



**MINUTES OF MEETING**  
**Buildings and Grounds**  
**March 28, 2022**  
**7:00 PM**

---

**I. COMMUNICATIONS**

Minutes of a meeting of the Buildings and Grounds Committee of the Chemung County Legislature held in the Hazlett Building, 5<sup>th</sup> Floor, 203 Lake Street, Elmira, New York on Monday, March 28, 2022.

Members present: John Burin (Chairman), L. Thomas Sweet, Mark Margeson, William McCarthy, Michael Smith

Officials present: David Manchester, Joseph Brennan, Brian Hyland, Martin Chalk, Robert Briggs, Scott Drake, Rodney Strange, David McCormick, Kevin Meindl, Brian Hart, Stephanie Fiorini, Andy Avery

The meeting was called to order by the Chairman of the committee, John Burin.

1. Report of Corrections and Refunds of 2022 County Tax Bills

**II. RESOLUTIONS, MOTIONS, AND NOTICES**

1. Resolution approving correction to the 2022 County & Town tax bill

Motion made by Michael Smith, seconded by William McCarthy, and Passed with a vote of 5-0, approving correction to the 2022 County & Town tax bill.

2. Resolution declaring various County-owned property as surplus

Motion made by Michael Smith, seconded by William McCarthy, and Passed with a vote of 5-0, declaring various County-owned property as surplus.

3. Resolution authorizing agreement with Fire Alarm Service Technology, Inc. on behalf of the Chemung County Department of Buildings and Grounds (Wings of Eagles Fire Alarm Service)

Motion made by Michael Smith, seconded by William McCarthy, and Passed with a vote of 5-0, authorizing agreement with Fire Alarm Service Technology, Inc. on behalf of the Chemung County Department of Buildings and Grounds (Wings of Eagles Fire Alarm Service).

4. Resolution authorizing Purchase Agreement with BSN Sports on behalf of the Chemung County Department of Buildings and Grounds (uniforms for Chemung County Parks)

Motion made by Michael Smith, seconded by William McCarthy, and Passed with a vote of 5-0, authorizing Purchase Agreement with BSN Sports on behalf of the Chemung County Department of Buildings and Grounds (uniforms for Chemung County Parks).

5. Resolution approving Change Order No. 1 to agreement with AFT Mechanical, Inc. on behalf of the Chemung County Nursing Facility (Laundry Air Handler Replacement Project)

Motion made by Michael Smith, seconded by William McCarthy, and with a vote of 5-0, approving Change Order No. 1 to agreement with AFT Mechanical, Inc. on behalf of the Chemung County Nursing Facility (Laundry Air Handler Replacement Project).

6. Resolution authorizing Purchase Agreements with W.W. Grainger, Inc. and WESCO on behalf of the Chemung County Department of Buildings and Grounds (LED Lighting upgrade for HRC and District Attorney's Offices)

Motion made by Michael Smith, seconded by William McCarthy, and Passed with a vote of 5-0, authorizing Purchase Agreements with W.W. Grainger, Inc. and WESCO on behalf of the Chemung County Department of Buildings and Grounds (LED Lighting upgrade for HRC and District Attorney's Offices).

### **III. OLD BUSINESS**

Mr. Burin requested the following information from the Budget Director:

When did the county receive the first installment (tranche) of ARPA funding?

How much of the first tranche has been spent to date?

When will the county receive the 2nd tranche?

Has the county been required to file any reports with the Federal Government regarding expenditures to date?

What is Chemung County's reporting schedule to the Federal Government?

### **IV. NEW BUSINESS**

### **V. ADJOURNMENT**

This meeting was adjourned on the motion made by Mr. Smith, seconded by Mr. McCarthy. Motion Carried.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

### Report of Corrections and Refunds of 2022 County Tax Bills

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Resolution 21-648 authorizes the Director of Real Property Tax Office to correct a tax bill under \$2,500. Resolution 21-649 authorizes the Director of Real Property Tax Office to refund taxes under \$2,500 based upon a correction or errors.

#### **CREATION:**

Date/Time:	Department:
2/14/2022 1:45:01 PM	County Executive

#### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/14/2022 1:48 PM	Approved	County Executive	
2/25/2022 3:31 PM	Approved	Budget and Research	
3/10/2022 10:26 AM	Approved	Legislature Chairman	

#### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Corrections_Letter.pdf</a>	Corrections Letter	Cover Memo
<a href="#">Copy of Corrections and Refunds Report 22.pdf</a>	Corrections and Refunds Report	Cover Memo

*Chemung County  
Real Property Tax Office  
P. O. Box 588  
210 Lake Street  
Elmira, New York 14902-0588*

*Theresa R. Murdock  
Director  
607-737-2990  
[tmurdock@co.chemung.ny.us](mailto:tmurdock@co.chemung.ny.us)*

February 9, 2022

Mr. John Burin, Chairman  
Buildings & Grounds Committee  
P.O. Box 588  
Elmira, NY 14902

Dear Mr. Burin:

Chemung County Legislative Resolution 21-648, authorizes the Director of Real Property Tax Services to process corrections to the tax roll, under the Real Property Tax Law Section 554, for any correction not to exceed the sum of \$2,500.

Resolution 21-649 authorizes the Director of Real Property Tax Services to process refunds to the tax roll under the Real Property Tax law Section 556, for any corrections not to exceed the sum of \$2,500.

Therefore, pursuant to these resolutions, I have attached a report of the corrections that I have processed for the months of January and February 2022.

If you have any questions or concerns regarding this correction, please give me a call and I will be happy to discuss them with you.

Sincerely,

*Theresa R. Murdock*

Theresa R. Murdock, CCD  
Director  
County of Chemung  
Real Property Tax Office

**Corrections and Refunds Report**

<b>Date</b>	<b>Municipality</b>	<b>Owner</b>	<b>Tax Map #</b>	<b>Action</b>	<b>Prior tax Amount</b>	<b>Corrected Amount</b>	<b>Difference</b>	<b>Reason</b>
2/9/2022	Horseheads	Christine Wheeler	38.04-1-15	New Tax Bill	\$1,071.91	\$873.69	\$198.22	Incorrect relevy of Sewer bill
2/9/2022	City of Elmira	Felicia Tokarski	89.06-6-26	Refund	\$572.53	\$351.14	\$221.39	Incorrect relevy of sewer bill
2/9/2022	Horseheads	Ernest Parker	69.14-5-46	New Tax bill	\$2,335.30	\$1,846.67	\$488.63	Assessment not changed



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution approving correction to the 2022 County & Town tax bill

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Lonnie and Linda Bazyk paid their 2021 Horseheads School Taxes on 10/28/21. The school district erroneously added a relevy for unpaid taxes to their 2022 County & Town tax bill. Resolution #21-648 allows the Director of Real Property Tax Office to make corrections to the tax roll if its under \$2,500. However, this correction exceeds that limit. The new tax bill would be less than \$2,718.85

### **CREATION:**

Date/Time:	Department:
2/25/2022 9:26:01 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/25/2022 9:28 AM	Approved	County Executive	
2/25/2022 3:25 PM	Approved	Budget and Research	
3/10/2022 10:46 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Bazyk Correction (003).pdf</a>	Bazyk Correction	Cover Memo

**Chemung County Real Property Tax Service Agency**  
**210 Lake Street**  
**P.O. Box 588**  
**Elmira, NY 14902**

*Theresa R. Murdock*  
Director  
(607)737-2989  
tmurdock@co.chemung.ny.us

---

February 14, 2022

Mr. John Burin, Chairman  
Chemung County Legislature  
Building & Grounds Committee  
PO Box 588  
Elmira, NY 14902-0588

Dear Mr. Burin:

Please be advised that an application for a correction to the 2022 County and Town tax roll has been filed in accordance with Section 554 of the Real Property Tax Law (RPTL) for parcel 28.00-1-33.22, owned by Lonnie and Linda, in the Town of Catlin.

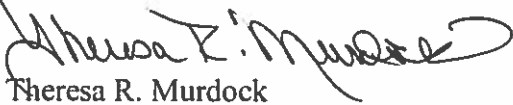
The property owner paid her school tax bill but an unpaid school tax was relieved on her 2022 County tax bill. An incorrect entry on a tax roll of a relieved school, village, or sewer which has been previously paid constitutes a clerical error as defined by RPTL Section 550 (2) (h), and should be corrected for the 2022 County and Town tax roll as follows:

	<u>Tax Rates</u>	<u>2022</u>	<u>Corrected</u>	<u>Difference</u>
Assessed Value:		169,000	169,000	0
Taxable Value		169,000	169,000	
<hr/>				
County	6.628738	1120.26	1,120.26	-
Comm College	0.393724	66.54	66.54	-
Library District	0.691723	116.90	116.90	-
Town of Catlin	3.210507	542.58	542.58	
Tompkins Fire FD263	1.040802	175.90	175.90	
<u>Unpaid School-Hhds</u>		<u>2,718.85</u>	<u>-</u>	<u>2,718.85</u>
<hr/>				
Total Due		4,741.02	2,022.17	2,718.85

Mr. John Burin  
Correction to Tax Roll  
February 14, 2022

Based upon my investigation, it is my recommendation that the application be approved and the property owner be issued a new tax bill in the amount of \$2,022.17. Please do not hesitate to contact me if you have any questions.

Sincerely,



Theresa R. Murdock

Director

Chemung County Real Property Tax Office Real Property Tax Office

cc Katherine Deal, Assessor, Town of Catlin  
Dail Phelps, Town Clerk, Town of Catlin  
Jennifer Furman, Treasurer, Chemung County  
Katy Buzzetti, Business Administrator, Horseheads School District





# Application for Corrected Tax Roll

RP-554

(12/19)

RECEIVED FEB 14 2022

**Part 1 – General information:** To be completed in duplicate by the applicant.

Names of owners Bazyk, Lonnie & Linda		
Mailing address of owners (number and street or PO box) 111 Kingsley Road		Location of property (street address) same
City, village, or post office Pine Valley,	State NY	ZIP code 14872
Daytime contact number	Evening contact number	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 072600 28.00-1-33.22
Account number (as appears on tax bill)		Amount of taxes currently billed 4,741.03
Reasons for requesting a correction to tax roll:  A school relevy was put on the 2022 County & Town tax by mistake. Property owners paid their 2021 school tax.		

I hereby request a correction of tax levied by County and Town for the year(s) 2022.  
(County, city, village, etc.)

Signature of applicant 	Date 2/11/22
----------------------------	-----------------

**Part 2 – To be completed by the County Director or Village Assessor.** Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 2/14/2022	Period of warrant for collection of taxes 1/1/2022
Last day for collection of taxes without interest 1/31/2022	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official 	Date 2/14/2022

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of \_\_\_\_\_ who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

**Part 3 – For use by the tax levying body or official designated by resolution \_\_\_\_\_ :**  
(insert number or date, if applicable)

**Application approved** (mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☐

Amount of taxes currently billed	Corrected tax
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____
---------------------------------------

Signature of chief executive officer, or official designated by resolution	Date
--	------

## Instructions

### General information

#### Where to send

Submit two copies of this application to the County Director of Real Property Tax Services (in Nassau and Tompkins Counties, submit to Chief Assessing Officer).

#### When to send

Submit the application only **before** the collection warrant expires.

#### Wholly exempt parcel

Attach statement signed by assessor or majority of board of assessors substantiating that assessor obtained proof that parcel should have been granted tax exempt status on tax roll.

### Payment requirements

You may pay without interest and penalties **only if**:

- the application was filed with the County Director on or before the last day that taxes may be paid without interest (see *Date application received in Part 2*); and
- you pay the corrected tax within eight days of the date on which the notice of approval is mailed to the applicant (see Part 3).

If either of these conditions is not satisfied, interest, penalties, or both must be paid on the corrected tax.

---

### For use by Collecting Officer:

Order from tax levying body received on \_\_\_\_\_  
Date

Corrected tax due	Date tax roll corrected
Interest and penalties (if applicable)	Date tax bill corrected
Total corrected tax due	Date application and order added to tax roll
Date payment received	

Signature of collecting officer	Date
---------------------------------	------

## STATE OF NEW YORK

## 2022 TOWN TAX ROLL

PAGE 260

COUNTY - Chemung

TAXABLE SECTION OF THE ROLL - 1

VALUATION DATE-JUL 01, 2020

TOWN - Catlin

TAX MAP NUMBER SEQUENCE

TAXABLE STATUS DATE-MAR 01, 2021

SWIS - 072600

UNIFORM PERCENT OF VALUE IS 098.00

TAX MAP PARCEL NUMBER PROPERTY LOCATION &amp; CLASS ASSESSMENT EXEMPTION CODE-----COUNTY-----TOWN-----

CURRENT OWNERS NAME	SCHOOL DISTRICT	LAND	TAX DESCRIPTION	TAXABLE VALUE
CURRENT OWNERS ADDRESS	PARCEL SIZE/GRID COORD	TOTAL	SPECIAL DISTRICTS	TAX AMOUNT

\*\*\*\*\*28.00-1-33.22 \*\*\*\*\*

111 Kingsley Rd

ACCT 00513005 BILL261027

28.00-1-33.22

210 1 Family Res

\*\* County of Chemung

169,000

1,120.26

Bazyk Lonnie

Horseheads 073401

21,000 Community College

169,000

66.54

Bazyk Linda K

FRNT 208.00 DPTH 183.00

169,000 Library District

169,000

116.90

111 Kingsley Rd

EAST-0743212 NRTH-0812282

Town of Catlin

169,000

542.58

Pine Valley, NY 14872

DEED BOOK 779 PG-00053

School Relevy

2,718.85

FULL MARKET VALUE

172,449 FD263 Tompkins Corners fir

175.90

4,741.03\*\*

TOTAL TAX ---

DATE #1 01/31/22

AMT DUE 4,741.03

**School Tax BILL for Fiscal Year July 01, 2021 - June 30, 2022**  
**Horseheads Central School District**

Bill Number: 003365

SWIS: 072600

Map Number: 28.00-1-33.22

Bank:

**PAYMENT SCHEDULE**

Pay By	Amount	Penalty	Total Due
9/30/2021	2,466.97	0.00	2,466.97
11/1/2021	2,466.97	49.34	2,516.31

**Exemption**  
BAS STAR

**Exemptions**

Full Value	Taxable Value
30,000.00	29,400.00

Bazyk Lonnie  
 Bazyk Linda K  
 111 Kingsley Rd  
 Pine Valley, NY 14872

**Property Description**

111 Kingsley Rd  
 1 Family Res

Taxing Purpose	Total Tax Levy	%Change from Prior Year	Taxable Assessed Value	Rates per \$1000	Tax Amount	Estimated State Aid
School Tax	40,576,771.00	-0.50 %	169,000.00	17.671725	2,986.52	NYS Tax School Code 287
Due Date 9/30/2021					Total Tax Due (minus STAR savings)	2,466.97

Your tax savings this year resulting from the New York State School Tax Relief (STAR) Program is \$519.55

**Property Taxpayer's Bill of Rights**

Full Market Value as of 7/1/2020 \$ 172,449.00 Assessed Value \$ 169,000.00 Uniform Percentage of Value 98.00 %  
 If you feel your assessment is too high, you have the right to seek a reduction in the future. For further information, please ask your assessor for the booklet "How to File a Complaint on your Assessment". Please note that the period for filing complaints on the above assessment has passed.

**Third Party Notification**

Applications may be obtained from your tax collector or county director of Real Property tax services.

Make Checks Payable to: Horseheads CSD Tax Collector, Horseheads CSD Lockbox  
 PO Box 1077  
 Elmira NY 14902  
 Places of collection: Any Chemung Canal Trust Company Branch  
 School Tax Collector: Megan Leach

No penalty if paid by September 30, 2021. 2.00 % penalty if paid October 1 thru November 1, 2021.  
 Payments will no longer be accepted at the district. When paid by check, receipt is not valid until check clears  
 You may be eligible for Senior Citizen tax exemptions. Senior citizens have until 3/1/2022 to apply for such exemptions.  
 For more information please call: Katherine Gabriel, Telephone 607-739-5598

**Not Original Bill - Please retain this portion for your records**

**School Tax BILL for Fiscal Year July 01, 2021 - June 30, 2022**  
**Horseheads Central School District**

**Tax Collector's Copy -- Please Return This With Payment**

Bill Number: 003365

Name: Bazyk Lonnie

SWIS: 072600

Map Number: 28.00-1-33.22

Bank:

**PAYMENT SCHEDULE**

Pay By	Amount	Penalty	Total Due
9/30/2021	2,466.97	0.00	2,466.97
11/1/2021	2,466.97	49.34	2,516.31

Paid By \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_

District Account: 135016535

If you wish a receipt for payment, place an 'X' in this box. ☐

LONNIE R BAZYK  
LINDA K BAZYK  
111 KINGSLEY RD  
PINE VALLEY, NY 14872

226

50-8182/2223

10/28/21

Date

CHECK 12888

Pay to the  
Order ofHorseheads CSD Tax Collectors \$ 2516.31  
Two Thousand Five Hundred Sixty and 31/100  
Dollars

FIRST  
HERITAGE  
FEDERAL CREDIT UNION

110 Village Square, Suite 101  
Ponded Post, NY 14870

For

Linda Bazyk

⑆ 222381882⑆ 15071205072113⑆ 0226

>021301115<  
Chemung Canal Trust 037  
2022-01-03  
0037276281  
Batch 304291574

0037276281

10/28/21  
10/28/21  
10/28/21

# Delinquent Tax Listing as of 11/18/2021

Sum of unpaid 2021 taxes

Rate 17.671725

SWIS 072600

District of Horseheads Central School District

Town of Callin

County of Chemung

Map	Account	Name	Tax Due	3.0%	Tax + 3.0%	7.0%	Tax + 7.0%
28.00-1-19	00504000	Brooks Tavis	97.19	2.92	100.11	7.01	107.12
28.00-1-21.2	00505001	Becraft Steven M	805.83	24.17	830.00	58.10	888.10
28.00-1-26	00508000	Stiles Dawn E	1,601.06	48.03	1,649.09	115.44	1,764.53
28.00-1-28	00507001	Morse Daniel L	2,267.28	68.02	2,335.30	163.47	2,498.77
28.00-1-33.22	00513005	Bazyk Lonnie	2,466.97	74.01	2,540.98	177.87	2,718.85
28.00-1-36.1	00514000	Sirader Daniel E	220.53	6.62	227.15	15.90	243.05
28.00-1-42	00477001	Kent Eleanore F	331.22	9.94	341.16	23.88	365.04
28.00-1-43.112	00731000	Treacy David R	121.71	3.65	125.36	8.78	134.14
28.00-1-46	00477000	Kent Eleanore F	1,470.75	44.12	1,514.87	106.04	1,620.91
28.00-1-49	00479000	Kent Eleanore F	70.69	2.12	72.81	5.10	77.91
28.00-1-53	00523000	Ames Jeffray D	160.81	4.82	165.63	11.59	177.22
28.00-1-60.2	00524001	Harley Steven J	17.67	0.53	18.20	1.27	19.47
28.00-1-62		Treacy Jennifer M	698.03	20.94	718.97	50.33	769.30
36.00-1-3	00129000	Eastwood David E	1,830.79	54.92	1,885.71	132.00	2,017.71
00-1-4	00129001	Adams Donald B	487.74	14.63	502.37	35.17	537.54
36.00-1-5	00129002	Johnson Casimiro R	785.23	23.86	819.09	57.34	876.43
36.00-1-13.2	00147005	Radford James H	3,327.59	99.83	3,427.42	239.92	3,667.34
36.00-1-16.11	00148000	Deegan Thomas E	758.12	22.74	780.86	54.66	835.52
36.00-1-16.12	00148001	Deegan Thomas E	788.16	23.84	811.80	58.83	868.63
36.00-1-18.112	00722000	Fitzpatrick Angela	318.09	9.54	327.63	22.93	350.56
37.00-1-5.11	00553000	Sullivan Mark J	1,749.50	52.49	1,801.99	126.14	1,928.13
37.00-1-16.13	00405003	Green Elizabeth	429.06	12.87	441.93	30.94	472.87
37.00-1-36.2	00411004	Makinster Beau	4,417.93	132.54	4,550.47	318.53	4,869.00
37.00-1-47	00181001	Sempler Joshua S	5.30	0.16	5.46	0.38	5.84
37.00-1-49	00179000	Beaulieu Velma J	424.12	12.72	436.84	30.58	467.42
37.00-1-60	00169000	Grantier Michael D	2,120.61	63.62	2,184.23	152.90	2,337.13
37.00-1-63	00166000	Allington William D	1,495.03	44.85	1,539.88	107.79	1,647.67
37.00-1-70.2	00154007	Kuster David	63.62	1.91	65.53	4.59	70.12
37.00-1-83.32	00147008	PENSCO Trust Company	1,735.36	52.06	1,787.42	125.12	1,912.54
37.00-2-2	00527001	Lacorazza Amy L	8,493.03	254.79	8,747.82	612.35	9,360.17
38.00-1-3	00407001	McCracken Mary Jane	930.94	27.93	958.87	67.12	1,025.99
38.00-1-10.2	00489001	Hess Ronald B Jr	2,307.93	69.24	2,377.17	166.40	2,543.57

Report Date: 11/18/2021

Tax Year: 2021

Page 7 of 29



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution declaring various County-owned property as surplus

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Requesting resolution authorizing the approval of the disposition of excess, obsolete or broken Chemung County assets by means that are most beneficial to the county, which could be sale, recycling, transfer, scrap or landfill.

### **CREATION:**

Date/Time:	Department:
3/7/2022 12:47:41 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
3/7/2022 12:49 PM	Approved	County Executive	
3/10/2022 9:18 AM	Approved	Budget and Research	
3/10/2022 10:41 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL Apr 11 2022.pdf</a>	Surplus Asset List	Cover Memo

## SURPLUS ASSET LIST FOR LEGISLATURE APPROVAL

Department Lookup	Asset ID	Asset Description	Model Number
BLDGS AND GRDS	NONE	COMPACT STOVE SINK REFRIGERATOR	E630
DATA PROCESSING	NONE	OLD LAPTOP COMPUTER	PROBOOK 640 G1
DATA PROCESSING	NONE	WORKSTATION COMPUTER	M3800
DATA PROCESSING	NONE	OLD COMPUTER MONITOR	PRODISPLAY P232
DATA PROCESSING	NONE	OLD COMPUTER MONITOR	LA2205WG
DATA PROCESSING	NONE	OLD COMPUTER MONITOR	ZR24W
DATA PROCESSING	NONE	OLD COMPUTER MONITOR	ELITEDISPLAY E242
DATA PROCESSING	NONE	DESKTOP COMPUTER	ELITEDESK
DATA PROCESSING	NONE	DESKTOP COMPUTER	ELITEDESK
EMERGENCY MGT	NONE	OLD PORTABLE RADIO	XTS1500
EMERGENCY MGT	NONE	GENERAC GENERATOR @ Chemung Elem School	4485550100
EMERGENCY MGT	NONE	OLD PORTABLE RADIO	HT1000
EMERGENCY MGT	14805	OLD PORTABLE RADIO	XTS1500
PLANNING	NONE	OLD INKJET PRINTER	OFFICEJET PRO 6835
PROJECT 4 BAIL	NONE	DESKTOP COMPUTER	ELITE 800
PROJECT 4 BAIL	NONE	DESKTOP COMPUTER	ELITE 800
SOCIAL SERVICES	NONE	OLD METAL DESK	UNK
TREASURER	NONE	DESKTOP COMPUTER	800 G1





## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Fire Alarm Service Technology, Inc. on behalf of the Chemung County Department of Buildings and Grounds (Wings of Eagles Fire Alarm Service)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Requesting a resolution authorizing the acceptance of Fire Alarm Service Technology, Inc. (FAST) to convert Wings of Eagles Fire Alarm Monitoring and Inspection Service from Sonitrol to FAST at an initial cost of \$2,265.00 (2022). This service is currently provided through Sonitrol Security System of Buffalo, Inc. All other county fire alarm monitoring and inspection services are currently provided through FAST - Resolution 22-021. The initial cost of \$2,265.00 would be the first year's expense. The annual fees beginning 2023 will be included in the current FAST contract at a cost of \$1,285.00 annually. This is at a significant savings from the current provider, will convert us over to a local provider, and convert WOE to the provider that handles all other fire alarm systems for the county.

Vendor/Provider	Fire Alarm Service Technology				
Term	3/8/22-12/31/22	Total Amount	\$2,265.00	Prior Amount	0
Local Share	100%	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #			

### **CREATION:**

Date/Time:	Department:
2/8/2022 10:51:51 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/8/2022 10:53 AM	Approved	County Executive	
2/25/2022 3:32 PM	Approved	Budget and Research	
3/10/2022 10:31 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Fire Alarm Service Letter.pdf</a>	Fire Alarm Service Letter	Cover Memo

Fire Alarm Service Technology, Inc.  
958 Pennsylvania Avenue  
Elmira, NY 14904  
P: 607.733.0404 F: 607.733.5053  
[WWW.FASTFIREALARMS.COM](http://WWW.FASTFIREALARMS.COM)



January 29, 2022

Chemung County Buildings and Grounds  
Attn: Mr. Don Bishop  
217 Madison Avenue  
Elmira, NY 14901

RE: Wings of Eagles Fire Alarm Monitoring

Dear Don,

Fire Alarm Service Technology, Inc. is pleased to provide you with the following quotation for monitoring the fire alarm system at 339 Daniel Zenker Drive Horseheads, NY 14845 Wings of Eagles Discovery Center.

- ☐ We will reprogram your existing fire alarm system to report to our monitoring service for a cost of \$565.00, this includes the 1<sup>st</sup> year of monitoring services.
- ☐ We will provide monitoring services for an annual fee of \$315.00/per year.
- ☐ If you would prefer to install a cellular communicator, we will provide, install, program, and inspect (1) SLE-LTEVi-CFB Cellular communicator for a cost of \$970.00, this includes the 1<sup>st</sup> year of cellular service.
- ☐ We will provide you with cellular service for an annual fee of \$245.00/per year.
- ☐ We will provide you with a 100% fire alarm inspection for a cost of \$725.00

This quote is based on the current NYS Prevailing Wage rate.

This quote does not include any painting and/or patching, any applicable taxes, any applicable engineering fees, and/or any applicable permit fees.

If you have any questions, feel free to give our office a call.

If you accept this proposal and would like us to complete the quoted work, please sign and date this quote and return it to our office via email at [quotes@fastfirealarms.com](mailto:quotes@fastfirealarms.com) or fax 607.733.5053

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ PO or Job Number: \_\_\_\_\_

Thank You,

Michael E. Wood, SET  
Fire Alarm Service Technology, Inc.



958 Pennsylvania Avenue Elmira, NY 14904 PH: 607-733-0404 FX: 607-733-5053



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing Purchase Agreement with BSN Sports on behalf of the Chemung County Department of Buildings and Grounds (uniforms for Chemung County Parks)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Requesting a resolution authorizing permission to utilize the R201101 (OGB-2268) Athletic, Physical Education Supplies & Team Uniforms to purchase uniforms for the Chemung County Parks - laborers, recreation attendants and lifeguards. Justification for utilizing a Cooperative Contract is attached.

Vendor/Provider	Sport Supply Group (BSN)		
Term	11/21 - 9/30/23 (with 2 additional 1 year renew op	Total Amount	Prior Amount
Local Share	100%	State Share 0	Federal Share 0
Project Budgeted?	Yes	Funds are in Account #	

### **CREATION:**

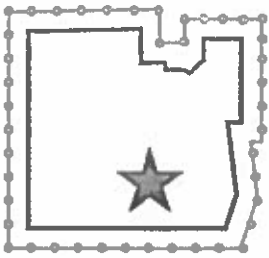
Date/Time:	Department:
2/22/2022 1:26:23 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/22/2022 1:28 PM	Approved	County Executive	
2/25/2022 3:29 PM	Approved	Budget and Research	
3/11/2022 9:11 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">PGB-2268_BSN_Sports_Omnia_Cooperative_Justification_signed.pdf</a>	Sports Omnia Cooperative	Cover Memo



**CHEMUNG COUNTY  
CITY OF ELMIRA  
PURCHASING DEPARTMENT**

## **Justification for Utilizing a Cooperative Contract**

---

Date 12/23/2020

Requesting Department Buildings and Grounds

Requesting Employee Angela Cavaluzzi Position Administrative Assistant

Cooperative or Lead Agency Region 4 Education service Center

Contract No. R201101 (PGB-2268) – Athletic, Physical Education Supplies & team uniforms

Vendor(s) Name(s) BSN Sports

We have reviewed and completed due diligence on the aforementioned cooperative contract. As part of the due diligence review, we have confirmed that the contract complies substantially with our procurement rules and practices. We have further confirmed that all purchases will comply with the terms and prices in the contract. It has been determined that it is in the best interests of our entity to utilize this contract for the reasons cited below:

Issue	Procurement Consideration
<b>New York State Considerations:</b>	
1. Was the contract let by the United States or any agency thereof, any state or any other political subdivision or district therein?	Yes, Region 4 Education Service Center. (Pg. 1 in previous contract).
2. Was the contract made available for use by other governmental entities?	Yes, (Pg. 2, section 1) of bid document.
3. Was the contract let in a manner that constitutes competitive bidding "consistent with state law?"	Yes
4. Was there a public solicitation of bids consistent with GML 103.5 and serves to ensure that the purposes of GML 103 are furthered?	Yes, bid was advertised in Arizona Business Connect, Salt Lake Tribune, Daily Journal of Commerce, The Harold News, and on the Omnia site.
5. Was the submission of sealed bids, or analogous procedure, done in a manner to secure and preserve the integrity of the process and confidentiality of the bids submitted?	Yes, sealed bids turned in 7145 West Tidwell Rd. Houston, TX 77092 no later than Thursday, March 12, 2020 (Pg. 1).
6. Was the preparation of bid specifications, or a similar document that provides a common standard for bidders to compete fairly?	Yes, RFP Pg. 9, section 20 -Approved equals are accepted.
7. Was the award to the lowest bidder who materially or substantially meets the bid specifications and is determined to be a responsible bidder?	No, bid was awarded on evaluation (Pg. 11, section 4).

## Justification for Utilizing a Cooperative Contract

<b>General Considerations:</b>	
8. Do the terms, conditions and scope of work/specifications meet the need?	Yes, previous contract was used by another Chemung County Department (Emergency Management). <i>BSN is local</i>
9. If no, are the terms, conditions and scope of work/specifications negotiable? It should be noted here if terms or prices were negotiated.	
10. Does the cooperative contract provide the most advantageous solution? Why? Factors may include advantageous terms, conditions, prices, quality, performance, timing, entity's experience and ability to duplicate the contract, age of the contract, etc.	Vendor has been used in the past and we've been happy with services provided.
11. Will any and all purchases comply with the terms and prices in the contract?	Yes.
12. Will volume pricing advantages be applied to purchases?	Yes, prices are based on volume purchases and reductions (Pg. 2, section 1).
13. Was past experience with the cooperative or lead agency acceptable?	Yes, Omnia has been used previously without any issues.
14. Is the item urgently needed?	No.
15. Can a local vendor provide this service? If so, why were they not considered?	Yes, <i>BSN is local</i>
16. What is the age of the contract? How many years is it into its contract term?	Contract is two months old and expires on September 30, 2023 with an option to renew for two additional one-year periods through September 30, 2025.
<b>ADDITIONAL COMMENTS:</b>	

Usage reviewed and approved by:

*Jackie Crowley*  
Signature

Jackie Crowley  
Buyer Name

*Tricia Wise*  
Signature

Tricia Wise  
Director of Purchasing Name



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution approving Change Order No. 1 to agreement with AFT Mechanical, Inc. on behalf of the Chemung County Nursing Facility (Laundry Air Handler Replacement Project)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Requesting resolution approving Change Order #1 to Agreement with AFT Mechanical, Inc. for Laundry Air Handler Replacement Project on behalf of the Chemung County Nursing Facility.

Resolution #21-475 authorizing construction contract of \$176,462 for new Air Handling unit in the laundry department at the Chemung County Nursing Facility requires a change order due to additional work needed during implementation.

Change order amount if \$1,795.55, which would bring the new contract amount to a total of \$178,257.55. Bond Resolution #21-143 authorized \$225,000 for this project. No additional fund appropriations will be necessary.

Vendor/Provider AFT Mechanical, Inc.

Term	2021-2022	Total Amount	\$178,257.55	Prior Amount	\$176,462.00
------	-----------	--------------	--------------	--------------	--------------

Local Share	\$17,825.75	State Share	\$71,303.02	Federal Share	\$89,128.78
-------------	-------------	-------------	-------------	---------------	-------------

Project Budgeted?	Yes	Funds are in Account #
-------------------	-----	------------------------

### **CREATION:**

Date/Time:	Department:
3/3/2022 10:55:30 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
3/3/2022 10:57 AM	Approved	County Executive	
3/7/2022 8:54 AM	Approved	Budget and Research	
3/10/2022 11:37 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:



**CHANGE ORDER**CHANGE ORDER NO. 1 DATE 02/09/2022OWNER'S PROJECT NO. RFB-2325 ENGINEER'S PROJECT NO. 2211873PROJECT AHU-5 Replacement OWNER Chemung County Nursing FacilityCONTRACTOR AFT Mechanical Inc. CONTRACT DATE September 15, 2021

TO:

The following changes are hereby made to the Contract Documents:

During construction existing conditions uncovered a section of chilled water piping that has damaged insulation cover and insulation. This is outside the area of work but was noticed when the ceiling was opened up for wall reinforcement. In discussions with the facility and county, it was best to repair this insulation due to the high humidity from the Laundry facility. The electric heat trace circuit requires a 20 Amp GFR breaker, during construction this breaker was not available for the existing electric panel. A field breaker and enclosure was installed to provide GFR protection.

**We recommend this change.**

The changes result in the following adjustment of Contract Price and Time:

Contract Price Prior To This Change Order \$ 176,462.00Net (Increase) ~~(Decrease)~~  
Resulting From This Change Order \$ 1,795.55Current Contract Price Including This Change Order \$ 178,257.55Contract Time Prior To This Change Order 290 Calendar DaysNet (Increase) (Decrease)  
Resulting From This Change Order 0 Calendar DaysCurrent Contract Time Including This Change Order 290 Calendar Days

This Change Order shall be approved in the following order:

1) Reviewed By Engineer: \_\_\_\_\_

By Craig A Oak Date 2/8/20222) Accepted By Contractor: AFT Mechanical, LLCBy Michael [Signature] Date 2/10/22

3) Reviewed by Project Manager/Owners Representative: \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

4) Approved by Owner: \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_



## CONSTRUCTION NOTICE

<b>Customer Name:</b>	Chemung County Nursing facility	
<b>Project Name:</b>	AHU-5 Replacement	
<b>Project Location:</b>	CCNF, Elmira, NY	
<b>Project Number:</b>	2211873	
<b>RFB Number</b>	2325	
<b>To:</b>	Don Bishop (Chemung County), Gary Morenus (Chemung County),	
<b>From:</b>	C Davis	
<b>Date:</b>	01-20-22	
<b>Construction Notice No.</b>	1.	
<b>Subject:</b>	Insulation Repair & EHT GFR breaker	
<b>Action Necessitated:</b>	<p><i>Following are clarifications or revisions to the Contract Documents. Provide proposed cost for each item. If the item is a no cost change, indicate zero dollar value. When submitting proposed change order, reference this Construction Notice and appropriate item number associated with cost.</i></p>	
		<b>COST:</b>
<b>Item Description:</b> Existing insulation replacement on the existing chilled water piping to remain in laundry room 301. Repair and replacement shall be as directed by owner.		\$ 619
Provide 20 amp GFR breaker and enclosure feeding EHT circuits. The GE electric panel does not have an available the required breaker.		\$1,176.55
<b>Total Cost</b>		<b>\$ 1,795.55</b>
<b>Attachments:</b>		

# AFT Mechanical, LLC.

120 Ferris Street Elmira, NY 14904 • Office: (607)734-1118 • Fax: (607)734-5090



## **CCNF AHU-5 Replacement – Insulation Repairs PCO#1**

**1/5/2022**

Attn: Craig Davis

Drawings:

Addendum:

### **Inclusions**

1. Provide and install insulation to repair existing insulation on chilled water lines.

---

**Total**

**\$619**

**Quote valid for 30 days. Quoted price does not include any applicable federal or state taxes.**



10 Kids Lane  
Castleton, New York 12033 / 518 766-9360  
FAX 518 766-9365

**Description: Chilled Water Taps - Insulation Repair**

F/G = Fiberglass

**Toby Beers**  
**Project Manager**  
**Southern Tier Insulations**

# AFT Mechanical, LLC.

120 Ferris Street Elmira, NY 14904 • Office: (607)734-1118 • Fax: (607)734-5090



## Install GFCI Breaker for Heat Trace PCO#2

2/7/2022

Attn: Craig Davis

### Inclusions

Provide and install GFCI breaker for heat trace (updated as requested.)

\$1023.09

OH&P

\$153.46

---

**Total**

**\$1176.55**

Quote valid for 30 days. Quoted price does not include any applicable federal or state taxes.

Reference	Description	Quantity	UOM	Unit Price	Extended Price
9000	FOREMAN	7.0000	HR	89.7700	628.39
Subtotal:					628.39
9000	MATERIAL	1.0000	\$	261.2500	261.25
Subtotal:					261.25
9000	OH & Profit - Labor	15.0000	%		94.26
9000	OH & Profit - Material	15.0000	%		39.19
Subtotal:					133.45
Change Order Total:					1,023.09



**sonepar**  
usa

COOPER ELECTRIC  
245 CECIL A MALONE DR  
ITHACA, NY 14850  
607-256-7700 Fax 607-256-7708

Jim.Alling@cooper-electric.com

QUOTE TO:  
SCHULER-HAAS ELECTRIC CORP  
240 COMMERCE DR  
ROCHESTER, NY 14623-3506  
585-325-3101

## Quotation

QUOTE DATE	QUOTE NUMBER
01/06/22	S046791556
PAGE NO.	
1 of 1	

SHIP TO:  
SCHULER-HAAS/PAINTED POST\*  
598 RITA'S WY  
C/O SCHULER HAAS  
PAINTED POST, NY 14870  
585-325-1060

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB NAME		QUOTED TO	
288375		GFEP				JAMES	
SALESPERSON			SHIP VIA		FREIGHT ALLOWED		EXPIRATION DATE
JIM ALLING			DIRECT		No		11:59pm ET 01/09/22
ORDER QTY	UPC	DESCRIPTION			UNIT PRICE	U	EXT PRICE
1ea	78316432106	GEA THQL1120GFEP 20A 1P BRKR W/GFCI			195.000	e	195.00
1ea	78316402142	GEA TQL100S CB ENCL NEMA-1  FACTORY STOCK FREIGHT ALLOWED			170.000	e	170.00

### TERMS & CONDITIONS

OUR PRODUCTS AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT [www.cooper-electric.com/terms](http://www.cooper-electric.com/terms). ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID, AND OF NO FORCE OR EFFECT. WIRE & PIPE PRICES ARE ONLY GOOD FOR THE CURRENT DAY.

<b>Subtotal</b>	<b>365.00</b>
<b>S&amp;H CHGS</b>	<b>0.00</b>
<b>Sales Tax</b>	<b>0.00</b>

<b>Amount Due</b>	<b>365.00</b>
-------------------	---------------

Deduct for C/O #2 Material -> (\$103.75)

Adjusted Total -> \$261.25



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing Purchase Agreements with W.W. Grainger, Inc. and WESCO on behalf of the Chemung County Department of Buildings and Grounds (LED Lighting upgrade for HRC and District Attorney's Offices)

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Requesting a resolution authorizing to go over the bid limit for LED lighting for the HRC Lighting Upgrade (final phase) and the District Attorney LED Lighting Upgrade using NYS Contract PC68171 and PC68170 Environmentally Preferred Lighting.

The Superintendent of Buildings & Grounds is requesting permission to purchase over the bid limit for LED lighting for the Human Resource Center (\$45,000) and District Attorney (\$8,500) Lighting LED building projects at a total cost of \$53,500. The Buildings & Grounds Electricians will determine the lowest cost of various lighting upgrade equipment through the approved vendors mentioned above (State Contracts) and RFB-2143 Industrial and Commercial Supplied (Booth Electric).

### **CREATION:**

Date/Time:	Department:
2/8/2022 10:41:41 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/8/2022 10:43 AM	Approved	County Executive	
2/25/2022 3:27 PM	Approved	Budget and Research	
3/17/2022 3:27 PM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Contract Award Notification.pdf</a>	Contract Award Notification	Cover Memo
<a href="#">Piggyback Checklist - Environmentally Preferable Lighting.pdf</a>	Piggyback checklist	Cover Memo



**Office of  
General Services**

**Procurement  
Services**

Coming Tower Empire State Plaza Albany NY 12242 | <http://nyspro.ogs.ny.gov> | [customer.service@ogs.ny.gov](mailto:customer.service@ogs.ny.gov) | 518-474-6717

## Contract Award Notification

<b>Title</b>	<b>:</b>	<b>Group 05400– Environmentally Preferable Lighting</b> <b>Classification Code: 39</b>
<b>Award Number</b>	<b>:</b>	<b><u>23083-GR</u></b>
<b>Contract Period</b>	<b>:</b>	<b>Aug 13, 2018 to Aug 12, 2023</b>
<b>Bid Opening Date</b>	<b>:</b>	<b>January 10, 2018</b>
<b>Date of Issue</b>	<b>:</b>	<b>Aug 13, 2018</b>
<b>Specification Reference</b>	<b>:</b>	<b>As Incorporated in The Solicitation</b>
<b>Contractor Information</b>	<b>:</b>	<b>Appears on Page 2 of this Award</b>

### Address Inquiries To:

<b>State Agencies &amp; Vendors</b>	<b>Political Subdivisions &amp; Others</b>
<b>Name</b> : Jonathan Davis <b>Title</b> : Contract Management Specialist <b>Phone</b> : 518-473-5083 <b>E-mail</b> : <a href="mailto:Jonathan.Davis@ogs.ny.gov">Jonathan.Davis@ogs.ny.gov</a>	<b>Procurement Services Customer Services</b> <b>Phone</b> : 518-474-6717 <b>Fax</b> : 518-474-2437 <b>E-mail</b> : <a href="mailto:customer.services@ogs.ny.gov">customer.services@ogs.ny.gov</a>

**Procurement Services values your input.**  
**Complete and return "Contract Performance Report" at the end of this document.**

### Description

This Award is issued by the New York State ("NYS") Office of General Services ("OGS"), Procurement Services for the procurement of environmentally preferable lighting products. The intent is to offer Authorized Users a limited selection of environmentally preferable lighting products at competitive pricing that meet the NYS EO4 specifications for "Lighting Fixtures, Ballasts, and Lamps". Authorized users are only allowed to purchase from the awarded items.



**NOTE:** See individual contract items to determine actual awardees.

OGS Contract Number	Contractor & Address	Contact Information	Federal ID # NYS Vendor ID
PC68166 SDVOB	American Veteran Enterprise Team LLC (AVET) 1090 New Loudon Road STE A Cohoes, NY 12047	Jason L Ambrosino 518-212-7637 <a href="mailto:jasonambrosino@avetllc.com">jasonambrosino@avetllc.com</a>	Federal ID 47-4020868 NYS VIN 1100148721
PC68168 SBE	GoodMart, LLC 232 Madison Avenue, 3rd Floor New York, NY 10016	Thomas Dresdner 212-792-0210 x1003 <a href="mailto:thomas@goodmart.com">thomas@goodmart.com</a>	Federal ID 13-4276633 NYS VIN 1100053339
PC68169 SBE	NectarLux, LLC d/b/a Nectar Partners Syracuse Technology Garden, 235 Harrison Street Syracuse, NY 13202	Adam Lilien (315) 706-6257 <a href="mailto:adam@nectar-energy.com">adam@nectar-energy.com</a>	Federal ID 46-5126261 NYS VIN 1100200450
PC68170	WESCO Distribution, Inc 225 West Station Square Dr. Pittsburgh, PA 15219	Scott Schaffer 412-951-7755 <a href="mailto:sschaffer@wesco.com">sschaffer@wesco.com</a>	Federal ID 25-1723345 NYS VIN 1000008999
PC68171	W.W. Grainger, Inc. 100 Grainger Parkway Lake Forest, IL 60045	Christopher Morris 302-494-1894 <a href="mailto:christopher.morris@grainger.com">christopher.morris@grainger.com</a>	Federal ID 36-1150280 NYS VIN 1000009167

Cash Discount, If Shown, Should be Given Special Attention.  
INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.  
(See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES.

#### SMALL, MINORITY, WOMEN-OWNED BUSINESSES AND SERVICE DISABLED VETERAN BUSINESSES

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise and the letters DV indicate a Service Disabled Veteran Business.

#### RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS

The Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the

CHEMUNG COUNTY ~ CITY OF ELMIRA PURCHASING DEPARTMENT  
PIGGYBACK CHECKLIST

ISSUING COUNTY NYS OGS  
BID NUMBER & TITLE #23083 Environmentally Preferable Lighting  
VENDOR NAME PC68170 Wesco & PC68171 Grainger  
COUNTY BID # PGB-2410  
REQUESTING DEPT. B+G

EXPLANATION

<input type="checkbox"/> RESOLUTION	<u>N/A</u>
<input checked="" type="checkbox"/> BID DOCUMENT	<u>Received OGS</u>
<input checked="" type="checkbox"/> BID TAB	<u>Award Document</u>
<input checked="" type="checkbox"/> SOLICITATION	<u>Received</u>
<input checked="" type="checkbox"/> PIGGYBACK LANGUAGE	<u>Yes</u>
<input checked="" type="checkbox"/> METHOD OF AWARD	<u>Lowest Responsive &amp; Responsible bidder</u>
<input type="checkbox"/> SIGNED FORMS	<u>Requested</u>
<input checked="" type="checkbox"/> CONTRACT TERM	<u>8/13/18 - 8/12/23</u>

Jackie Crowley  
SIGNATURE

Jackie Crowley  
BUYER NAME

Tricia Wise  
SIGNATURE

Tricia Wise  
DIRECTOR OF PURCHASING NAME