that the agreement shall not be renewed, the term thereof extended, or the agreement amended without the express consent by Resolution of this Legislature.**

***Ayes: Morse, Saglibene, Sweet, Donovan, Palmer, Pickering, Burin, Chalk, Stermer, McCarthy, Drake, Smith, Strange, Margeson (Chairman) (14); Excused: Brennan (1)***

STATE OF NEW YORK)  
COUNTY OF CHEMUNG) SS:

THIS IS TO CERTIFY, that I, the undersigned Clerk of the Chemung County Legislature, have compared the foregoing copy of resolution with the original resolution now on file in my office, and which was passed by the Chemung County Legislature on the 11th day of December, 2023, a majority of all the members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Chemung County Legislature this 12th day of December 2023.

\_\_\_\_\_  
Cynthia G. Kalweit  
Cynthia G. Kalweit, Clerk  
Chemung County Legislature

RESOLUTION NO. 23-599

BACKGROUND INFORMATION

Requested by: Superintendent of Buildings and Grounds

Purpose: to authorize agreement

Authority: Section 203 of Chemung County Charter

Funds involved: \$12,450

Approved by: Buildings and Grounds Committee, November 27, 2023

STAMP\_ITEMNUMB

## **AGREEMENTS**

- 23-530 **Resolution authorizing agreement with Loomacres Wildlife Management Inc. on behalf of the Elmira Corning Regional Airport**
- 23-531 **Resolution authorizing agreement with New York Unified Court System on behalf of the Chemung County Department of Buildings and Grounds**
- 23-532 **Resolution authorizing agreement with GST BOCES on behalf of the Chemung County Sheriff (CRO & SPO Services)**
- 23-533 **Resolution authorizing agreement with z.Radar, LLC on behalf of the Chemung County Nursing Facility**
- 23-534 **Resolution renewing agreement with USI Insurance Services, LLC on behalf of the Chemung County Nursing Facility**
- 23-535 **Resolution authorizing agreement with New York State Department of Transportation on behalf of the Chemung County Department of Public Works (B4NY PIN 6755.69 CR03 over Baker Creek Culvert Replacement)**
- 23-536 **Resolution authorizing agreement with Microsoft, Inc. on behalf of the Chemung County Department of Information Technology**
- 23-537 **Resolution extending agreement with SRF Consulting Group, Inc. on behalf of the Chemung County Planning Department**

## **TREASURER AND REAL PROPERTY**

- 23-538 **Resolution authorizing transfers and appropriations by the County Executive**

## **BONDING**

## **ADVERTISING FOR/AWARDING BIDS**

- 23-539 **Resolution awarding bid to Cummins Sales & Service on behalf of the Chemung County Department of Buildings and Grounds (RFB-2529 - Generator Service and Equipment Inspection)**
- 23-540 **Resolution amending Purchase Agreement with Tracey Road Equipment on behalf of the Chemung County Department of Public Works (increase award amount unit #48)**
- 23-541 **Resolution amending Purchase Agreement with Tracey Road Equipment on behalf of the Chemung County Department of Public Works (increase award amount - Unit #54)**
- 23-542 **Resolution authorizing Purchase Agreement with The Albany Auto Group on behalf of the Chemung County Planning Department and Elmira Chemung Transportation Council**

## **PERSONNEL**

- 23-543 **Resolution establishing new health insurance rates effective January 1, 2024 for Chemung County employees; retirees; participating municipalities; and districts**
- 23-544 **Resolution amending the Staffing Plan for the Chemung County Department of Social Services and Mental Hygiene**
- 23-545 **Resolution creating full-time Assistant District Attorney position on behalf**

RESOLVED, that the terms and conditions of that agreement to be subject to the review and approval of the County Attorney; and, be it further

RESOLVED, that the agreement shall not be renewed, the term thereof extended, or the agreement amended without the express consent by Resolution of this Legislature.

*Ayes: Morse, Sweet, Brennan, Donovan, Pickering, Burin Chalk, Stermer, McCarthy, Smith, Strange, Margeson (Chairman) (12); Opposed: None (0); Excused: Saglibene, Palmer, Drake (3)*

#### TREASURER AND REAL PROPERTY

#### 23-538 Resolution authorizing transfers and appropriations by the County Executive

By: Margeson

Seconded by: Sweet

RESOLVED, that the County Treasurer is hereby authorized and directed to transfer the following designated amounts, and to create the following revenue and appropriation accounts with the following amount, to wit:

##### Appropriations:

Inc. Rev. Acct. 56 5610 5610 50422 103 FA Federal Grants	\$64,161.00
Inc. App. Acct. 56 5610 5610 44000 Advertising Promotions	\$64,161.00
Inc. Rev. Acct. 10 0000 0 45001 Appropriated Fund Balance	\$2,000,000.00
Inc. Rev. Acct. 20 0000 0 42810 Contributions from General Fund	\$2,000,000.00
Inc. App. Acct. 10 9522 0 50900 Transfer to Highway	\$2,000,000.00
Inc. App. Acct. 20 5010 5010 50443 Recipient Expense	\$2,000,000.00
Inc. Rev. Acct. 10 0000 0 45001 Appropriated Fund Balance	\$500,000.00
Inc. Rev. Acct. 40 0000 0 45000 Inter-Fund Transfer	\$500,000.00
Inc. App. Acct. 10 9552 0 50913 Transfer to Capital Projects	\$500,000.00
Inc. App. Acct. 40 9552 0 51997 Gen. Gov't Support	\$500,000.00

*Ayes: Morse, Sweet, Brennan, Donovan, Pickering, Burin Chalk, Stermer, McCarthy, Smith, Strange, Margeson (Chairman) (12); Opposed: None (0); Excused: Saglibene, Palmer, Drake (3)*

#### BONDING

#### ADVERTISING FOR/AWARDING BIDS

#### 23-539 Resolution awarding bid to Cummins Sales & Service on behalf of the Chemung County Department of Buildings and Grounds (RFB-2529 - Generator Service and Equipment Inspection)

By: Burin

Seconded by: Pickering



CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Presentation- Mark Watts, President of the Chemung County Agricultural Association- NYS grant opportunity for the fairgrounds

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

**CREATION:**

Date/Time:	Department:
4/2/2024 4:12:29 PM	

**APPROVALS:**

Date/Time:	Approval:	Department:	
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**ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">legislature_pp_-_With_Sponsors.pdf</a>	Presentation	Presentation

STAMP\_ITEMNUMB

# 2024 Chemung County Fair Reimagined

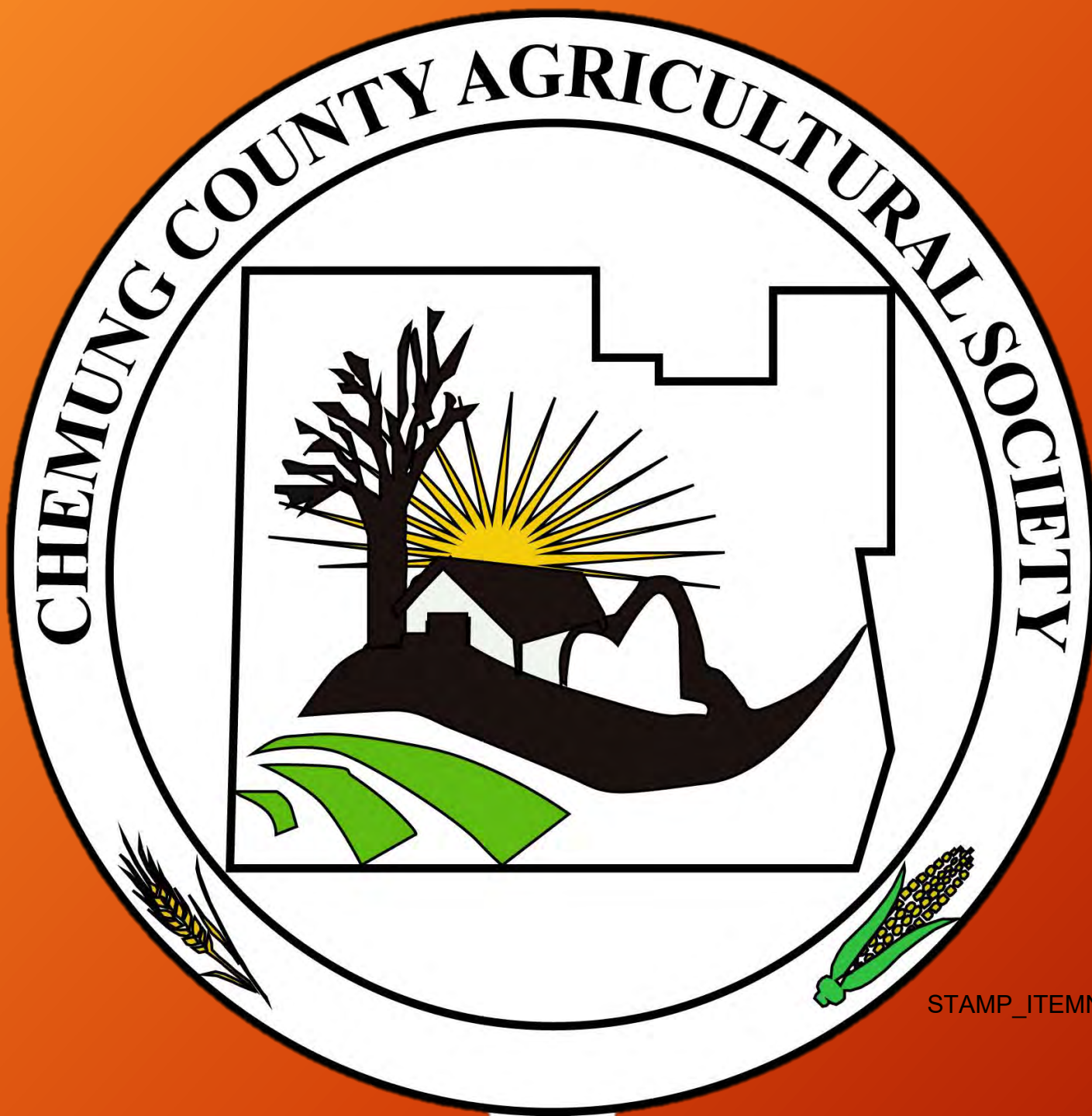
Mark Watts

President of the Chemung County Agricultural Society

Monday, April 22, 2024

Chemung County Buildings and Grounds Committee

STAMP\_ITEMNUMBER



Established in  
1841

Officially  
incorporated on  
February  
20, 1860

STAMP\_ITEMNUMBER

Mission is to plan and host the County Fair

- Chemung County has had a rich history with Fairs and actually hosted 9 New York State Fairs in the **1800's**
- 2024 will be our 182<sup>nd</sup> Fair.



STAMP\_ITEMNUMBER

# 2024 Chemung County Fair

- 4 Day fair down from 6 days
- 60% reduction in gate admission
- \$2.00 admission 16 and under free

# Our Sponsors

## Main Stage



## Diamond



## Platinum



## Gold



## Silver



## Silver



## Bronze



## Bronze



# Consider Being A Sponsor

- Sponsor
  - Diamond, Platinum, Gold, Silver, Bronze
- Ticket Sponsorship
  - \$1,000 - 500 Passes, \$500 - 250 Passes
- Theme Days
  - \$5,000 - People over 17 years old of the Theme Day Receive Free Admission
    - 7/31 - Veterans, 8/1 - Senior Citizens, 8/2 - 1<sup>st</sup> Responder
  - \$10,000.00
    - 8/3 - Family Day
- Mainstage
  - \$10,000 - Own the Event!
    - 7/31 - Demolition Derby, 8/1 - Concert, 8/2 - Truck Pull, 8/3 - Tractor Pull - SOLD!

STAMP\_ITEMNUMBER

# Volunteers Needed

- Pre-Fair Positions (7/22-7/30)
  - Answer Phones and Sell Tickets at the Fair Office
  - General Fair Setup
- Fair Position
  - Sell Grand Stand Tickets & Answer Question About Fair
  - Pick Up Trash, Clean Bathrooms, Refill Hand Washing Station in Animal Center & Petting Zoo
  - Clean Grand Stand & Track Area
  - Parking on the Infield
  - Work in the Grand Stand (Scan Tickets, Stamp Hands)
  - Work at the Track & Stage (Check Tickets or Wrist Band)

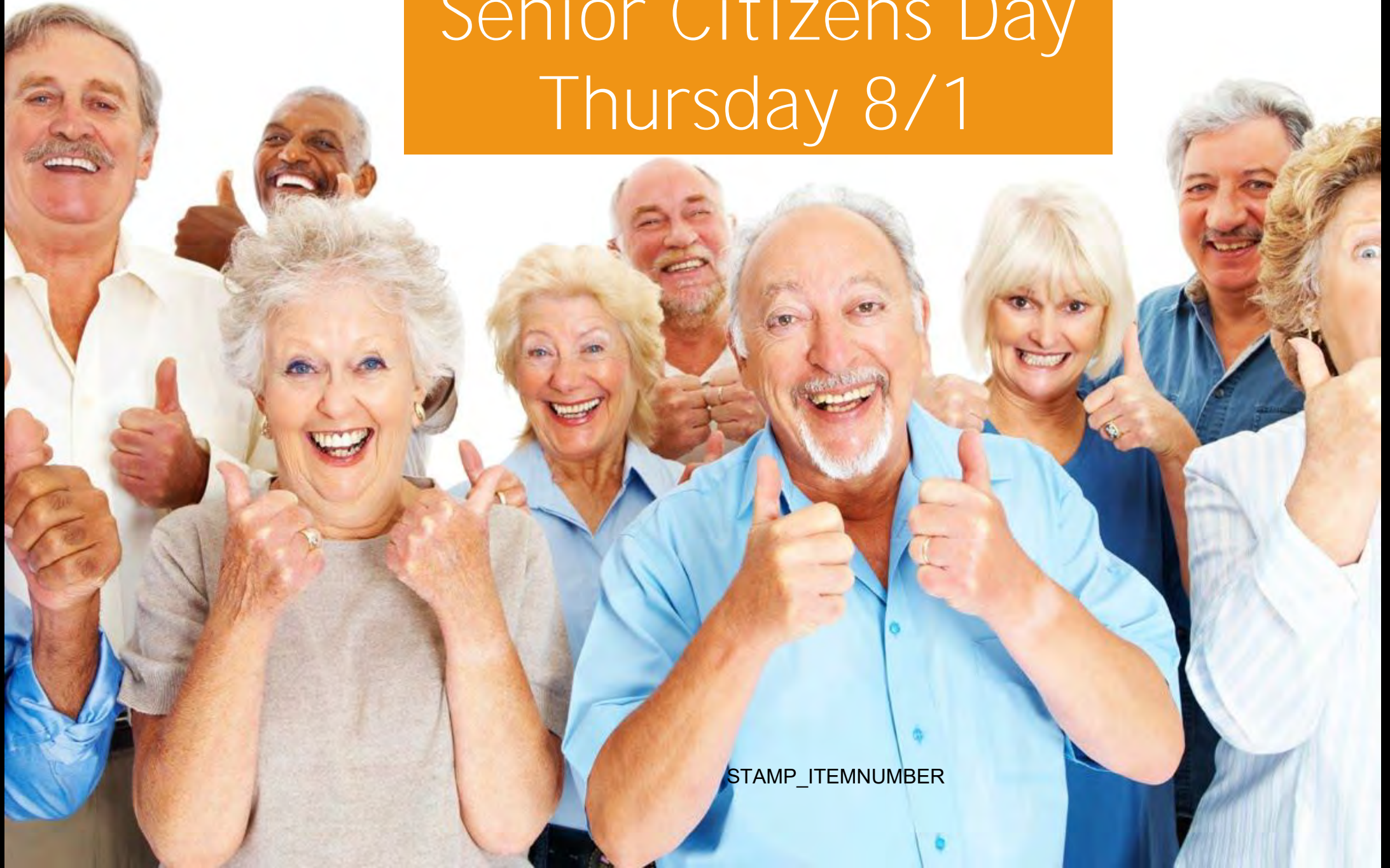
STAMP\_ITEMNUMBER

Veterans Day  
Wednesday  
7/31



STAMP\_ITEMNUMBER

# Senior Citizens Day Thursday 8/1



STAMP\_ITEMNUMBER

First Responders Day  
Friday 8/2



STAMP\_ITEMNUMBER



Family Day  
Saturday  
8/3

STAMP\_ITEMNUMBER

# Infrastructure Projects

- 2023
- 2024
- AND BEYOND



2023

STAMP ITEMNUMBER



STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER



\$10,000.00 Grant

STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER 2024



STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER



Cost estimate \$10,000.00

STAMP\_ITEMNUMBER



STAMP ITEMNUMBER



STAMP\_ITEMNUMBER

Will do for \$5000.00



STAMP\_ITEMNUMBER



Cost is  
\$2500 to \$3000

STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER



Our Cost NOTHING  
Thanks to GST Boces

STAMP\_ITEMNUMBER

# Why are we showing these projects?

- Ag Society has access to 3 more grants 100% reimbursable
- Contract C00513- \$96,130.00-executed contract expected any day
- This to be used to paint inside of dairy barn, pour a concrete floor and install light at gate 5.



STAMP\_ITEMNUMBER



CREMING  
COUNTY 4 H  
**MILKING  
FACILITY**

STAMP\_ITEMNUMBER



STAMP\_ITEMNUMBER

## Other contracts

- 2019- Contract C00652GG- \$96,130.00  
Install new lights on fairgrounds.
- 2023- \$100,000.00 available

# What do we need from the County?

- Need resolution that Ag Society can utilize Fairgrounds for 5 years
- Allocate \$100,000.00 to the Agricultural Society to complete infrastructure projects at the fairgrounds.

# What will be final outcome from this?

- **For the County's initial \$100,000.00**
- Investment, the Ag Society will complete \$400,000.00 worth of infrastructure projects on the Fairgrounds over the next 3-4 years.

# Questions

- Sponsorship - Mark Watts, 607-426-4309
- Volunteer Registration - [ChemungCountyNY.gov/fairvolunteer](http://ChemungCountyNY.gov/fairvolunteer)