



MINUTES OF MEETING
Budget Committee
May 2, 2022
7:00 PM

I. COMMUNICATIONS

Minutes of a meeting of the Budget Committee of the Chemung County Legislature held in the Hazlett Building, 5th Floor, 203 Lake Street, Elmira, New York on Monday, May 2, 2022.

Members and officials present: John Pastrick, David Manchester, L. Thomas Sweet, Joseph Brennan, Mark Margeson, Brian Hyland, Christina Sonsire, Peggy Woodard, John Burin, Martin Chalk, Robert Briggs, William McCarthy, Scott Drake, Michael Smith, Rodney Strange, Bryan Maggs, Matt Fogarty

The meeting was called to order by the Chairman of the committee, David Manchester.

1. Summary of Fund Financial Results, 2021

Mr. Burin asked if the 2021 \$7.7 million surplus for payroll was typical or if it was exceptional due to COVID. He asked if there is a plan to address ongoing personnel shortages (vacancies).

II. RESOLUTIONS, MOTIONS, AND NOTICES

1. Resolution authorizing transfers and appropriations by the County Executive

Motion made by Martin Chalk, seconded by John Burin, and Passed with a vote of 7-0, authorizing transfers and appropriations by the County Executive.

2. Resolution amending Capital Program as contained in the 2022 Chemung County Budget (snow removal equipment)

Motion made by John Burin, seconded by Joseph Brennan, and Passed with a vote of 7-0, amending Capital Program as contained in the 2022 Chemung County Budget (snow removal equipment).

3. Resolution authorizing certain applications for and disbursement of Community Development Funds (Legislature)

Mrs. Sonsire requested that the Budget Committee consider amending this resolution to include a contribution of \$1,000 from the 7th District for the Moving Vietnam Wall.

Mr. Sweet stated that the Zimmerman House, which is listed on the National Register of Historic Places, has a stain glass window that is in need of repair. He asked if Community Development funds could be used for this project. Attorney Maggs stated that not for profit organizations are only able to receive funds directly when the purpose for which the funds will meet the statutory

requirements. Attorney Maggs will research if this project meets these requirements. Mr. Chalk thanked legislators for contributing some of their Community Development funds toward the Vietnam Moving Wall.

Motion made by Mr. Chalk, seconded by Mr. Burin to amend resolution authorizing certain applications for and disbursement of Community Development Funds (Legislature) to include \$1,000 from the 7th District for the Moving Vietnam Wall. The motion carried by a vote of 7-0.

III. OLD BUSINESS

Mr. Burin stated that in April of 2020, New York State was projecting a four-year deficit of \$69 million, however, due to the federal government stimulus, as of March 31, 2022, the four- year projection is now a surplus of \$40 billion. Chemung County ("the County") has a \$14.7 million surplus, \$8.7 million more than what was projected for 2021. The County received \$8.1 in American Rescue Plan Act (ARPA) funds in June of 2021, and \$7 million of those funds remain unspent. Mr. Burin noted that the County will receive another \$8.1 in ARPA funds in 2022. He stated that while he understands why the County Executive is holding off on providing the Orange Zone and Agricultural Subsidy programs, he doesn't agree. He feels that the County has a great opportunity to providing ARPA funds for what believes is the number one concern to the taxpayers, public safety. Mr. Burin suggested that these funds could be used for targeted patrol and advanced law enforcement technology resources that would enhance our communities safety, but unfortunately lack the funds to do so. He suggested bringing together county-wide law enforcement experts, and asking them to come up with a plan to submit to the County Executive. Mr. Manchester stated that he does not understand why the County Executive is not proceeding with the Orange Zone and Agricultural Subsidy programs, noting that there are numerous businesses and farms that could benefit from the Programs. He also stated that there is a process in place to to help these businesses/organizations that have gone through unprecedented times, and have suffered financially. These funds were designed to be put back into the community. Mrs. Sonsire stated that she likes the idea of using ARPA funds to enhance public safety. Mr. Sweet stated that while attending a meeting of the Landbank he learned that the number one concern for the Director of LECOM is the safety of students. Mr. Drake likes the idea of investing in ways to enhance public safety and stated that the Legislature should have minimal involvement in the developing such a plan.

Mr. Strange informed the Legislature that the new Director of Cornell Cooperative Extension (CCE) of Chemung County, Michelle Podolec will be providing a presentation to the Legislature at the Standing Committees meeting on Monday, June 27, 2022. He noted that any questions for the Director should be sent to the Clerk prior to the presentation. Mr. Smith stated that he is happy to hear CCE will be providing a presentation to the Legislature, noting that he believes it is important for the Legislature to understand the nature of the many programs CCE provides to our community.

Mr. Margeson stated that a number of neighboring counties have passed resolutions to temporarily decrease sales tax on gasoline. He suggested that this may be something that that Chemung County should consider as a way to relieve some of the burden on the taxpayers in the community during these times of inflation.

IV. NEW BUSINESS

Mr. Briggs requested that the Chairman of the Legislature extend an invitation to the County Executive to attend the May 23, 2022 Health and Human Services Committee meeting to share his objections to the establishment of a Federally Qualified Health Center (FQHC) in Chemung County. Mr. Manchester will extend the invitation as requested by Mr. Briggs. He noted that multiple invitations have been extended to the County Executive over the past few months to attend specific meetings of the Legislature however he has never received a response.

Mr. Margeson asked if there is any update/action on the District Attorney's (DA's) office space. Mr.

Manchester noted that he has not received any further updates regarding the DA's office space.

V. ADJOURNMENT

This meeting was adjourned on the motion made by Mr. Manchester, seconded by Mr. Chalk. Motion Carried.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Summary of Fund Financial Results, 2021

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

CREATION:

Date/Time:	Department:
4/29/2022 9:17:54 AM	

APPROVALS:

Date/Time:	Approval:	Department:	
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ATTACHMENTS:


Name:	Description:	Type:
Summary of Fund Financial Results 2021.pdf	Summary	Cover Memo



JENNIFER FURMAN
COUNTY TREASURER

CHEMUNG COUNTY

OFFICE OF THE TREASURER
320 E. MARKET STREET
PO BOX 588
ELMIRA, NEW YORK 14902-0588
(607) 737-2925 FAX (607) 737-2846

To: Chemung County Legislature
Fr: Jennifer Furman, County Treasurer 
Cc: Chemung County Executive and Deputy Executive
Re: Summary of Fund Financial Results, 2021
Date: 4/29/22

The purpose of this communication is to provide a summary of select unaudited fund financial results to the Chemung County Legislature for the year ended 12-31-21. Those results are attached and represent unaudited account balances for 2021 as of 4-25-22.

This summary schedule includes all of the County's Governmental Funds, Proprietary Enterprise Funds, and Internal Service Funds, as well as the Fiduciary Custodial Fund. The government wide information is not presented here, and neither are the results of the County's component units. The purpose of this report is for Legislative communication only.

These numbers are unaudited and subject to additional adjustments as my staff and I, along with other fiscal staff throughout the county, proceed through the audit process. Over the course of the next several weeks and into June 2022, independent auditors will conduct an audit of the 2021 Comprehensive Annual Financial Report (including the County's 2021 financial statements), as well as the several other required audits of the Chemung County Nursing Facility; Federal Single Audit (Uniform Guidance); NYS DOT Audit; Airport Passenger Facility Charges Audit; and audit of the County's Deferred Compensation Plan.

Once finalized, all audit reports will be made available to the Legislature, the County Executive's Office, and to the all other stakeholders, including the public .

ASSETS

ALL FUNDS TOTAL	10 GENERAL FUND	20 COUNTY ROAD	21 ROAD MACHINERY	22 SEWER DISTRICT #1	23 ELIMIRA SEWER DIST	24 SOLID WASTE	40 CAPITAL PROJECT	26 WKRS COMP INT SERVICE	27 SELF INS INT SERVICE	28 HEALTH INS INT SERVICE	50 NURSING ENTERPRISE	56 AIRPORT ENTERPRISE	70 TRUST FUND FIDUCIARY
\$ 29,666,278	\$ 9,422,395	-	-	\$ 1,288,240	\$ 156,923	-	\$ 8,080,788	-	-	-	\$ 5,334,072	\$ 605,418	\$ 4,797,441
\$ 31,009,569	\$ 31,009,569	-	-	-	-	-	-	-	-	-	-	-	-
\$ 10,564,231	\$ 10,564,231	-	-	-	-	-	-	-	-	-	-	-	-
\$ 11,699,666	\$ 6,984,348	129	152	270,603	612,408	274,896	64	4,674,295	716,046	9,923	2,770,829	776,273	-
\$ 6,785,731	79,706	-	97,581	23,978	-	-	-	-	-	1,170,322	33,803	520,122	-
\$ 20,164,064	13,451,621	-	-	-	-	-	3,512,802	-	-	-	2,679,520	-	-
\$ 6,481	-	-	-	-	-	6,481	-	-	-	-	-	-	-
\$ 114,459,118	1,798,041	-	-	-	-	-	-	56,796	-	734,766	11,520,467	100,348,048	-
\$ 224,365,157	\$ 73,230,205	\$ 79,835	\$ 97,733	\$ 1,583,821	\$ 789,381	\$ 281,376	\$ 11,573,654	\$ 4,731,091	\$ 716,046	\$ 1,915,010	\$ 22,338,681	\$ 102,250,862	\$ 4,797,441
\$ 6,516,949	\$ 3,353,413	\$ 10,970	\$ 91,308	\$ 94,759	\$ 76,529	\$ 21,593	\$ 1,842,106	\$ 27,803	-	-	\$ 583,674	\$ 346,823	\$ 68,090
\$ 17,292,819	\$ 3,218,966	\$ 66,470	\$ 6,425	\$ 21,425	\$ 28,050	\$ 16,895	\$ 729,209	\$ 3,985,127	\$ 560,820	\$ 1,605,680	\$ 6,550,093	\$ 1,223,867	\$ 228,147
\$ 6,778,234	\$ 2,775,553	-	-	-	-	-	-	-	-	-	\$ 3,049,325	-	-
\$ 1,975,025	\$ 1,716,986	2,396	-	-	-	-	-	-	-	255,643	-	-	-
\$ 10,936,105	-	-	-	-	-	-	7,855,297	-	-	-	\$ 3,080,808	-	-
\$ 5,298,750	-	-	-	-	-	-	-	-	-	-	\$ 3,087,175	\$ 2,211,575	-
\$ 31,391,058	16,968,671	-	-	-	-	-	-	-	-	53,687	\$ 8,046,007	\$ 1,221,469	\$ 4,501,205
\$ 80,188,940	28,033,590	79,835	97,733	116,184	104,579	38,488	10,422,612	4,013,910	560,820	1,915,010	16,875,949	11,133,887	\$ 4,797,441
\$ 144,096,239	45,130,614	-	-	1,443,659	664,812	242,888	1,151,042	718,080	155,226	-	3,462,742	91,127,174	-
\$ 224,285,179	\$ 73,164,205	\$ 79,835	\$ 97,733	\$ 1,559,843	\$ 789,381	\$ 281,376	\$ 11,573,654	\$ 4,731,091	\$ 716,046	\$ 1,915,010	\$ 22,338,681	\$ 102,250,862	\$ 4,797,441
\$ 38,551,802	\$ 36,500,286	-	-	\$ 1,149,108	\$ 902,408	-	-	-	-	-	-	-	-
\$ 70,618,930	70,618,930	-	-	-	-	-	-	-	-	-	-	-	-
\$ 39,944,768	17,451,364	53,692	-	2,057,161	2,907,523	1,113,075	-	453,564	-	2,933,925	10,344,847	3,083,381	-
\$ 27,427,976	4,616,552	6,842,516	1,234,598	-	-	-	-	-	-	9,153,931	5,126,815	-	-
\$ 27,520,642	21,051,131	-	-	-	-	-	3,902,103	-	-	-	2,569,674	(2,265)	-
\$ 28,756,657	20,878,741	-	-	-	-	13,750	4,156,632	-	-	-	593,289	3,118,245	-
\$ 5,448,602	2,465,000	-	-	-	-	-	2,983,802	-	-	-	-	-	-
\$ 16,370,661	-	-	-	-	-	-	977,972	470,453	-	14,922,236	-	-	-
\$ 254,642,238	\$ 173,582,003	\$ 8,886,208	\$ 1,234,598	\$ 3,206,268	\$ 3,808,930	\$ 1,128,825	\$ 12,020,509	\$ 924,017	-	\$ 27,010,093	\$ 16,634,428	\$ 6,197,381	-
\$ 51,076,136	\$ 37,054,558	\$ 2,814,739	\$ 276,553	\$ 855,128	\$ 1,125,947	\$ 708,312	-	-	-	-	\$ 7,291,540	\$ 951,359	-
\$ 863,008	727,554	679	6,448	48,824	59,204	-	-	-	-	-	\$ 3,396	16,902	-
\$ 88,166,353	67,237,020	1,873,353	814,403	683,364	970,985	125,621	-	1,023,443	-	14,400	8,437,246	6,966,499	-
\$ 5,116,224	4,167,207	-	-	356,731	592,286	-	-	-	-	-	-	-	-
\$ 1,374,012	984,278	-	-	84,293	144,395	740	-	-	-	-	74,148	86,159	-
\$ 2,693,963	2,693,963	-	-	-	-	-	-	-	-	-	-	-	-
\$ 49,941,607	18,039,784	1,307,437	137,193	573,054	643,360	343,497	-	-	-	26,995,693	1,587,816	313,774	-
\$ 11,840,387	-	-	-	-	-	-	-	-	-	-	-	-	-
\$ 7,756,266	6,856,266	900,000	-	-	-	-	-	-	-	-	-	-	-
\$ 20,932,543	20,932,543	-	-	-	-	-	-	-	-	-	-	-	-
\$ 239,582,499	\$ 158,693,172	\$ 8,886,208	\$ 1,234,598	\$ 2,601,414	\$ 3,538,177	\$ 1,178,170	\$ 11,640,387	\$ 1,023,443	-	\$ 27,010,093	\$ 17,394,145	\$ 8,354,693	-
\$ 14,879,738	\$ 14,888,831	-	-	\$ 804,855	\$ 273,754	\$ (51,345)	\$ 180,122	\$ (99,426)	-	-	\$ 1,240,279	\$ (2,157,332)	-
\$ 129,216,501	\$ 30,241,793	-	-	\$ 838,804	\$ 391,058	\$ 294,233	\$ 970,920	\$ 817,506	\$ 155,226	-	\$ 2,222,403	\$ 93,284,506	-
\$ 144,096,239	\$ 45,130,614	-	-	\$ 1,443,659	\$ 664,812	\$ 242,888	\$ 1,151,042	\$ 718,080	\$ 155,226	-	\$ 3,462,742	\$ 91,127,174	-



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing transfers and appropriations by the County Executive

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

CREATION:

Date/Time:	Department:
4/19/2022 12:22:47 PM	

APPROVALS:

Date/Time:	Approval:	Department:	
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ATTACHMENTS:

Name:	Description:	Type:
Budget Transfers and Appropriations - May 2022.pdf	Transfers and appropriations	Cover Memo

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: Jail Date: 3/24/2022

Fund	Department	Sub Department	Account	Sub Account	Account Name	Amount
From	1 0	1 9 9 0	1 9 9 0	5 0 4 0 8	Contingency	9,053.00
To	1 0	3 1 2 0	3 1 5 0	5 0 4 3 9	Ambulance	9,053.00

New Account: Yes No x

Reason for Transfer: The Ambulance line item within the Jail Department was underbudgeted in 2021. This above transfer replenishes funds to this account.

Signature of Department Head: _____

Action Taken: Request Approved
 Transfer Forwarded to Budget, Date
 Request Forwarded for Board Resolution
 Further Clarification Required
 Request Not Approved

Budget Director: SA Date: 3/24/22 Executive/Dep. Co. Exec.: Date:
Chairman of the Legis.: DFM Date: 3-25-22 Budget Committee: Res. No & Date:



Budget Performance Report

Fiscal Year to Date 12/31/21
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
FUND 10 - (A) GENERAL FUND	EXPENSE									
DEPARTMENT 3120 - LAW ENFORCEMENT										
SUB DEPARTMENT 3150 - LAW ENFORCE/JAIL										
50439	AMBULANCE SERVICES	5,500.00	.00	5,500.00	6,557.27	.00	15,155.77	(9,655.77)	276%	4,586.17
	SUB DEPARTMENT 3150 - LAW ENFORCE/JAIL Totals	\$5,500.00	\$0.00	\$5,500.00	\$6,557.27	\$0.00	\$15,155.77	(\$9,655.77)	276%	\$4,586.17
	DEPARTMENT 3120 - LAW ENFORCEMENT Totals	\$5,500.00	\$0.00	\$5,500.00	\$6,557.27	\$0.00	\$15,155.77	(\$9,655.77)	276%	\$4,586.17
	EXPENSE TOTALS	\$5,500.00	\$0.00	\$5,500.00	\$6,557.27	\$0.00	\$15,155.77	(\$9,655.77)	276%	\$4,586.17
FUND 10 - (A) GENERAL FUND Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	5,500.00	.00	5,500.00	6,557.27	.00	15,155.77	(9,655.77)	276%	4,586.17
FUND 10 - (A) GENERAL FUND Totals		(\$5,500.00)	\$0.00	(\$5,500.00)	(\$6,557.27)	\$0.00	(\$15,155.77)	\$9,655.77		(\$4,586.17)
Grand Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	5,500.00	.00	5,500.00	6,557.27	.00	15,155.77	(9,655.77)	276%	4,586.17
Grand Totals		(\$5,500.00)	\$0.00	(\$5,500.00)	(\$6,557.27)	\$0.00	(\$15,155.77)	\$9,655.77		(\$4,586.17)

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Budget Office _____ Date: 4/18/2022

Fund	Department	Sub Department	Account	Sub Account	Account Name	Amount
From	1 0	1 1 6 2	1 1 1 0	5 0 4 0 8	County Court	22,294.00
To	1 0	1 1 6 2	1 1 3 5	5 0 4 0 8	Supreme Court	22,294.00

New Account: Yes _____ No x

Reason for Transfer: To reallocate appropriation within the Court Departments.

Signature of Department Head: _____

Action Taken:

x Request Approved
 _____ Request Forwarded to Budget, Date _____
x Request Forwarded for Board Resolution
 _____ Further Clarification Required
 _____ Request Not Approved

Budget Director: DA

Date: 4/21/22

Executive/Dep. Co. Exec.: _____

Date: 4/21/22

Chairman of the Legis.: WJM

Date: 4-25-22

Budget Committee: _____

Res. No & Date: _____

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Purchasing _____ Date: 4/20/2022

<u>Fund</u>	<u>Department</u>	<u>Sub Department</u>	<u>Account</u>	<u>Sub Account</u>	<u>Account Name</u>	<u>Amount</u>
Increase Revenue	1 0 1 3 4 5	1 3 4 5	4 4 0 0 0		FEMA Reimbursement	2,750.00
Increase Approp	1 0 1 3 4 5	1 3 4 5	5 0 4 0 3		Supplies	2,750.00

Reason for Transfer: _____ New Account: Yes _____ No x
To provide additional appropriation to supply account fully reimbursed by FEMA.

Signature of Department Head: _____

Action Taken: _____ x Request Approved
Transfer Forwarded to Budget, Date _____
x Request Forwarded for Board Resolution
Further Clarification Required
Request Not Approved

Budget Director: SA Date: 4/21/22 Executive/Dep. Co. Exec.: _____ Date: 4/21/22
Chairman of the Legis.: DJm Date: 4-25-22 Budget Committee: _____ Res. No & Date: _____

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Central Storeroom _____ Date: 4/18/2022

<u>Fund</u>	<u>Department</u>	<u>Sub Department</u>	<u>Account</u>	<u>Sub Account</u>	<u>Account Name</u>	<u>Amount</u>
Increase Revenue	1 0	1 3 4 5	1 3 4 6	4 4 0 0 0	Federal Grants-FEMA	49,409.00
Increase Approp	1 0	1 3 4 5	1 3 4 6	5 0 4 0 3	Supplies	49,409.00

Reason for Transfer: _____ To provide appropriation for purchase of COVID supplies that will be reimbursed by
FEMA.

New Account: Yes _____ No x

Signature of Department Head: _____

Action Taken:

x
x
x
x

Request Approved
Transfer Forwarded to Budget, Date _____
Request Forwarded for Board Resolution
Further Clarification Required
Request Not Approved

Budget Director: SA

Chairman of the Legis.: John

Date: 4/21/22 Executive/Dep. Co. Exec.: _____

Date: 4-25-22 Budget Committee: _____

Date: 4/21/22

Res. No & Date: _____

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Budget Office _____ Date: 4/21/2022

<u>Fund</u>	<u>Department</u>	<u>Sub Department</u>	<u>Account</u>	<u>Sub Account</u>	<u>Account Name</u>	<u>Amount</u>
Increase Revenue	1 0 2 4 9 0		4 2 2 3 8		Community College chargeback	76,340.00
Increase Approp	1 0 2 4 9 0		5 0 4 0 8		College Tuition	76,340.00

New Account: Yes _____ No x

Reason for Transfer: _____ To provide appropriation to pay for Community College Tuition. The source of funds is _____
Charge Back Revenue to the towns where the students reside.

Signature of Department Head: _____

Action Taken: _____

- Request Approved x
- Transfer Forwarded to Budget, Date _____
- Request Forwarded for Board Resolution x
- Further Clarification Required _____
- Request Not Approved _____

Budget Director: SPA Date: 4/21/22 Executive/Dep. Co. Exec.: _____ Date: 4/21/22
Chairman of the Legis.: SPM Budget Committee: _____ Res. No & Date: _____

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Budget _____ Date: 4/21/2022

<u>Fund</u>	<u>Department</u>	<u>Sub Department</u>	<u>Account</u>	<u>Sub Account</u>	<u>Account Name</u>	<u>Amount</u>
Increase	1 0	6 4 2 0	4 2 7 9 7		Other Local Government-Rev	73.00
Revenue						
Increase	1 0	6 4 2 0	5 0 4 1 8		Gasoline	73.00
Approp						

New Account: Yes _____ No ☒ x

Reason for Transfer: Gasoline expenditures exceeded budget

Signature of Department Head: _____

Action Taken: _____

☒ x

Request Approved

Transfer Forwarded to Budget, Date _____

Request Forwarded for Board Resolution

Further Clarification Required

Request Not Approved

Budget Director: _____

Signature

Chairman of the Legis.: _____

Signature

Date: 4/21/22 Executive/Dep. Co. Exec.: _____

Date: 4-25-22 Budget Committee: _____

Res. No & Date: _____

Date: 4/21/22

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Aging _____ Date: 4/21/2022

<u>Fund</u>	<u>Department</u>	<u>Sub Department</u>	<u>Account</u>	<u>Sub Account</u>	<u>Account Name</u>	<u>Amount</u>
Increase Revenue	1 0	6 7 7 2	4 4 7 2		Fed Aid Programs for Aging	57,298.00
Transfer From	1 0	6 7 7 2	5 0 5 1 2		Senior Games	2,591.00
					Subtotal	59,889.00
Increase Approp	1 0	6 7 7 2	5 0 4 0 8		Contracts	20,183.00
Increase Approp	1 0	6 7 7 2	5 0 4 2 6		Food Expenses	37,115.00
Transfer to	1 0	6 7 7 2	5 0 4 2 6		Food Expenses	2,591.00
					Subtotal	59,889.00

Reason for Transfer: _____ To replenish two accounts that finished overbudget by increasing available revenue.

New Account: Yes _____ No x

Signature of Department Head: _____

Action Taken:

Request Approved ☒ x
Transfer Forwarded to Budget, Date _____
Request Forwarded for Board Resolution ☒ x
Further Clarification Required _____
Request Not Approved _____

Budget Director: STA

Chairman of the Legis.: John

Date: 4/21/22 Executive/Dep. Co. Exec.: _____

Date: 4-25-22 Budget Committee: _____

Date: 4/21/22

Res. No & Date: _____

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Budget _____ Date: 4/21/2022

<u>Fund</u>	<u>Department</u>	<u>Sub Department</u>	<u>Account</u>	<u>Sub Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1 0	1 9 9 0	1 9 9 0	5 0 4 0 8	Contingency	50.00
From	---	---	---	---	---	---
	---	---	---	---	---	---
To	1 0	8 0 2 5	---	5 0 5 0 2 9 9	STCRP&DB	50.00
To	---	---	---	---	---	---
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New Account: Yes _____ No x

Reason for Transfer: STCRP&DB appropriation was understated by \$50.

Signature of Department Head: _____

Action Taken:

x

Request Approved

Transfer Forwarded to Budget, Date _____

Request Forwarded for Board Resolution

x

Further Clarification Required

Request Not Approved

Budget Director: SA

Chairman of the Legis.: John

Date: 4/22/22 Executive/Dep. Co. Exec.: _____

Date: 4-25-22 Budget Committee: _____

Date: 4/21/22

Res. No & Date: _____

Chemung County Budget Adjustment Request

2021

Complete this form in TRIPLICATE and submit it to the Budget Office.
You will be notified of the action taken.

Department Requesting Transfer: _____ Budget _____ Date: 4/21/2022

Fund	Department	Sub Department	Account	Sub Account	Account Name	Amount
From	1 0	9 7 1 0	5 0 6 0 0		Bond Principal	13,885.00
From	1 0	1 9 9 0	5 0 4 0 8		Contingency	47,135.00
					Subtotal	61,020.00
To	1 0	9 7 1 0	5 0 7 0 0		Bond Interest	13,885.00
To	1 0	9 7 1 0	5 0 7 0 0		Bond Interest	47,135.00
					Subtotal	61,020.00

Reason for Transfer: Bond Interest is overspent by \$61020. Funds being provided from the bond interest account and Contingency.

New Account: Yes _____ No x

Signature of Department Head: _____

Action Taken: _____

Request Approved x
Transfer Forwarded to Budget, Date _____
Request Forwarded for Board Resolution x
Further Clarification Required _____
Request Not Approved _____

Budget Director: SA Date: 4/21/22 Executive/Dep. Co. Exec.: _____ Date: 4/21/22
Chairman of the Legis.: John Budget Committee: _____ Res. No & Date: _____



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution amending Capital Program as contained in the 2022 Chemung County Budget (snow removal equipment)

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Director of Aviation, on behalf of the Elmira Corning Regional Airport is requesting authorization to amend the 2022 Capital Plan for RFB-2409 Airport Snow Removal Equipment, increasing the project budget and funding from \$1,000.000 to \$1,098,735. This is due to winning bid being higher than the budgeted amount. Funding remains 90% Federal, 5% State, and 5% Local-PFCs.

CREATION:

Date/Time:	Department:
4/11/2022 10:39:08 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
4/11/2022 10:41 AM	Approved	County Executive	
4/13/2022 11:08 AM	Approved	Budget and Research	
4/14/2022 11:58 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
RFB-2409_SRE.pdf	RFB-2409 SRE	Cover Memo
SRE_Email.pdf	SRE Email	Cover Memo

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT
RFB-2409
Airport Snow Removal Equipment

Bid Opening: March 31, 2022

Bidders:	Tracey Road	Fort brand Services LLC *	M-B Companies Inc **
Addendum #1	Received	Received	Received
Description			
Base Bid	1,066,284.00	1,108,300.00	958,365.00
Alternate #1: Spare Brush Core	14,400.00	33,600.00	9,351.00
Alternate #2: Spare Plow Cutting Edge	3,300.00	6,566.00	1,971.00
Alternate #3: Brush Carts	4,500.00	3,797.00	858.00
Alternate #4: Maintenance Training	5,000.00	7,875.00	4,550.00
Alternate #5: Airport Decals Install	1,800.00	No Charge	921.00
Alternate #6	3,451.00	3,000.00	5,502.00

* No Seal on Waiver of Immunity, Unable to open some of tabs on Electronic Submission

** No Seal on Waiver of Immunity

Huffman, Chelly

From: Wise, Tricia
Sent: Wednesday, April 6, 2022 11:44 AM
To: Freeman, Tom
Cc: Brown, Matthew; Huffman, Chelly; Hoover, Steve; Hussain, M. Hyder; Moss, Christopher; Sheen, David
Subject: RFB-2409 Airport Snow Removal Equipment Bid - Reject low bidder
Attachments: RFB-2409 Airport Snow Removal Equipment Bid Tab.xls
Importance: High

Good morning, Tom –

Your request to reject the low bid due to bid not meeting specifications has been reviewed with the County Attorney and approved. Please include this information in your route slip submission to Legislature to award bidder.

Please take note that the next low bid price is over the amount budgeted in capital projects. In a discussion with Steve Hoover, it has been recommended that the Airport use CARES money to cover the balance.

A route slip to legislature will be required to increase the capital project budget accordingly.

Thank you,
Tricia

From: Freeman, Tom <tfreeman@chemungcountyny.gov>
Sent: Tuesday, April 5, 2022 12:20 PM
To: Wise, Tricia <twise@chemungcountyny.gov>
Cc: Brown, Matthew <mmbrown@chemungcountyny.gov>; Huffman, Chelly <chuffman@chemungcountyny.gov>
Subject: SRE Bids

Tricia: We have reviewed the bids for the Airport snow removal equipment (SRE). The Airport will prepare a route slip with the recommendation to award.

MB is low bid, however they fail to meet specifications on:

- item 5.15.3 regarding slope of the windshield- This was an exemption that the Airport denied. We have experience with this design. The design inhibits visibility and is in our opinion a safety hazard.
- item 5.15.8 regarding the exterior visor- This was an exemption that the Airport denied.
- Item 4,c regarding slope of windshield- This was an exemption that the Airport denied. We have experience with this design. The design inhibits visibility and is in our opinion a safety hazard.
- Item 12.1 regarding local support within 150 miles. – This was an exemption that the Airport denied. The Airport has extensive experience with the factory support proposed by MB. It is the Airport's experience that MB factory support is inadequate. It can take several days to arrange support. This is particularly a concern in winter weather conditions when equipment breaks down and the company has nationwide support requests.

MB had requested changes to the bid to include the above exemptions. We allowed the majority of requested changes however did not accept the above because of the importance of these specifications.

The next lowest bid was Oshkosh. Oshkosh met the bid requirements without any exemptions.

I am making the recommendation that the contract be awarded to Oshkosh.
Please advise if you need any additional information or documentation.

Thomas J. Freeman
Director of Aviation
Elmira Corning Regional Airport.





CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing certain applications for and disbursement of Community Development Funds (Legislature)

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

contribute by:

Sweet: \$1,000

Hyland: \$1,000

Briggs: \$1,000

Pastrick: \$1,000

Drake: \$2,000

Manchester: \$1,500

Woodard: \$ 300

Total award: \$7,800

CREATION:

Date/Time:	Department:
4/19/2022 12:24:34 PM	Legislature Chairman

APPROVALS:

Date/Time:	Approval:	Department:	
4/26/2022 11:26 AM	Approved	County Executive	
4/28/2022 1:18 PM	Approved	Budget and Research	
4/28/2022 1:26 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
	Application	Cover Memo

[Application - Comm. Dev. Fund - Big Flats Historical Society \(April 2022\).pdf](#)

[Application - Community Development Funds \(VVA 803 - The Moving Wall 2022\).pdf](#)

Application - VVA 803/The Moving Wall

Cover Memo



Monday, March 7, 2022

Application for Community Development Funds

The County of Chemung is accepting applications (requests) for grants to municipal corporations and special districts for projects that enhance the community during calendar year 2022. Not-for-profit corporations are not eligible for grants but are eligible to receive these funds to perform services for Chemung County to enhance the community. A County Legislator or the County Executive must sponsor all applications (requests) for funding. To view the Policy click [here](#):

If you wish to apply for Community Development Funds complete the application below. Applications will be processed and reviewed quarterly throughout 2022.

Project Description:

Activities considered eligible for funding include, but are not limited to, those that enhance the community in the areas of education, tourism, the arts, recreation, health, social services, public infrastructure, or conservation and preservation of historical and cultural resources.

The expected outcome of such projects is that residents throughout the Chemung County will receive benefits by utilizing these funds to support these important activities.

Full Legal Organizational Name Big Flats Historical Society

Address P. O. Box 232
Big Flats, NY, 14814

Organizational's Qualifications for Grant or Contract 501(c)(3)

Organization's Web-site address www.bigflatsmuseum.com

Organization's contact person and contact information Jenny Dean

Phone Number (607) 562-8979

Email jenjen141201@gmail.com

Legislative District District 2 (Big Flats): David L. Manchester

If your organization has a committee, board or other organizational structure, have they been made aware the your organization is making this application Yes

Total amount of project 2,000

Amount of funding requested 2,000

Is your organization receiving any other source of grant funding? If yes, please indicate the funding source and amount

No

Please provide a brief summary and/or project narrative of what the requested funding will be utilized for and how your program/agency assists with the overall goals and objectives of promoting community development throughout Chemung County. (Please attach any additional information you feel may be beneficial to the application.)

We will be purchasing extra brackets for the Hometown Heroes project that we will be opening to the towns people. During this time when their funds are stretched to limit with everyday living costs this will help them to be able to afford a flag for their loved one to display for the community. If we have extra brackets on hand they will not have to purchase that piece and it makes it more affordable.

Grantee

Jenny Dean

I hereby certify all statements and attachments to be truthful and accurate.



Date

Monday, March 7, 2022



Friday, April 22, 2022

Application for Community Development Funds

The County of Chemung is accepting applications (requests) for grants to municipal corporations and special districts for projects that enhance the community during calendar year 2022. Not-for-profit corporations are not eligible for grants but are eligible to receive these funds to perform services for Chemung County to enhance the community. A County Legislator or the County Executive must sponsor all applications (requests) for funding. To view the Policy click [here](#):

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The expected outcome of such projects is that residents throughout the Chemung County will receive benefits by utilizing these funds to support these important activities.

Full Legal Organizational Name	vietnamv veterans asociation chaper 803
Address	1200 Davis street elmira, ny, 14901
Organizational's Qualifications for Grant or Contract	501(c)(3)
Organization's Web-site address	4vietnamwall.com
Organization's contact person and contact information	Bob Brill
Phone Number	(607) 426-4846
Email	robertsraa@gmail.com
Legislative District	District 13 (City of Elmira, Town of Southport): Scott Drake
If your organization has a committee, board or other organizational structure, have they been made aware the your organization is making this application	Yes
Total amount of project	\$40,000
Amount of funding requested	\$7,800.00
Is your organization receiving any other source of grant funding? If yes, please indicate the	

funding source and amount

none other applied yet

Please provide a brief summary and/or project narrative of what the requested funding will be utilized for and how your program/agency assists with the overall goals and objectives of promoting community development throughout Chemung County. (Please attach any additional information you feel may be beneficial to the application.)

Vietnam wall Veteran week
brining in Vietnam wall
reading Names all Veterans
Va assistance for veterans in needs
veteran history Chemung county
speakers of quality one a pow was in Hanoi hilton senator McCain
Boces Birds bees butterflys enhancing nature with our veterans
civil air patrol participation
multiple veteran civic organizations
toxic exposure and substance abuuse
veteran service officers participating to increase benefits granted to chemung county
flag foldind and honor ceremonies taught to youth and adults
a total community participation

Grantee

Robert Brill Vietnam veterans 803

I hereby certify all statements and attachments to be truthful and accurate.



Date

Friday, April 22, 2022