MINUTES OF MEETING
Aviation Committee
June 27, 2022
7:00 PM

I. COMMUNICATIONS

Minutes of a meeting of the Aviation Committee of the Chemung County Legislature held in the Hazlett Building, 5th Floor, 203 Lake Street, Elmira, New York on Monday, June 27, 2022.

Committee members present: L. Thomas Sweet (Chairman), Mark Margeson, Peggy Woodard, Martin Chalk

Committee member excused: Christina Sonsire

Officials present: John Pastrick, Joseph Brennan, Brian Hyland, John Burin, Robert Briggs, William McCarthy, Scott Drake, Michael Smith, Rodney Strange, Bryan Maggs, Ali Rennie, Michele Podolec, Kevin Meindl, Weeden Wetmore, John Brennan, Jennifer LaBeau, Pete Buzzetti, Andy Avery, Joy Bermingham

The meeting was called to order by the Chairman of the committee, L. Thomas Sweet.

II. RESOLUTIONS, MOTIONS, AND NOTICES

1. Resolution authorizing Task Order No. 1 with McFarland Johnson, Inc. on behalf of the Elmira Corning Regional Airport (Engineering Design Services for construction of Taxilane Lima)

   Motion made by Peggy Woodard, seconded by Mark Margeson, and Passed with a vote of 4-0, authorizing Task Order No. 1 with McFarland Johnson, Inc. on behalf of the Elmira Corning Regional Airport (Engineering Design Services for construction of Taxilane Lima).

2. Resolution authorizing Purchase Agreement with Tiger Corporation on behalf of the Elmira Corning Regional Airport (Flail)

   Motion made by Peggy Woodard, seconded by Mark Margeson, and Passed with a vote of 4-0, authorizing Purchase Agreement with Tiger Corporation on behalf of the Elmira Corning Regional Airport (Flail).

3. Resolution authorizing Purchase Agreement with John Deere on behalf of the Elmira Corning Regional Airport (Tractor)

   Motion made by Peggy Woodard, seconded by Mark Margeson, and Passed with a vote of 4-0, authorizing Purchase Agreement with John Deere on behalf of the Elmira Corning Regional Airport (Tractor).

III. OLD BUSINESS

IV. NEW BUSINESS

V. ADJOURNMENT

This meeting was adjourned on the motion made by Mrs. Woodard, seconded by Mr. Margeson. Motion Carried.

CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing Task Order No. 1 with McFarland Johnson, Inc. on behalf of the Elmira Corning Regional Airport (Engineering Design Services for construction of Taxilane Lima)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Director of Aviation, on behalf of the Elmira Corning Regional Airport, is requesting authorization of McFarland Johnson's Task Order No. 1, Engineering Design Services for the Construct Taxilane Lima.
This project consists of design work associated with the construction of a new 50-foot wide and approximately 300-foot long Taxilane, designated Lima. The new taxilane connects the Alpha Apron to Parallel Taxiway A.
The project will be completed with grant assistance from the Federal Aviation Administration (FAA) Bipartisan Infrastructure Law (BIL), and New York State
Department of Transportation (NYSDOT) at funding levels of 90% FAA, 5% NYSDOT and 5% local (paid by PFCs).
Total cost of Task Order No. 1 is $168,500.00.

Vendor/Provider	McFarland Johnson				
Term		Total Amount	$168,500	Prior Amount	
Local Share	5% (PFC's)	State Share	5%	Federal Share	90%
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
6/14/2022 9:15:16 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
6/14/2022 9:18 AM	Approved	County Executive	
6/15/2022 11:08 AM	Approved	Budget and Research	
6/21/2022 11:23 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
18965.01_ECRA_Taxilane_Lima_Design_Scope_Fee_R1.pdf	18965.01 ECRA Taxilane Lima Design Scope Fee R1	Cover Memo

EXHIBIT A
SCOPE OF SERVICES

FOR
CHEMUNG COUNTY
ELMIRA CORNING REGIONAL AIRPORT

ENGINEERING DESIGN SERVICES

FOR THE

CONSTRUCT TAXILANE LIMA
TASK ORDER #1 (MJ PROJECT # 18965.01)

PROJECT DESCRIPTION

This project consists of design work associated with the construction of a new 50-foot wide and approximately 300-foot long Taxilane, designated Lima, at the Elmira Corning Regional Airport. The new taxilane connects the Alpha Apron to Parallel Taxiway A. See attached sketch (Exhibit C). The design aircraft The new taxilane pavements will be designed to Taxiway Design Group (TDG) 3 criteria (50-foot nominal width).

Additional project considerations will include:

a. Design of a LED taxiway edge lighting system serving the new Taxilane in accordance with FAA criteria. Reconfiguration of existing edge lights will be completed as needed. A review of the current Taxiway A West airfield circuit loading will be performed and upgrades to the circuit will be incorporated into the project, if necessary.
b. Design of new airfield signage serving the new Taxilane. A revised Signage Plan will be completed and submitted to the FAA for approval.
c. Evaluation and reconfiguration design for the drainage structures and piping that service the taxiways.

Design efforts will include the implementation of a Geotechnical Investigation Program to evaluate supporting soils within the project impact area and the presence of groundwater with all of this information used in the development of the pavement section. The project design efforts will include a review of current taxiway edge lighting, pavement markings, and signage. Deviations will be noted and addressed during the design process.

Construction Sequencing will involve a comprehensive review of the aircraft mix, flight schedules, and typical taxi patterns to determine appropriate work areas for the project. Sequencing will consider impacts to airport operations and will attempt to minimize impacts on aircraft traffic. This project will require the development of a Construction Safety and Phasing Plan (CSPP) that meets current FAA requirements for review but will also be subject to the requirements of the FAA Safety Management System (SMS). This

effort will include multiple meetings with airport tenants, users, and operations staff to develop a program for project phasing that will be subject to review by multiple Business Sectors within the FAA, including Air Traffic Control (ATC), Facilities, the New York Airports District Office (NYADO), etc. It is anticipated that two (2) meetings will be required with all of these stakeholders to develop the final CSPP.

SCOPE OF WORK

The CONSULTANT (McFarland-Johnson, Inc.) shall provide the following professional services under this contract as related to the above described project including the preparation of a topographic survey, subsurface investigation, preliminary and final design, specifications, assistance in bidding, and opinion of probable construction cost.

The project will be completed by the SPONSOR (CHEMUNG COUNTY), with grant assistance from the Federal Aviation Administration (FAA) Bipartisan Infrastructure Law (BIL), and New York State Department of Transportation (NYSDOT) at funding levels of 90% FAA, 5% NYSDOT and 5% SPONSOR.

1. ADMINISTRATION/PROJECT MANAGEMENT

The following items of work shall be accomplished on behalf of the SPONSOR under the category of Administration/Project Management:

A. Telephone Conferences with the Federal Aviation Administration to review their programming and design standards and to become knowledgeable of the data that is already available for the project.

B. The preparation of data for use by the Federal Aviation Administration in the funding of the project through the Airport Improvement Program.

C. The coordination with the FAA Airways Facilities Division Regional and Field personnel regarding FAA owned and/or operated facilities that may be impacted by the project.

D. Coordination and liaison efforts between the SPONSOR and the grantor agencies, general correspondence, preparation of special reports necessary for the project development.

E. Procurement of special services such as aerial survey, topographical survey and mapping, and subsurface investigations necessary for completion of the work to be done under this contract. This includes the preparation of the necessary subcontract documents, negotiation, and/or bid solicitation and award.

F. Grant Administration (Design Phase Only)

A grant administrator will be assigned to the project to:

- Prepare a DBE Plan
- Assist in the preparation of reimbursement requests

2. CONCEPTUAL DESIGN (30%)

A. Attend a pre-design meeting with the SPONSOR's representatives, the funding agency and other appropriate agencies such as the FAA and State Department of Transportation.

A. Environmental Review Documentation

1. Assist the SPONSOR in conducting a State Environmental Quality Review Act (SEQR) review of the project including completion of the appropriate EAF forms and preparation and submission of letters to regulatory agencies requesting review and determinations regarding what if any impacts the project is expected to have on sensitive environmental areas. For purposes of this Scope of Work, it is assumed that Part 1 of the Short Environmental Assessment Form (SEAF) for processing of an Unlisted Action under the SEQR will be prepared.

2. Complete and submit to the FAA for review and approval, documentation indicating the project qualifies for a Categorical Exclusion (CATEX) under the National Environmental Policy Act (NEPA).

B. Update the Airport Layout Plan (ALP) through a “Pen and Ink” change to reflect the proposed taxilane identified as “Reserved for Aeronautical Use”.

C. Complete an investigation to gather the necessary data for design of project. The investigation will consist of a review of the existing data such as survey information, geotechnical data, as-built construction drawings and other existing data, as it is readily available.

D. Obtain a topographic survey to cover the location of the proposed project. Prepare base mapping including utilities and field lighting. All survey will be tied into the airport Primary Airport Control (PAC) station, and reference Secondary Airport Control (SAC) as available.

E. Obtain the necessary soils and existing pavement investigation data, including borings, pavement cores, and test pits as well as field and laboratory testing to identify existing pavement conditions and subsurface characteristics. The geotechnical program will include approximately four (4) pavement cores, with up to four (4) borings advanced within the core location to evaluate the type and condition of the supporting subbase and subgrade materials. An additional two (2) borings will be advanced outside the pavement limits. Groundwater elevations and moisture content of the subbase and subgrade materials will be noted, with samples collected for further testing. Bulk soil samples collected at the depth of the existing pavement subgrade on adjacent projects will be used to determine the bearing capacity and characteristics of the subgrade soils. It is assumed that all field testing will be completed during daylight hours, with CONSULTANT personnel on site during the testing program.

F. Document all field and laboratory geotechnical investigations and prepare a letter report describing existing conditions and the recommended plan for construction.

G. Perform condition assessment of existing taxiway lighting fixtures and airfield signage. Identify other electrical facilities that may be disturbed during construction. Prepare inventory of such facilities and develop a preliminary plan to augment, adjust or replace impacted facilities.

H. In conjunction with the SPONSOR develop a comprehensive list of current and project aircraft that will utilize the taxiway, along with an evaluation of the number of current operations and projected future operations. This fleet mix will be utilized as the basis for design of all pavement systems.

H. Develop conceptual designs of pavement sections and plans, profiles, cross sections, drainage concepts, lighting, construction sequencing and probable construction cost for each major element of the project. The information to be included will be:

- Cover Sheet (1 sheet)
- Construction Phasing and Safety Plans and Notes (3 sheets)
- Demolition Plan (2 sheets)
- Pavement Typical Sections and Details (2 sheets)
- Pavement Layout Plan (2 sheets)
- Marking Plan and Details (2 sheets)

I. Schedule and conduct a meeting with the SPONSOR to review the Conceptual Design.

3. PRELIMINARY DESIGN (75%)

B. Continue the development of pavement plans, sections, and profiles.

C. Attend a meeting with the SPONSOR's representatives and tenants to discuss phasing alternatives for the proposed construction, including a discussion on how each alternative will affect operations, estimated schedules for each alternative, and cost impacts for each alternative.

D. Prepare preliminary plans and details based upon criteria contained in FAA AC 150/5300-13B, Airport Design. The information to be included will be:

- Cover Sheet (1 sheet)
- Sheet Index and Quantity Tables (1 sheet)
- General Plan (1 sheet)
- Horizontal and Vertical Control Plan (1 sheet)
- General Notes, Abbreviations, and Legend (2 sheets)
- Construction Phasing and Safety Plans and Notes (3 sheets)
- Boring Logs (2 sheets)

- Existing Conditions and Demolition Plan (2 sheets)
- Pavement Layout Plan (2 Sheets)
- Taxilane Profile (1 Sheet)
- Pavement Typical Sections and Details (2 sheets)
- Grading and Drainage Plans / Details (2 sheets)
- Erosion and Sedimentation Control Plans / Details (2 sheets)
- Lighting and Signage Plan / Details (2 sheets)
- Marking Plan and Details (2 sheets)

The preliminary construction project phasing and safety plan will be prepared in accordance with FAA criteria for construction on Airports. This plan will rely upon the criteria contained in FAA AC 150 5370-2G, Operational Safety on Airports During Construction and current FAA Orders, as applicable. This plan will include the type and locations of barricades, the proper clearances, the appropriate temporary marking and lighting during construction, and a series of notes to be provided to the contractor relative to coordination and safety. This plan will consider access to work areas by construction equipment and trucks. Access routes will be developed which will minimize impact on airport operations and will not cause damage to existing aprons and taxiways.

E. Prepare preliminary Engineer's Report with an updated Engineer's Opinion of Probable Construction Costs.

F. Prepare a preliminary set of specifications for use in bidding and construction of the project. The FAA standard specifications will be used when possible, and will be supplemented with State specifications. When special specifications are required, they will be prepared in the same format as the FAA specifications, and will be assigned an identifier that distinguishes them from the FAA specifications.

G. Submit preliminary plans, specifications and the design report to the SPONSOR for review.

H. Meet with Sponsor' representatives to discuss review comments.

4. FINAL DESIGN (100%)

A. Update the plans and specifications to reflect the comments and revisions developed as a result of the preliminary design review.

B. Finalize and submit to the FAA a construction phasing and safety plan and program that provides for the necessary phasing of construction.

C. Prepare a bid package to reflect the specific requirements of the FAA, State, and the SPONSOR. This will include the Notice to Bidders, the standard contract form, the bidding forms, contractor assurances and questionnaire, the standard provisions and conditions, and the technical specifications.

D. Obtain permits, as required, to allow construction of the project. At this time, the anticipated

permits required for this project are as follows:

- SPDES General Permit for Stormwater Discharges from Construction Activity (GP-02-01)

E. Facilitate progress review meetings with the SPONSOR to review progress, design alternatives, and operational impacts associated with each design element. It is anticipated that two (2) progress meetings will be held during the final design phase.

F. Submit a final design report prepared in accordance with the New York Airports District Office Sponsor's Guide including a detailed Engineer's Opinion of Probable Construction Costs to the SPONSOR, the FAA, and others as required.

G. Incorporate comments received from the SPONSOR into the final contract plans and specifications.

H. Prepare a complete set of construction drawings and specifications to be used for bidding and construction. The bid set drawings will be stamped and signed by an engineer registered to practice in the State of New York. Distribute these items to the SPONSOR, the FAA, and the NYSDOT (bid set). The project will be publicly bid utilizing the CONSULTANT's bid portal for advertising and distribution of the Contract Documents to perspective bidders.

I. Update and submit for review to the FAA, the Airport Signage and Marking Plan with the proposed signage and pavement markings to be included under this project.

5. BIDDING AND AWARD ASSISTANCE

A. Prepare a bid package to reflect the specific requirements of the FAA, State, and the SPONSOR. This will include the Notice to Bidders, the standard contract form, the bidding forms, contractor assurances and questionnaire, the standard provisions and conditions, and the specifications. The bidding booklet and construction plans will be packaged in sets and be made available in quantities and locations as required by the SPONSOR.

B. Attend and facilitate a project pre-bid meeting to discuss specific project requirements with prospective bidders, and answer any questions. Document the meeting proceedings in a formal set of meeting minutes.

C. Prepare and compile bid results, contact the selected contractor, draft award letters and arrange for start-up dates and requirements preliminary to the start of construction. The CONSULTANT will also assist the SPONSOR in reviewing and forwarding contracts for execution by the selected construction contractor.

Design Assumptions

- The estimated construction budget based upon the Airport Capital Improvement Plan is $1,615,000.

NOTE: This contract provides services only through the bidding and award process. A separate contract will be executed for the construction phase. The latter contract will be developed based upon the Construction Project Awarded.

PROPOSED SCHEDULE OF COMPLETION

The CONSULTANT agrees to complete the work under this phase of the Agreement in a manner satisfactory to the SPONSOR within 12 months after receiving an executed copy of this contract from the SPONSOR accompanied by a resolution from its governing body authorizing said execution or within such extended periods as agreed to by the SPONSOR. The project is anticipated to be bid in the Spring of 2023.

EXHIBIT B

McFarland Johnson

Construct Taxilane Lima

Elmira Corning Regional Airport

March 2022

FEE SUMMARY

	DESIGN / PLANNING SERVICES	CONSTRUCTION SERVICES
1. DIRECT TECHNICAL LABOR	$43,816.00	
2. ESTIMATED OVERHEAD EXPENSES AND PAYROLL BURDEN Based on Percentage of Direct Salary Cost (exclusive of Premium Pay) with the estimated Percentage being 175.00 %	$76,678.00	
3. SUBTOTAL OF ITEMS 1 & 2	$120,494.00	
4. FIXED FEE / PROFIT	$18,074.10	
5. DIRECT EXPENSES	$1,309.00	
6. SUBCONSULTANT COSTS	$21,000.00	
Survey (GdB Geospatial)	$21,000	
7. SUBCONTRACT COSTS - (ESTIMATE)	$7,622.00	
Geotechnical (PW Labs)	$7,622	
8. OVERTIME PREMIUM		
9. TOTAL FEE ESTIMATE	$168,499.10	

10. TOTAL FEE FOR ALL SERVICES $168,500

NOTE: Authorized hours worked in excess of forty per week are subject to a premium time charge

EXHIBIT B

McFarland Johnson

Construct Taxilane Lima

Elmira Corning Regional Airport

March 2022

McFARLAND-JOHNSON LABOR RATES

	DIRECT TECHNICAL LABOR		
	CURRENT AVG. RATE	PROJECT AVG. RATE	2022 MAX. RATE
CLASSIFICATION			
Vice President (VP)	$93.74	$95.24	$93.74
Division Director/Reg.Div.Director (DD)	$81.78	$83.09	$96.26
Senior Project Manager (SPM)	$76.92	$78.15	$83.00
Sr. Project Engineer (SPE)	$59.90	$60.86	$65.00
Project Engineer (PE)	$53.17	$54.02	$61.14
Senior Engineer (SE)	$44.20	$44.91	$51.20
Assistant Engineer (AE)	$36.12	$36.70	$41.80
Junior Engineer/Planner/Envrmntlst (JEP1)	$29.91	$30.39	$35.44
Junior Engineer/Planner/Envrmntlst (JEP2)	$31.67	$32.18	$34.66
Technician Supervisor (TS)	$47.98	$48.75	$49.40
Senior Technician (ST)	$36.82	$37.41	$40.04
Assistant Technician (AT)	$23.69	$24.07	$29.00
Junior Technician (JT)	$18.50	$18.80	$18.50
Resident Inspector (RI)	$51.03	$51.85	$52.32
Senior Inspector (SI)	$41.65	$42.32	$47.62
Inspector (I)	$40.04	$40.68	$40.04

Assume Notice to Proceed:	8/1/2022
Design Project Duration (months):	12
Assume Salary Escalation:	4.0%

Year	Compounded Escalation Factor	% Work in year	Effective %
2022	1.000	60.0%	60.0%
2023	1.040	40.0%	41.6%
2024	1.082		
		100.0%	**101.6%**

EXHIBIT B

McFarland Johnson

Construct Taxilane Lima

Elmira Corning Regional Airport

March 2022

DIRECT COSTS

	DESIGN / PLANNING SERVICES	CONSTRUCTION SERVICES
Travel Related Costs:		
Vehicle Cost Plus Fuel	$957	
Lodging and Meals		
Per Diem		
Reproduction		
CADD Plots		
Prints		
Photocopies		
Photo Costs		
Telephone/Fax:		
Postage/Delivery		
Miscellaneous	$352	
	$1,309	

$1,309

EXHIBIT B

McFarland Johnson

Construct Taxilane Lima

Elmira Corning Regional Airport

March 2022

ESTIMATED HOURS

		HOURS BY CLASSIFICATION																
		VP	DD	SPM	SPE	PE	SE	AE	JEP1	JEP2	TS	ST	AT	JT	RI	SI	I	SUM
		$95.24	$83.09	$78.15	$60.86	$54.02	$44.91	$36.70	$30.39	$32.18	$48.75	$37.41	$24.07	$18.80	$51.85	$42.32	$40.68	
PHASE/TASK	**DESCRIPTION**																	
F1	Administration / Project Management																	
MEET	Meetings		16				40											56
GRNT	Grant Administration										48							48
ADMN	Project Management / Coordination		16				40											56
F3	Preliminary Design																	
GEOT	Geotechnical Site Work						8	24										32
AMAP	Survey / Mapping						8	24										32
AIRS	Preliminary Design						56		80									136
PLAN	Preliminary Plan Preparation						48		120									168
ESTI	Preliminary Estimate						16		56									72
REPT	Preliminary Design Report						32		8									40
SPEC	Preliminary Specifications						24											24
QAQC	QA/QC Review				8													8
F6	Final Design																	
AIRS	Final Design						32		64									96
PLAN	Final Plan Preparation						32		64									96
ESTI	Final Estimate						4		8									12
REPT	Final Design Report						8		16									24
SPEC	Final Specifications						40		16									56
PERM	Stormwater Permit						40											40
QAQC	QA/QC Review				8													8
F7	Bidding and Award																	
PLAN	Bid Documents				8		40											48
BIDA	Bid Tabulations						16		24									40
	Total Hours - Design / Planning Services		32		24		484	48	456		48							1092
	Total Labor Cost - Design / Planning Services		2659		1461		21736	1762	13858		2340							43816
	Total Hours - Construction Services																	
	Total Labor Cost - Construction Services																	

EXHIBIT C

SCALE

0 60 120 180 240

FEET

ELMIRA CORNING REGIONAL AIRPORT
FUTURE TAXILANE L

McFarland Johnson

CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing Purchase Agreement with Tiger Corporation on behalf of the Elmira Corning Regional Airport (Flail)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Director of Aviation, on behalf of the Elmira Corning Regional Airport, is requesting authorization to enter into a purchasing agreement with Tiger Corporation using a Sourcewell cooperative contract, PGB-2431, RFP-070821-TGR. The cost for this piece of equipment which will be attached to the John Deere tractor is $96,311.42.

Vendor/Provider	Tiger Corporation				
Term		Total Amount	$96,311.42	Prior Amount	
Local Share	5% (PFC's)	State Share	5%	Federal Share	90%
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
6/17/2022 11:52:04 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
6/17/2022 11:59 AM	Approved	County Executive	
6/17/2022 12:55 PM	Approved	Budget and Research	
6/21/2022 11:16 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Flail_-_Sourcewell.pdf	Flail-Sourcewell	Cover Memo

CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT

Justification for Utilizing a Cooperative Contract

Date 5/12/2022

Requesting Department Airport

Requesting Employee Tom Freeman Position Director of Aviation

Cooperative or Lead Agency SourceWell

Contract No. PGB-2431 RFP-070821-TGR

Vendor(s) Name(s) Tiger Coperation

We have reviewed and completed due diligence on the aforementioned cooperative contract. As part of the due diligence review, we have confirmed that the contract complies substantially with our procurement rules and practices. We have further confirmed that all purchases will comply with the terms and prices in the contract. It has been determined that it is in the best interests of our entity to utilize this contract for the reasons cited below:

Issue	Procurement Consideration
New York State Considerations:	
1. Was the contract let by the United States or any agency thereof, any state or any other political subdivision or district therein?	Page 1 of RFP State of Minnesota ✓
2. Was the contract made available for use by other governmental entities?	Yes Page 4 of the RFP has the Piggyback wording ✓
3. Was the contract let in a manner that constitutes competitive bidding "consistent with state law?"	Yes , see responses to questions 4-7 below
4. Was there a public solicitation of bids consistent with GML 103.5 and serves to ensure that the purposes of GML 103 are furthered?	Yes, Advertised in the DJC in Portland Oregon, Salt Lake Tribune and numerous others ✓
5. Was the submission of sealed bids, or analogous procedure, done in a manner to secure and preserve the integrity of the process and confidentiality of the bids submitted?	The proposal opening record confirms all bids were entered through the Sourcewell Procurement Portal and were digitally sealed and inaccessible until due date for Bid opening ✓
6. Was the preparation of bid specifications, or a similar document that provides a common standard for bidders to compete fairly?	Yes , See page 4-5
7. Was the award to the lowest bidder who materially or substantially meets the bid specifications and is determined to be a responsible bidder?	Yes

Justification for Utilizing a Cooperative Contract

General Considerations:	
8. Do the terms, conditions and scope of work/specifications meet the need?	Yes
9. If no, are the terms, conditions and scope of work/specifications negotiable? It should be noted here if terms or prices were negotiated.	N/A
10. Does the cooperative contract provide the most advantageous solution? Why? Factors may include advantageous terms, conditions, prices, quality, performance, timing, entity's experience and ability to duplicate the contract, age of the contract, etc.	Yes there is a 18% discount for items order through this contract.
11. Will any and all purchases comply with the terms and prices in the contract?	Yes
12. Will volume pricing advantages be applied to purchases?	~~No~~ Yes, National Cooperatives provide volume pricing
13. Was past experience with the cooperative or lead agency acceptable?	Yes we have used multiple Sourcewell contracts
14. Is the item urgently needed?	Yes, needed for mowing at the airport
15. Can a local vendor provide this service? If so, why were they not considered?	No, Lindsay Equipment is not an ag. equipment dealer ~~Yes~~, we will be using Cincon Equipment
16. What is the age of the contract? How many years is it into its contract term?	Contract expires 08/09/2025 with the option for an additional one year period
ADDITIONAL COMMENTS:	

Usage reviewed and approved by:

Nina L. Wells
Signature

Nina Wells
Buyer Name

Tricia Wise
Signature

Tricia Wise
Director of Purchasing Name

SOURCEWELL TIGER QUOTE SHEET

Ship to:	Cyncon Equipment Inc. 7494 W. Henrietta Rd. Rush, New York 14543		
End User	Elmira Corning Regional Airport 276 Sing Sing Rd. Suite 1 Horseheads, NY 14845		
End User Contact	Ernie Evans	PO#	
Quote#		Order Date:	
Dealer Contact	Kirk Lancaster	Quote Date:	May 9 2022
DLR Phone / Fax	585-533-2500	Requested ship date:	
Dealer Email	Klancaster@cyncon.com	State contract order	070821-TGR
		Sourcewell Member #	119549
		Quote valid for 30 days	

CYNCON EQUIPMENT

Cyncon Equipment Inc
7494 W. Henrietta Rd
Rush, New York 14543

TIGER TRIPLE FLAIL - EXTREME DUTY

Qty	Order Code	Description	Approx. (lbs)	List Price	Disc	Sourcewell Price
	SECTION 1 - Base Unit					
1	T3F-HEBT4	Extreme Duty Triple Flail system - 110" Rear Flail (Standard Cut)	1450	$ 54,351	18%	$ 44,567.82
		INCLUDES: Combo Draft Beam,Tractor Mount Kit and Multi-Valve Cable Control system, Mower Hydraulic Drive System, Mower Hydraulic Cooling System, Front & Rear Guards, Travel Safety Lock				
	SECTION 2 - Right Side Cutter head					
1	TSF-90RED	Flail, RH Side, 90" Cutter Head, STANDARD CUT	1215	$ 19,179	18%	$ 15,726.78
	SECTION 3 - Left Side Cutter head					
1	TSF-90LED	Flail, LH Side, 90" Cutter Head, STANDARD CUT	1215	$ 19,137	18%	$ 15,692.34
	SECTION 2 - Installation Charge					
1	Field Mnt	Installation of complete Triple Mower system		$ 9,988	18%	$ 8,190.16
	SECTION 3 - TRIPLE FLAIL MOWER OPTIONS					
1	TF3049	Caster Wheel, Per Pair, Rear Flail	108	$ 2,663	18%	$ 2,183.66
	ADDITIONAL ITEMS					
48		Dealer PDI (prep,delivery,installation) Hourly Rate		$ 200	18%	$ 7,872.00
1		AirBand Mobile Radio - Installed by Mid-State Communication		$2,078.66		$2,078.66
		Tractor to be supplied by LandPro Equipment				
		Total				$ 96,311.42

TRACTOR INFORMATION:				
Make/Model:	John Deere 6120E		Transmission	24F/12R PowrReverser Plus
Tire size	340/85R24 R1 Radial	Front	Cab Type	
	460/85R34 R1 Radial	Rear	2WD or MFWD	MFWD

CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing Purchase Agreement with John Deere on behalf of the Elmira Corning Regional Airport (Tractor)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Director of Aviation, on behalf of the Elmira Corning Regional Airport, is requesting authorization to enter into a purchasing agreement with John Deere using a Sourcewell cooperative contract, PGB-2430, RFP-110719-JDC. The cost for this piece of equipment is $75,137.48.

Vendor/Provider	John Deere				
Term		Total Amount	$75,137.48	Prior Amount	
Local Share	5% (PFC's)	State Share	5%	Federal Share	90%
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
6/17/2022 11:56:05 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
6/17/2022 11:58 AM	Approved	County Executive	
6/17/2022 12:55 PM	Approved	Budget and Research	
6/21/2022 11:15 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Tractor_-_Sourcewell.pdf	Tractor - Sourcewell	Cover Memo

CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT

Justification for Utilizing a Cooperative Contract

Date 5/09/2022

Requesting Department Airport

Requesting Employee Tom Freeman Position Director of Aviation

Cooperative or Lead Agency SourceWell

Contract No. PGB-2430 RFP-110719-JDC

Vendor(s) Name(s) John Deere

We have reviewed and completed due diligence on the aforementioned cooperative contract. As part of the due diligence review, we have confirmed that the contract complies substantially with our procurement rules and practices. We have further confirmed that all purchases will comply with the terms and prices in the contract. It has been determined that it is in the best interests of our entity to utilize this contract for the reasons cited below:

Issue	Procurement Consideration
New York State Considerations:	
1. Was the contract let by the United States or any agency thereof, any state or any other political subdivision or district therein?	Page 1 of RFP State of Minnesota
2. Was the contract made available for use by other governmental entities?	Yes Page 4 of the RFP has the Piggyback wording
3. Was the contract let in a manner that constitutes competitive bidding "consistent with state law?"	Yes , see responses to questions 4-7 below
4. Was there a public solicitation of bids consistent with GML 103.5 and serves to ensure that the purposes of GML 103 are furthered?	Yes, Advertised in the DJC in Portland Oregon, Salt Lake Tribune and numerous others
5. Was the submission of sealed bids, or analogous procedure, done in a manner to secure and preserve the integrity of the process and confidentiality of the bids submitted?	The proposal opening record confirms all bids were entered through the Sourcewell Procurement Portal and were digitally sealed and inaccessible until due date for Bid opening
6. Was the preparation of bid specifications, or a similar document that provides a common standard for bidders to compete fairly?	Yes, pages 4-5 of RFP
7. Was the award to the lowest bidder who materially or substantially meets the bid specifications and is determined to be a responsible bidder?	~~Yes~~ No, Award based on Best Value

Justification for Utilizing a Cooperative Contract

General Considerations:	
8. Do the terms, conditions and scope of work/specifications meet the need?	Yes
9. If no, are the terms, conditions and scope of work/specifications negotiable? It should be noted here if terms or prices were negotiated.	N/A
10. Does the cooperative contract provide the most advantageous solution? Why? Factors may include advantageous terms, conditions, prices, quality, performance, timing, entity's experience and ability to duplicate the contract, age of the contract, etc.	Yes there is a 24% discount for items order through this contract.
11. Will any and all purchases comply with the terms and prices in the contract?	Yes
12. Will volume pricing advantages be applied to purchases?	~~No~~ Yes, National Cooperative's provide volume pricing
13. Was past experience with the cooperative or lead agency acceptable?	Yes we have used multiple Sourcewell contracts
14. Is the item urgently needed?	Yes, needed for mowing at the airport
15. Can a local vendor provide this service? If so, why were they not considered?	NO, the local vendor is not agricultural equipment ~~Yes~~, we will be using LandPro Equipment
16. What is the age of the contract? How many years is it into its contract term?	Contract expires December 30,2023 with the option for an additional one year period
ADDITIONAL COMMENTS:	

Usage reviewed and approved by:

Nina Wells
Signature

Nina Wells
Buyer Name

Tricia Wise
Signature

Tricia Wise
Director of Purchasing Name

JOHN DEERE

Quotes are valid for 30 days from the creation date of the quote OR until the contract expires.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

- ☐ Vendor: Deere & Company
  2000 John Deere Run
  Cary, NC 27513
- ☐ Signature
- ☐ Shipping address
- ☐ Billing address
- ☐ Billing email address

For any questions, please contact:

Eric Perry

LandPro Equipment LLC
7689 Ridge Road West
Brockport, NY 14420

Tel: 585-637-3700
Mobile Phone: 585-202-9534
Fax: 585-637-2543
Email: eperry@landproequip.com

If information is not included, the Purchase Order or Letter of Intent will be returned.

The John Deere Government Sales Team

JOHN DEERE

JOHN DEERE | LAND PRO EQUIPMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
LandPro Equipment LLC
7689 Ridge Road West
Brockport, NY 14420
585-637-3700
brockportmail@landproequip.com

Quote Summary

Prepared For:
ELMIRA CORNING REGIONAL AIRPORT
276 SING SING RD SUITE 1
HORSEHEADS, NY 14845
Mobile: 607-426-8801
rrobinson@co.chemung.ny.us

Delivering Dealer:
LandPro Equipment LLC
Eric Perry
7689 Ridge Road West
Brockport, NY 14420
Phone: 585-637-3700
Mobile: 585-202-9534
eperry@landproequip.com

THIS INVOICE IS FOR DELIVERY PURPOSES ONLY, PLEASE DO NOT PAY LANDPRO EQUIPMENT FOR THIS EQUIPMENT, YOU WILL BE BILLED DIRECTLY BY JOHN DEERE
Sourcewell Ag Tractors 110719-JDC (PG 1P CG 70)

Quote ID:	25927936
Created On:	18 January 2022
Last Modified On:	13 May 2022
Expiration Date:	30 April 2022

Equipment Summary	Suggested List	Selling Price		Qty		Extended
JOHN DEERE 6120E Cab Tractor (101 PTO hp)	$ 98,835.49	$ 75,137.48	X	1	=	$ 75,137.48
Contract: Sourcewell Ag Tractors 110719-JDC (PG 1P CG 70)						
Price Effective Date: May 4, 2022						
Equipment Total						**$ 75,137.48**

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	$ 75,137.48
Trade In	
SubTotal	**$ 75,137.48**
Est. Service Agreement Tax	$ 0.00
Total	$ 75,137.48
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 75,137.48**

Salesperson : X _____

Accepted By : X _____

JOHN DEERE

JOHN DEERE | LAND PRO EQUIPMENT

Selling Equipment

Quote Id: 25927936 **Customer Name:** ELMIRA CORNING REGIONAL AIRPORT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
LandPro Equipment LLC
7689 Ridge Road West
Brockport, NY 14420
585-637-3700
brockportmail@landproequip.com

JOHN DEERE 6120E Cab Tractor (101 PTO hp)

Hours:
Stock Number:
Contract: Sourcewell Ag Tractors 110719-JDC (PG 1P CG 70)
Price Effective Date: May 4, 2022

Suggested List *
$ 98,835.49
Selling Price *
$ 75,137.48

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
333FP	6120E Cab Tractor (101 PTO hp)	1	$ 94,041.00	24.00	$ 22,569.84	$ 71,471.16	$ 71,471.16
	Standard Options - Per Unit						
182B	GreenStar™ Ready	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
183E	JDLink™ Modem	1	$ 600.00	24.00	$ 144.00	$ 456.00	$ 456.00
185A	JDLink™ Connectivity	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
0202	United States	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
0409	English Operator's Manual North America	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
0500	Less Package	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
1385	24F/12R PowrReverser™ Plus Transmission, Wet Clutch, EH PTO, 40 Km/h	1	$ 1,454.00	24.00	$ 348.96	$ 1,105.04	$ 1,105.04
1950	Less Application	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
2050	Cab Standard	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
2130	Air Suspension Seat with Swivel (MSG 95)	1	$ 1,032.00	24.00	$ 247.68	$ 784.32	$ 784.32
3320	Two Rear Selective Control Valve with Lever Controls	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
4015	Standard Hitch	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
4120	Telescopic Draft Links	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
4315	Standard Drawbar	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
4420	Sway Chains	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
5212	460/85R34 In. 8PR R1 Radial	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
6045	MFWD (4 Wheel Drive) Front Axle, electro-hydraulic activation.	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00

JOHN DEERE

JOHN DEERE | LAND PRO EQUIPMENT

Selling Equipment

Quote Id: 25927936 **Customer Name:** ELMIRA CORNING REGIONAL AIRPORT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

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LandPro Equipment LLC
7689 Ridge Road West
Brockport, NY 14420
585-637-3700
brockportmail@landproequip.com

6210	340/85R24 In. 8PR R1 Radial	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
7700	Shipping Preparation for Truck	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
8971	4 Rear Wheel Weights	1	$ 617.00	24.00	$ 148.08	$ 468.92	$ 468.92
	Standard Options Total		**$ 3,703.00**		**$ 888.72**	**$ 2,814.28**	**$ 2,814.28**
	Technology Options/Non-Contract/Open Market						
1880	Less Receiver	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
1900	Less Display	1	$ 0.00	24.00	$ 0.00	$ 0.00	$ 0.00
	Technology Options Total		**$ 0.00**		**$ 0.00**	**$ 0.00**	**$ 0.00**
	Dealer Attachments/Non-Contract/Open Market						
SJ23950	Pulley Kit	1	$ 997.70	24.00	$ 239.45	$ 758.25	$ 758.25
TM608619	Technical Manual	1	$ 93.79	0.00	$ 0.00	$ 93.79	$ 93.79
	Dealer Attachments Total		**$ 1,091.49**		**$ 239.45**	**$ 852.04**	**$ 852.04**
	Value Added Services Total		**$ 0.00**			**$ 0.00**	**$ 0.00**
Total Selling Price			$ 98,835.49		$ 23,698.01	$ 75,137.48	$ 75,137.48