



MINUTES OF MEETING
Buildings and Grounds
June 27, 2022
7:00 PM

I. COMMUNICATIONS

Minutes of a meeting of the Buildings and Grounds Committee of the Chemung County Legislature held in the Hazlett Building, 5th Floor, 203 Lake Street, Elmira, New York on Monday, June 27, 2022.

Committee members present: John Burin (Chairman), L. Thomas Sweet, Mark Margeson, William McCarthy, Michael Smith

Officials present: John Pastrick, Joseph Brennan, Brian Hyland, Peggy Woodard, Martin Chalk, Robert Briggs, Scott Drake, Rodney Strange, Bryan Maggs, Ali Rennie, Michele Podolec, Kevin Meindl, Weeden Wetmore, John Brennan, Jennifer LaBeau, Pete Buzzetti, Andy Avery, Joy Bermingham

The meeting was called to order by the Chairman of the committee, John Burin.

II. RESOLUTIONS, MOTIONS, AND NOTICES

1. Resolution authorizing agreement with New York State Industries for the Disabled on behalf of the Chemung County Department of Buildings and Grounds (Janitorial Services at various Chemung County buildings)

Motion made by Michael Smith, seconded by L. Thomas Sweet, and Passed with a vote of 5-0, authorizing agreement with New York State Industries for the Disabled on behalf of the Chemung County Department of Buildings and Grounds (Janitorial Services at various Chemung County buildings).

2. Resolution extending agreements with various vendors of Industrial and Commercial Supplies on behalf of the Chemung County Department of Buildings and Grounds (RFB-2143 - Industrial and Commercial Supplies)

Motion made by L. Thomas Sweet, seconded by William McCarthy, and Passed with a vote of 5-0, extending agreements with various vendors of Industrial and Commercial Supplies on behalf of the Chemung County Department of Buildings and Grounds (RFB-2143 - Industrial and Commercial Supplies).

3. Resolution renewing agreement with Art's Exterminating on behalf of the Chemung County Department of Buildings and Grounds

Motion made by Michael Smith, seconded by L. Thomas Sweet, and Other with a vote of 5-0, renewing agreement with Art's Exterminating on behalf of the Chemung County Department of Buildings and Grounds.

4. Resolution authorizing agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architects, DPC on behalf of the Chemung County Department of Buildings and Grounds (Architectural and Engineering Services for the National Soaring Museum Foundation Stabilization)

Motion made by L. Thomas Sweet, seconded by William McCarthy, and Passed with a vote of 5-0, authorizing agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architects, DPC on behalf of the Chemung County Department of Buildings and Grounds (Architectural and Engineering Services for the National Soaring Museum Foundation Stabilization).

5. Resolution awarding bids on behalf of the Chemung County Department of Buildings and Grounds (RFB-2428 - Mohawk Building 2nd floor renovations)

Motion made by L. Thomas Sweet, seconded by Michael Smith, and Passed with a vote of 5-0, awarding bids on behalf of the Chemung County Department of Buildings and Grounds (RFB-2428 - Mohawk Building 2nd floor renovations).

6. Resolution ratifying agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC on behalf of the Chemung County Department of Buildings and Grounds

Motion made by L. Thomas Sweet, seconded by Michael Smith, and Passed with a vote of 5-0, ratifying agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC on behalf of the Chemung County Department of Buildings and Grounds.

7. Resolution ratifying agreement with Edger Enterprises of Elmira, Inc. on behalf of the Chemung County Department of Building and Grounds

Motion made by L. Thomas Sweet, seconded by Michael Smith, and Passed with a vote of 5-0, ratifying agreement with Edger Enterprises of Elmira, Inc. on behalf of the Chemung County Department of Building and Grounds.

III. OLD BUSINESS

Mr. Burin requested that Attorney Bryan Maggs provide guidance at the next Budget Committee meeting on what options, if any, the Legislature has to get the American Rescue Plan Act (ARPA) funds into the community that the Legislature approved in the 2022 budget, specifically the Orange Zone Stimulus and the Agricultural Subsidy program.

IV. NEW BUSINESS

V. ADJOURNMENT

This meeting was adjourned on the motion made by Mr. Sweet, seconded by Mr. Smith. Motion Carried.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreement with New York State Industries for the Disabled on behalf of the Chemung County Department of Buildings and Grounds (Janitorial Services at various Chemung County buildings)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings & Grounds would like permission to enter into an agreement with NYSID for Janitorial Services at the various Chemung County buildings at an annual cost of \$201,849.78 (16,820.82 per month) with prevailing wage adjustments as mandated by NYS DOL. Prevailing wage adjustments will be released in 7/2022.

Previous resolution 21-389

Vendor/Provider New York State Industries for the Disabled, 11 Columbia Circle Dr., Albany, NY 12203-5156

Term	7/1/22-6/30/23	Total Amount	\$201,849.78	Prior Amount	\$201,899.72
Local Share	100%	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
5/20/2022 1:44:23 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
5/20/2022 1:52 PM	Approved	County Executive	
5/24/2022 3:51 PM	Approved	Budget and Research	
6/2/2022 4:04 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
CAPABILITIES COUNTY OF CHEMUNG PRICE CONCURRENCE LTR 7-1-1022-6-30-2023.pdf	Capabilities Chemung County Price Concurrence ltr	Cover Memo
Copy of Copy of Copy of CAPABILITIES COUNTY OF CHEMUNG FORM 3 OGS FINAL (1).pdf	Copy of Capabilities Chemung County Form 3 OGS final	Cover Memo

Copy of Copy of Schedule A Detail 2022-2023.pdf	Copy of Schedule A Detail 2022-2023	Cover Memo
SCHEDULE A 5-5-2022 FINAL.pdf	Schedule A 5-5-2022 Final	Cover Memo



Request for Price Concurrence

Date Sent:	<u>May 20, 2022</u>		PLEASE UPDATE INFORMATION IF NEEDED
Contracting Agency:	<u>County of Chemung</u>		
Customer Contact:	<u>Angie Cavaluzzi</u>		
Job Title:	<u>Administrative Assistant</u>		
Street Address:	<u>217 Madison Avenue</u>		
City, State Zip:	<u>Elmira, NY 14901</u>		
	[Customer Contact Fax Number]		
Phone:	<u>607-737-2833</u>	Fax#	<u>E-Mail: ACavaluzzi@co.chemung.ny.us</u>

Member Agency:	<u>Capabilities, Inc.</u>		
Service	<u>Janitorial</u>		
Location:	<u>Several Locations</u>		
	<u>\$201,849.78/One year</u> <u>\$16,820.82/Per month with prevailing wage adjustments, as mandated by NYS DOL. See attached Proposed Pricing for 2022-2023 for list of locations and annual cost.</u>		
Proposed Price:	<u>\$18.40/Per hour emergency services</u>		
If a Renewal, Current Contract #	<u>Renewal-010898</u>		
Proposed Term:	<u>7/1/2022-6/30/2023</u>		

This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.

Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules. All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.	E-mail: <u>dwitko@nysid.org</u>
ATTN: Witko, Donna	Phone: <u>518-463-9706</u>
11 Columbia Circle Drive	Ext.: <u>217</u>
Albany, NY 12203-5156	Fax: <u>[Staff Assignment Fax]</u>

NYSID Account Representative	Authorized Signature: _____
Werder, Margie	Printed Name: _____
	Job Title: _____
	Date: _____



Request for Price Concurrence

☐ See attached documents in lieu of signed form

Project Information	Purchasing Agency Name	County of Chemung	Date	6/25/2021
	Contact Name	Angela Cavaluzzi		
	Contact Email	acavaluzzi@co.chemung.ny.us		
	Contact Phone Number	607-737-2833		
	Contact Street Address	217 Madison Avenue		
	City, State, Zip Code	Elmira Heights, NY 14901		
	Project Name	Janitorial Services		
	Proposed Start Date	7/1/2021		

Direct Labor People working to fulfill contract specifications	Disabled/Blind Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total	
	Custodial Laborer	1.00	1.00	\$ 14.40	\$ 14.40	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
	Disabled/Blind Labor Total	Total FTE	Total Hours	Total Annual Hours	Total Wages	Direct Disabled/Blind Wages Total
		0.0005	1.00	1950	\$ 14.40	\$ 14.40
	Non-Disabled/Sighted Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
	Non-Disabled/Sighted Labor Total	Total FTE	Total Hours	Total Annual Hours	Total Wages	Direct Non- Disabled/Sighted Wages Total
		0.0000	-	1950	\$ -	\$ -

Total All Direct Labor Wages
\$ 14.40

Indirect Labor Management, oversight and titles not directly related to specifications.	Indirect Disabled/Blind Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total	
					\$ -	
					\$ -	
					\$ -	
	Indirect Disabled/Blind Labor Total	Total FTE	Total Hours		Total Wages	Indirect Disabled Wages
		0.0000	-		\$ -	\$ -
	Indirect Non-Disabled/Sighted Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total	
					\$ -	
					\$ -	
					\$ -	
	Indirect Non-Disabled/Sighted Labor Total	Total FTE	Total Hours		Total Wages	Indirect Non-Disabled Wages
		0.0000	-		\$ -	\$ -

Total All Indirect Labor Wages

\$ -

Total All Wages

\$ 14.40

Employee Benefits	Fringe Benefits (Excluding Article 9 Supplemental Benefits)				
	Benefit Type	Rate	Disabled/ Blind Labor Total	Non-Disabled/ Sighted Labor Total	Total
	Workers Compensation	0.0431	\$ 0.62	\$ -	\$ 0.62
	FICA	0.0765	\$ 1.10	\$ -	\$ 1.10
	Medical Insurance	0	\$ -	\$ -	\$ -
	Life Insurance	0	\$ -	\$ -	\$ -
	Disability	0.0036	\$ 0.05	\$ -	\$ 0.05
	Unemployment Insurance	0.00127	\$ 0.02	\$ -	\$ 0.02
	MTA Tax (If applicable)		\$ -	\$ -	\$ -
	Total Fringe Benefits (Excluding Article 9 Supplemental Benefits)		\$ 1.79	\$ -	\$ 1.79
	Article 9 Supplemental Benefits				
	Employee/Job Title	# of Hours	Supplemental Benefit Rate	Disabled/ Blind Labor Total	Non-Disabled/ Sighted Labor Total
	Disabled/ Blind Direct	1.00	\$ 0.19	\$ 0.19	Total
	Disabled/ Blind Direct	1.00	\$ 1.27	\$ 1.27	

E	Non- Disabled/ Sighted Direct				\$	-	
	Non- Disabled/ Sighted Direct				\$	-	
	Total Supplemental Benefits			\$	1.46	\$	1.46
	Summary						
	Description	Fringe Benefits (Excluding Article 9 Supplemental Benefits)	Article 9 Supplemental Benefits	Total All Benefits			
	Disabled/ Blind Labor	\$ 1.79	\$ 1.46	\$ 3.25			
	Non- Disabled/ Sighted Labor	\$ -	\$ -	\$ -			
	Total All Benefits			\$ 3.25			

Total All Wages + Benefits
\$ 17.65

Insurance	Summary Total Other Insurance		
	Insurance Type	Cost	Total Insurance
			\$ -

Equipment Amortization Costs	Description	Original Cost	Useful Life/Years	Prorated/ Annual Cost	Total Equipment Amortization
	Subtotal			\$ -	
					\$ -

Equipment Operating Costs	Description	Quantity	Price	Total Cost	Total Equipment Operating Costs
	Gas and Oil			\$ -	
	Maintenance			\$ -	
	Other (Specify)			\$ -	
	Other (Specify)			\$ -	
	Subtotal			\$ -	
					\$ -

Supplies and Non-Amortized Equipment	Description	Quantity	Price	Total Cost	Total Supplies and Non-Amortized Equipment
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
	Subtotal			\$ -	
					\$ -

Other Costs	Description	Quantity	Price	Total Cost	Total Other Cost
	Subtotal		\$ -	\$ -	
					\$ -

Contract Subtotal
\$ 17.65

Overhead and Fees	Description	Rate %		Total Cost	
	Administrative Overhead	4.25%		\$ 0.75	
	Subtotal With Overhead			\$ 18.40	
	Preferred Source Fee				WAIVE FEE
	Subtotal With Overhead and Fees			\$ 18.40	Subtotal with Overhead and Fees Total
					\$ 18.40

	Contract Total
PER HOUR	\$ 18.40

Options for Extension	Term			
	Initial Contract Term (In Years)		1	
	Term		Frequency	Annual Total
	Options for Extensions			\$ 18.40
	Description		Amount	Frequency
	Cost Escalator (If applicable)			Monthly Total

Proposed Pricing for 2022 -2023 Janitorial Services

	Building	Annual \$	Annual in Words
1	Board of Elections	\$11,893.30	Eleven thousand eight hundred ninty three dollars and 30/100
2	Buildings & Grounds	\$3,711.78	Three thousand seven hundred eleven dollars and 78/100
3	Clerk's Building	\$20,706.80	Twenty thousand seven hundred six dollars and 80/100
4	County Attorney (Treasurer's Bldg - 1st Floor	\$5,088.82	Five thousand eighty eight dollars and 82/100
5	Courthouse	\$20,014.24	Twenty thousand fourteen dollars and 24/100
6	District Attorney	\$6,316.45	Six thousand three hundred sixteen dollars and 45/100
7	Department of Public Works	\$16,551.43	Sixteen thousand five hundred fifty one dollars and 43/100
8	Hazlett	\$55,469.63	Fifty five thousand four hundred sixty nine dollars and 63/100
9	Justice Building	\$29,562.71	Twenty nine thousand five hundred sixty two dollars and 71/100
10	Public Defender	\$4,939.41	Four thousand nine hundred thirty nine dollars and 41/100
11	Treasurer's Building (except County Attorney)	\$21,811.81	Twenty one thousand eight hundred eleven dollars and 81/100
12	Youth Bureau	\$5,783.40	Five thousand seven hudnred eighty three dollars and 40/100
		<u>\$201,849.78</u>	Two hundred one thousand eight hundred forty nine dollars and 78/100

Additional Work Price per Hour: Special Requests

Price per Hour for Emergency Services

SCHEDULE "A"
2022-2023 Janitor Service Specifications
Request for Pricing

A. GENERAL CONDITIONS

1. Building Square Footages:

Board of Elections	5,934
Buildings & Grounds	1,882
Clerk's Building	10,299
County Attorney (Treasurer's Building)	2,564
Courthouse	9,956
DA	3,172
Department of Public Works	8,241
Hazlett	27,509
Justice	14,685
Public Defender	2,490
Treasurer's Building (except County Attorney)	10,871
Youth Bureau	2,908
Total	

2. Bi-Weekly Cleaning: These services shall be performed on the days listed below after 4:30 p.m., and before 8:30 a.m.

Board of Elections	Friday
Buildings & Grounds	Tuesday, Friday
Clerk's Building	Tuesday, Friday
County Attorney (Treasurer's Building)	Tuesday, Friday
Courthouse	Tuesday, Friday
DA	Tuesday, Friday
Department of Public Works	Monday, Wednesday
Hazlett	Tuesday, Friday
Justice	Tuesday, Friday
Justice/Family Court	Tuesday, Friday
Project for Bail	Tuesday, Friday
Public Advocate (Treasurer's Building)	Tuesday, Friday
Public Defender	Tuesday, Friday
Treasurer's	Tuesday, Friday
Youth Bureau	Tuesday, Friday

3. Emergency Services: Contractor shall provide emergency services when necessary at an hourly rate. The contractor MUST provide emergency services 24 hours per day, seven (7) days per week, and must respond within one (1) hour of notification by the County.

4 Pricing: Individual prices stated as an annual cost, must be provided for Board of Elections (5,934 SF), Buildings & Grounds (1,882 SF), Clerk's Building (10,299 SF), County Attorney (2,564

SF), Courthouse (9,956 SF), DA (3,172 SF), Department of Public Works (8,241 SF), Hazlett (27,509 SF), Justice (14,685 SF), Public Defender (2,490 SF), Treasurer's Office (10,871 SF), Youth Bureau (2,908 SF) for all scheduled services. A separate hourly price must be submitted for providing emergency services.

5. Invoicing and Payment: Invoices will be submitted monthly and be directed to Angie Cavaluzzi, 217 Madison Avenue, Elmira, NY 14901.

6. Contract Supplies and Materials: The contractor is required to furnish all cleaning solutions and equipment necessary to perform the contract work except soap, can liners, and dispenser paper products, which the County shall provide. The contractor shall notify the County when soap, can liners and/or dispenser paper products are needed.

7. Contractor Work Schedules: Services must be performed at a time and in a manner which will not disturb or inconvenience the public or employees at the facility. Work schedules will be coordinated through Don Bishop, Superintendent of Buildings & Grounds (607-737-2833

8. Term of Contract: The contract term is from July 1, 2021 through June 30, 2022. The Contract may be renewed, at the sole discretion of the County.

9. Performance and Complaint Resolution: Problems arising from poor or non-performance of work will be handled in the following manner:

a. First Complaint: The County shall set forth performance deficiencies in writing and submit to the Program Manager of Vocational Services & Custodial Services within two (2) business days of the occurrence. The Program Manager of Vocational Services & Custodial Services will correct the problem and provide a written reply to the Buildings & Grounds Superintendent within two (2) business days of the receipt of the County's notice. The written reply will identify the problem and explain measures taken to correct the situation.

b. Second Complaint: Same as Section A.9.a., with copy of notification provided to the Director of Purchasing and County Attorney.

c. Third Complaint: Same as Section A.9.b., with copy of all complaints provided to the NYSID Contract Manager.

d. Fourth Complaint: Contract termination at the sole discretion of the County.

10. Contractor Security Breaches: Security is of the utmost importance and is of major concern to the County. Re-locking doors after completion of work by the contractor is an absolute necessity. The County shall assess liquidated damages in the amount of one hundred dollars (\$100.00) for each such security breach committed by the contractor. The County shall notify the contractor in writing each time a security breach is discovered.

11. Insurance: The contractor shall provide insurance certificates, and/or other proofs of insurance satisfactory to Chemung County Buildings & Grounds as follows:

a. **General Liability Insurance** in the amount of \$ 1,000,000.00 per occurrence and certificate naming the County of Chemung, its officers and employees as additional insured on a primary basis.

b. **Workers Compensation:** Proof of workers compensation must be provided.

B. CLEANING SPECIFICATIONS

1. BI-WEEKLY CLEANING SERVICES:

General:

- a. Empty wastebaskets.
- b. Store trash in designated receptacles for pick up by County employees.
- c. Vacuum carpets in open areas, corridors, offices, etc.
- d. Damp-mop all tile floors & staircases
- e. Dust top-surfaces of office furniture, i.e. desktops, file tops, etc.
- f. Wipe entrance glass (inside and out)
- g. Wipe & clean all interior windows
- h. Sanitize surfaces according to COVID guidelines

Lavatories:

- a. Wash & sanitize washbowls, sinks, urinals (wipe exterior dry)
- b. Wash & dry chrome fixtures and mirrors
- c. Wash splash marks around sinks, etc.
- d. Mop floors
- e. Refill dispensers with supplies, when needed, (supplies provided by County)

Outside cleaning

- a. Clean all outside entrances, steps, ramps and foyers of trash and debris and clean cigarette butt containers.
- b. Empty all office and hallway recycle containers and place in the designated locations at each building.

2. ONCE WEEKLY CLEANING SERVICES:

- a. Dust lower areas of office furniture
- b. Dust all baseboards, windowsills & ledges, etc.
- c. Vacuum all carpeted areas, wall to wall.
- d. Remove fingerprints & scuff marks from doors & doorjambs.
- e. Dust ceiling fixtures & cobwebs at ceiling & wall lines.
- f. Remove cobwebs at ceiling & wall lines, all floors & foyers, inside and out.
- g. Dust Venetian, vertical, or mini-blinds at windows.

3. EMERGENCY SERVICES:

- a. The contractor shall provide emergency services, when necessary, at the rate per hour price submitted.

PROPOSAL PRICES FOR 2022-2023 JANITORIAL SERVICES		
Building	Annual Price in Figures	Annual Price in Words
Board of Elections	\$11,893.30	Eleven thousand eight hundred ninety three dollars and 30/100
Building's & Grounds	\$3,711.78	Three thousand seven hundred eleven dollars and 78/100
Clerk's Building	\$20,706.80	Twenty thousand seven hundred six dollars and 80/100
County Attorney (Treasurer's Building 1 st Floor)	\$5,088.82	Five thousand eighty eight dollars and 82/100
Courthouse	\$20,014.24	Twenty thousand fourteen dollars and 24/100
DA	\$6,316.45	Six thousand three hundred sixteen dollars and 45/100
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Public Defender	\$4,939.41	Four thousand nine hundred thirty nine dollars and 41/100
Treasurer's Building (except for County Attorney)	\$21,811.81	Twenty one thousand eight hundred eleven dollars and 81/100
Youth Bureau	\$5,783.40	Five thousand seven hundred eighty three dollars and 40/100
Additional Work Price Per Hour for Special Requests	\$18.40	Eighteen dollars and 40/100
Price Per Hour For Emergency Services	\$18.40	Eighteen dollars and 40/100

Donna Marie Witko, Senior Contract Specialist

dwitko@nysid.org

NAME AND TITLE OF PERSON PREPARING PRICING

E-MAIL

New York State Industries for the Disabled, Inc.

11 Columbia Circle Drive

Albany, NY 12203

518-463-9706

FAX 518-463-9709

DONNA MARIE WITKO 5/5/2022



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution extending agreements with various vendors of Industrial and Commercial Supplies on behalf of the Chemung County Department of Buildings and Grounds (RFB-2143 - Industrial and Commercial Supplies)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Superintendent of Buildings & Grounds is requesting permission to utilize additional one year option to extend contract for RFB-2143 - 19-490 Industrial and Commercial Supplies. 9/1/22-8/31/23

Champion Fasteners - General Hardware

Booth Electric and DBM Controls - Plumbing Supplies

Booth Electric, Bouille Electric, and DBM Controls - Electrical Supplies

Twin Tier Paint and Wallpaper - Paint & Paint Supplies

Booth Electric, Camfil, DBM Controls - Building Material Supplies

Banfield Baker and McDonald Contracting - Lawn, Garden & Landscape Supplies

Original authorizing Resolution 19-490

Vendor/Provider	Various				
Term	9/1/22-8/21/23	Total Amount	0	Prior Amount	0
Local Share	0	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

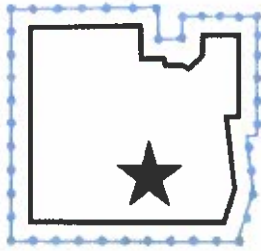
Date/Time:	Department:
5/10/2022 3:37:27 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
5/10/2022 3:40 PM	Approved	County Executive	
5/16/2022 8:37 AM	Approved	Budget and Research	
5/24/2022 10:57 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
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**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: Champion Fasteners
1250 College Ave.
Elmira N.Y. 14901

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County
Original Legislative resolution #19-490. RFB-2143.

Date: April 14, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

<p>* We want to renew the contract for one (1) additional 1-year period, ending on August, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.</p>	
<p><u>RONALD E. DOANE</u> <u>President</u></p>	
<p>Typed/Printed name and Title of Person Preparing this Form</p>	
<p><u>Ronald E. Doane</u></p>	<p><u>4/14/2022</u></p>
<p>Signature of Person Preparing Form</p>	<p>Date</p>
<p>We do not want to renew the contract</p>	
<p>Typed/Printed name and Title of Person Preparing this Form</p>	
<p>Signature of Person Preparing Form</p>	<p>Date</p>



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: Booth Electric
620 William Street
Elmira N.Y. 14901

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County -
Plumbing/Electrical/Building Material Original Legislative resolution #19-490. RFB-2143.

Date: April 14, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

J. Walter Booth V. Pres
Typed/Printed name and Title of Person Preparing this Form

J. Walter Booth V. Pres
Signature of Person Preparing Form

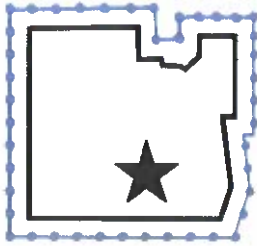
4/14/22
Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form

Date



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: DBM Controls
1998 Lake Street
Elmira N.Y. 14901

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County –
Plumbing/Electrical/Building Material Original Legislative resolution #19-490. RFB-2143.

Date: April 18, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email **no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov**.

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

MARCUS PATELUNAS JR (GENERAL MANAGER)

Typed/Printed name and Title of Person Preparing this Form

Marcus Patelunas JR

Digitally signed by Marcus Patelunas JR
DN: cn=Marcus Patelunas JR, o=DBM Controls, ou=General Manager,
email=sales@dbmcontrols.com, c=US
Date: 2022.04.18 09:21:46 -0400

Signature of Person Preparing Form

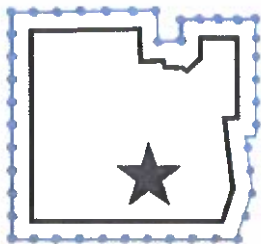
Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form

Date



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: Bouille Electric, INC
154 E. 5th Street
Elmira N.Y. 14901

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County -Electrical
Original Legislative resolution #19-490. RFB-2143.

Date: April 27, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

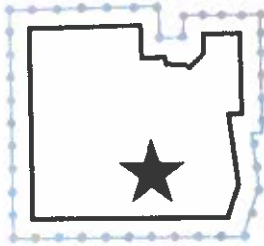
Michael J. Sincok, President
Typed/Printed name and Title of Person Preparing this Form

[Signature] 4/27/2022
Signature of Person Preparing Form Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form Date



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: Twin Tier Paint and Wallpaper
1323 College Ave.
Elmira N.Y. 14901

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County -Paint Supplies
Original Legislative resolution #19-490. RFB-2143.

Date: April 14, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

Todd Crout Secretary
Typed/Printed name and Title of Person Preparing this Form

Todd M Crout
Signature of Person Preparing Form

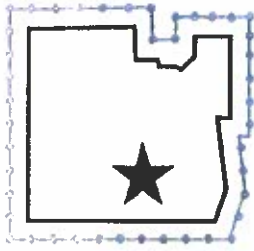
4/18/22
Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form

Date



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: Camfil
6060 Tarbell Road
Syracuse N.Y. 13206

FROM: Nina Wells, Chemung County Purchasing Department

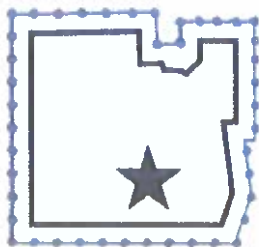
RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County -Building
Materials Original Legislative resolution #19-490. RFB-2143.

Date: April 17, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

X We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.	
Typed/Printed name and Title of Person Preparing this Form	
<u>JOSEPH D. O'HARA</u>	
Signature of Person Preparing Form	Date
<u>Joseph D. O'Hara</u>	<u>4-18-2022</u>
We do not want to renew the contract	
Typed/Printed name and Title of Person Preparing this Form	
Signature of Person Preparing Form	Date



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: Banfield & Baker Corp
P.O. Box 151
2512 Corning Road
Horseheads N.Y. 14845

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County -Lanscaping
Materials Original Legislative resolution #19-490. RFB-2143.

Date: April 26, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

Douglass Baker - Pres.

Typed/Printed name and Title of Person Preparing this Form

Douglass Baker

Signature of Person Preparing Form

4/26/22

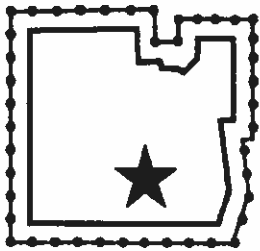
Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form

Date



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, NIGP-CPP, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO: McDonald Contracting
767 South Kinyon Street
2512 Corning Road
Elmira N.Y. 14904

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for Industrial and Commercial Supplies for Chemung County -Lanscaping
Materials Original Legislative resolution #19-490. RFB-2143.

Date: April 14, 2022

The term of the above contract ends on August 31, 2022. This contract can be extended for one additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than April 28, 2022 to Nina Wells at nwells1@chemungcountyny.gov.

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional 1-year period, ending on August 31, 2023 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

Judith Duffy - office manager
Typed/Printed name and Title of Person Preparing this Form

Judith A. Duffy *04/14/2022*
Signature of Person Preparing Form Date

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form Date



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution renewing agreement with Art's Exterminating on behalf of the Chemung County Department of Buildings and Grounds

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Superintendent of Buildings & Grounds would like permission to utilize first year of three additional one-year option to renew contract with Art's Exterminating for Exterminating Services for Various Chemung County Buildings, Resolution #21-411
for a sum not to exceed \$12,570.00 for scheduled monthly services excluding additional hourly services/emergency services.

Prior Resolution #21-411

Vendor/Provider	Art's Exterminating				
Term	7/1/22-6/30/23	Total Amount	\$12,500 for scheduled services	Prior Amount	\$12,500 for scheduled services
Local Share	100%	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
5/10/2022 3:42:22 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
5/10/2022 3:44 PM	Approved	County Executive	
5/16/2022 8:42 AM	Approved	Budget and Research	
5/24/2022 11:01 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Arts Exterminating.pdf	Art's Exterminating	Cover Memo

COUNTY OF CHEMUNG
Department of Buildings and Grounds

217 Madison Avenue
Elmira, New York 14901



Donald Bishop
Superintendent

Phone: 607-737-2833
FAX: 607-737-2848

CONTRACT RENEWAL REQUEST FORM

TO: Art's Exterminating
Attn: Thomas Webster

FROM: Angela Cavaluzzi, Administrative Assistant

RE: Contract Renewal for **Exterminating Services for Various Chemung County Buildings**
Original Legislative Resolution #21-411

Date: March 29, 2022

The term of the above contract ends on 6/30/22. The contract can be renewed for two additional one-year terms, under the same terms and conditions, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the first additional one-year term to the contract and return this form to Chemung County Buildings & Grounds, 217 Madison Avenue, Elmira, NY 14901 **no later than April 15, 2022.**

We want to renew the contract for one (1) additional year, ending on June 30, 2023, under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

YES !

Typed/Printed name and Title of Person Preparing this Form

THOMAS D WEBSTER OWNER

Signature of Person Preparing Form

MAY 1, 2022

Date

MAY 1, 2022

We do not want to renew the contract

Typed/Printed name and Title of Person Preparing this Form

Signature of Person Preparing Form

Date



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architects, DPC on behalf of the Chemung County Department of Buildings and Grounds (Architectural and Engineering Services for the National Soaring Museum Foundation Stabilization)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings & Grounds would like permission to enter into an agreement with HUNT Engineers, Architects, Land Surveyors & Landscape Architects, DPC for Architectural and Engineering Services for the National Soaring Museum Foundation Stabilization not to exceed \$17,600.00

Scope of services is attached.

Vendor/Provider	Hunt Engineers, Architects & Land Surveyors & Landscape Architect, DPC				
Term	7/12/22-12/31/23	Total Amount	\$17,600	Prior Amount	0
Local Share	100%	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
6/15/2022 9:50:03 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
6/15/2022 9:54 AM	Approved	County Executive	
6/15/2022 10:11 AM	Approved	Budget and Research	
6/21/2022 10:39 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Hunt Proposal.pdf	Hunt Proposal	Cover Memo

May 19, 2022

Don Bishop
Chemung County Buildings & Grounds
217 Madison Avenue
Elmira NY, 14901

**Re: Architectural and Engineering Services Proposal
National Soaring Museum Foundation Stabilization**

Dear Mr. Bishop:

Hunt Engineers, Architects, Land Surveyors and Landscape Architect DPC (HUNT) is pleased to submit this proposal for architectural and structural engineering services for the stabilization and associated repairs along the east wall of the 2000 addition to the National Soaring Museum in Elmira NY.

Project Description

The addition to the National Soaring Museum was constructed in 2000. The 8000 square foot addition consists of a steel framed room system on CMU bearing walls and concrete foundation. The space consists of a two-story area and a high bay exhibit hall that is roughly twenty (20) feet in height.

Over the course of the last couple years movement at the east wall of the addition has been noticed. It appears that the foundation wall has settled over an inch and has rotated out creating a gap between the slab on grade and the wall. The movement in the foundation wall has resulted in some cracking and separation in the CMU bearing wall. The County has received previous recommendations to stabilize the foundation with either helical piles or a polymer ground injection.

The County would like to move forward with the polymer ground injection stabilization method. The purpose of these services is to verify that this method of stabilization will work and provide drawings and specification for bidding of the repair work. To aide in the verification of the stabilization method HUNT will help the County solicit geotechnical services to verify soil conditions around the foundation in question. In addition to providing bid documents HUNT will aide the County in the bidding process and provide construction administration services for the stabilization and repair work.

As it is difficult to know the full scope of services required until the initial investigation is complete, the scope and fees have been broken up into multiple phases.

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECT, DPC

ROCHESTER OFFICE
4 COMMERCIAL STREET, SUITE 300
ROCHESTER, NY 14614
TELE: 585.327.7950

HORSEHEADS OFFICE
100 HUNT CENTER
HORSEHEADS, NY 14845
TELE: 607.358.1000

TOWANDA OFFICE
1 ELIZABETH STREET, SUITE 12
TOWANDA, PA 18848
TELE: 570.265.4868

HUNT-EAS.COM

Scope of Services

HUNT proposes the following Scope of Service:

Initial Review

- Solicit proposals for Geotechnical Services.
- Review Geotechnical proposal and coordinate Geotechnical Services.
- Review Geotechnical Report.
- Review existing drawings and previous recommendations.
- Verify stabilization approach and final scope of repair work.

Contract Documents

- Field verify interior and exterior conditions to determine required repairs.
- Complete design of foundation stabilization.
- Complete design of required repairs due to settlement.
- Coordinate with soil improvement companies in regard to foundation stabilization.
- Provide biddable drawings and specification for foundation stabilization and repairs.
- Review final drawings and specification with the County.

Bidding

- HUNT will work with the County to advertise bid and make documents available to contractors.
- Complete pre-bid meeting on site.
- Field and address questions during the bidding process.
- Review bids and provide recommendation for award.

Construction Administration

- Coordinate Contract between County and Contractor.
- Organize kick off and regular progress meetings.
- Track and review submittals and RFIs.
- Review pay applications.
- Complete closeout activities.

Parameters

- Access to the site will be provided during normal business hours.
- The County will provide all existing drawings and specification.
- This proposal is based on the anticipated polymer ground injection stabilization. Any change as a result of initial investigation will be a change in scope and result in reevaluation of anticipated fees.

Proposed Fee

HUNT proposes to provide the scope of services outlined above on an hourly basis not to exceed the fees shown below including disbursements (printing, mileage, etc.).

1. Initial Review	\$1,800
2. Contract Documents	\$7,600
3. Bidding	\$2,200
4. Construction Administration	\$6,000

If the above scope of services and the associated fee is acceptable, sign and return the attached contract to my attention at HUNT.

Should you have any questions or want to further discuss this proposal in greater detail, please do not hesitate to call contact me at (607) 358-1035 or binnsn@hunt-eas.com.

Sincerely,



Nathan G Binns, PE
Director of Structural Engineering

AGREEMENT FOR PROFESSIONAL SERVICES

The Terms and Conditions set out herein and in the referenced cover letter constitute an offer by Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. (hereinafter called HUNT), to perform for Chemung County Buildings and Grounds (hereinafter called the CLIENT) the services described. HUNT's offer constitutes a Contract on these same Terms and Conditions when receipted or acknowledged by the CLIENT. This Contract supersedes all previous understandings, if any, and constitutes the entire Agreement between HUNT and the CLIENT relating to the services described.

TERMS AND CONDITIONS

CLIENT OBLIGATIONS: At such time as HUNT may request, the CLIENT at his expense, shall provide full, complete and correct information, including a written program of objectives, constraints and criteria, with respect to which the services are performed.

HUNT OBLIGATIONS: Professional Services, basic to the Scope of Work, shall be performed, findings obtained, and recommendations prepared in accordance with generally accepted engineering, architectural, and land surveying practices. This Warranty is in lieu of all other Warranties expressed or implied. HUNT assures no responsibility for interpretations made by others based upon the work or recommendations made by HUNT. Project cost estimates are to the best of HUNT's knowledge and are not guarantees of actual construction costs.

ADDITIONAL SERVICES: Additional services or changes requested in writing by the CLIENT, beyond the original Scope of Work agreed upon as described per the referenced cover letter, shall be performed by HUNT in the same methods and manner as herein stated. Payment to HUNT for additional services shall be the same as outlined under PAYMENT of these Terms and Conditions, unless superseded by Separate Terms and Conditions as may be proposed and agreed to in writing by both parties.

PAYMENT: Payment for services rendered shall be monthly as billed. No percentage of bills shall be withheld or retained. In the event that any payment is not made within thirty (30) days from the date of billing, interest will be charged at a rate of one and one-half percent (1-1/2%) per month, or the legal rate of interest, whichever is less.

WAIVER: The CLIENT and HUNT mutually agree to waive all claims of consequential damages arising from disputes, claims, or other matters relating to this agreement.

This Agreement may be terminated by either party upon thirty (30) days written notice to the other. In the event of termination, HUNT shall be compensated for services performed up to the date of termination, plus reasonable termination costs. Upon receipt of final payment to HUNT, all finished or unfinished documents prepared to the date of termination shall become the property of the CLIENT and shall be surrendered to the CLIENT by HUNT.

ACCEPTANCE:

I have read and understand the Scope of Work as described in the attached letter from Nathan G. Binns PE dated May 19, 2022 and the above Terms and Conditions, and accept the terms and costs as stated. I hereby retain Hunt Engineers, Architects & Land Surveyors & Landscape Architect D.P.C. to provide services as necessary to accomplish the Scope of Work.

Chemung County Buildings and Grounds

**HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS
& LANDSCAPE ARCHITECT D.P.C.**

BY: _____

BY:  _____

Nathan G. Binns, PE
Director of Structural Engineering

(Printed Name and Title)

DATE: _____

DATE: 5/19/2022



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution awarding bids on behalf of the Chemung County Department of Buildings and Grounds (RFB-2428 - Mohawk Building 2nd floor renovations)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Superintendent of Buildings & Grounds is requesting permission to accept the low bids for RFB-2428 Mohawk Building 2nd Floor Renovations, bid opening June 2, 2022. Elmira Structures - General Construction \$116,500, AFT Mechanical - Mechanical Construction \$32,445, John Mills Electric - Electrical Construction \$42,600 - totaling \$191,545.00

Qualifying letter attached.

Vendor/Provider	Various - Listed Above				
Term	7/1/22-12/31/22	Total Amount	\$191,545.00	Prior Amount	0
Local Share	0	State Share	100%	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
6/15/2022 9:56:53 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
6/15/2022 10:09 AM	Approved	County Executive	
6/15/2022 11:12 AM	Approved	Budget and Research	
6/21/2022 3:18 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Copy of RFB-2428 Mohawk Building 2nd Floor Renovations.pdf	RFB-2428 Mohawk Building 2nd floor Renovations	Cover Memo
RFB-2428 Mohawk Contract Award recommendation letter 6-7-22.pdf	RFB-2428 Mohawk Contract Award recommendation letter	Cover Memo

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT**RFB-2428****Renovations to second floor Mohawk Building**

Bid Opening: June 2, 2022

Bidders:	ADDENDUM #1	BID BOND	GENERAL CONSTRUCTION	MECHANICAL CONSTRUCTION	ELECTRICAL CONSTRUCTION
Elmira Structures	RECEIVED	RECEIVED	\$116,500.00	N/A	N/A
Streeter Associates*	RECEIVED	RECEIVED	\$238,000.00	N/A	N/A
Kimble Inc.	RECEIVED	RECEIVED	N/A	\$88,700.00	N/A
Aft Mechanical**	RECEIVED	RECEIVED	N/A	\$32,445.00	N/A
Bouille Electric	RECEIVED	RECEIVED	N/A	N/A	58,992.00
Matco Electric	RECEIVED	RECEIVED	N/A	N/A	48,400.00
John Mills Electric	RECEIVED	RECEIVED	N/A	N/A	42,600.00

notary on the sexual harassment form
notary on the sexual harassment form



111 North Main Street
Elmira, New York 14901
Tel: 607.733.4613
Fax: 607.734.0120
www.foorassocs.com

5 East Wellsboro Street
Mansfield, Pennsylvania 16933
Tel: 570.662.3667

June 7, 2022

Mr. Don Bishop
Chemung County Buildings & Grounds
217 Madison Ave.
Elmira, New York 14901

*Re: RFB-2428
Renovations to the Second Floor
Mohawk Building
FA Job No. 3936*

Dear Mr. Bishop,

Foor & Associates, Architects have descoped Elmira Structures, Inc. the low bidder on the General Construction and reviewed the removals, new construction, their bid number, along with the Addenda.

Labella Associates have descoped the AFT Mechanical, LLC, low bidder on the Mechanical, and John Mills Electric, Inc., low bidder on the Electrical. Attached are their award recommendation letters.

Based on our review of the Bid Documents and Descope Calls with the Contractors, review of the Contractor's Qualifications, we recommend awarding the RFB-2428 Renovations to the Second Floor of the Mohawk Building Contracts to:

- GENERAL CONSTRUCTION
 - Elmira Structures, Inc.
 - Base Bid \$116,500.00
- MECHANICAL CONSTRUCTION
 - AFT Mechanical, LLC
 - Base Bid \$32,445.00
- ELECTRICAL CONSTRUCTION
 - John Mills Electric, Inc.
 - Base Bid \$42,600.00

We believe these contractors have a full understanding of the work.

Should you have any questions, please feel free to contact me.

Very truly yours,
Foor & Associates
Architects

Larry R. Foor, AIA, LEED AP
Principal



June 6, 2022

Mr. Larr Foor
Foor Architects
111 N Main St
Elmira, NY 14901

**RE: Award of Mechanical Contract Bid Submission
Chemung County Mohawk Facility – Renovations to Second Floor Mohawk Building
RFB-2428**

Dear Larry:

LaBella Associates is in receipt of Mechanical Contract bids for the above-mentioned project. They are as follows:

Bidders	Base Bid
AFT Mechanical, LLC	\$32,445.00
Kimble Inc.	\$88,700.00

LaBella contacted AFT Mechanical on the recent Mohawk mechanical bid. The following items were reviewed and verified.

1. Subcontractors:
 - a. Sheetmetal self-perform.
 - b. Controls: Day Automation
 - c. Testing and Balancing: Massive T&B
 - d. HVAC Insulation: Southern tier Insulators
2. AFT Mechanical recognized the addendum issued and the added scope.

LaBella discussed the project scope and based on our discussion we take no exception to recommending AFT Mechanical as the successful mechanical bid.

The low bidder is AFT Mechanical, LLC at \$32,445.00 and their proposal conforms to the bid specifications. LaBella Associates is recommending AFT Mechanical, LLC for the Mechanical Construction Contract award.

Respectfully submitted,
LaBella Associates, D.P.C.

A handwritten signature in black ink, appearing to read 'Craig Davis'.

Craig Davis
Project Manager/Sr. Mechanical Engineer
i:\foor & associates\2221930 - mohawk bldg reno 2022\07_bidding\04_bid results\2211873_bid award
letter_aft-mech.docx



June 6, 2022

Mr. Larry Foor
Foor Architects
111 N. Main St.
Elmira, NY 14901

**RE: Award of Electrical Contract Bid Submission
Chemung County Mohawk Facility – Renovations to Second Floor Mohawk Building
RFB-2428**

Dear Larry:

LaBella Associates is in receipt of the Electrical Contract bids for the above-mentioned project. They are as follows:

Bidders	Base Bid
Bouille Electric	\$58,992.00
Matco Electric	\$48,400.00
John Mills Electric	\$42,600.00

LaBella contacted John Mills Electric on their recent electrical bid for the Mohawk Building. The following items were reviewed and verified.

1. Lighting and control devices.
2. Convenience power and control.
3. Data cabling.
4. Fire alarm system modifications.
5. John Mills Electric recognized the addendum issued.

LaBella discussed the project scope and based on our discussion; we take no exception to recommending John Mills Electric as the successful electrical bidder.

The low bidder is John Mills Electric at \$42,600. Their proposal conforms to the bid specifications. LaBella Associates is recommending John Mills Electric for the Electrical Construction Contract award.

Respectfully submitted,
LaBella Associates, D.P.C.

A handwritten signature in blue ink, appearing to read 'Paul Tinney', is positioned below the typed name.

Paul Tinney
Sr. Electrical Engineer
i:\foor & associates\2221930 - mohawk bldg reno 2022\07_bidding\04_bid results\2211873_electrical bid
award letter_mills-elec.docx



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution ratifying agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC on behalf of the Chemung County Department of Buildings and Grounds

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Requesting resolution adopting emergency agreement with Hunt Engineers on behalf of the Building & Grounds Superintendent. An agreement with Hunt was needed to immediately access the structural integrity of the grandstand bleachers damaged by the fire at the concession stand under the bleachers at the Chemung County Fairgrounds. This agreement was signed as emergency to protect the safety of the citizens and to protect county property.

Hunt will prepare an initial review report, followed by an in-depth Structural Analysis and a final report at a total cost of \$4,600.

The County Attorney and the Purchasing Director have approved this expense as an emergency. The expense has been submitted to our insurance carrier to be included as part of the claims deductible.

Vendor/Provider Hunt Engineers

Term Total Amount \$4,600 Prior Amount

Local Share 100% State Share Federal Share

Project Budgeted? Yes Funds are in Account #

CREATION:

Date/Time:	Department:
5/12/2022 11:48:51 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
5/12/2022 11:50 AM	Approved	County Executive	
5/16/2022 8:36 AM	Approved	Budget and Research	
5/24/2022 10:54 AM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Hunt_Q.pdf	Hunt Q	Cover Memo

March 8, 2022

Don Bishop
Chemung County Building & Grounds
217 Madison Avenue
Elmira NY, 14901

**Re: Engineering Services Proposal
Chemung County Fairgrounds Fire Assessment**

Dear Mr. Bishop:

Hunt Engineers, Architects, Land Surveyors and Landscape Architect DPC (HUNT) is pleased to submit this proposal for structural engineering services related to the fire at the concession stand under the bleachers at the Chemung County fairgrounds.

Project Description

The concession stand located under the bleachers at the Chemung County fairgrounds experienced a fire Sunday morning March 6, 2022. The fire resulted in significant damage to the concession area. The bleacher system is located above the concession area and framing is integral with the concession stand. The County has concerns about the structural condition of the bleacher system following the fire.

The purpose of these services is to determine the extent of the damage to the structural elements of the bleacher system including steel columns, steel bracing, steel beams, and concrete deck. As part of this HUNT will help determine if the structural integrity of these elements were affected by the fire and make recommendations for the extent of repairs or replacement required.

As it is difficult to know the full scope of services required, the scope and fees have been broken up into multiple phases.

Scope of Services

HUNT proposes the following Scope of Service:

Initial Review

- Complete a visual inspection of the concession stand and bleacher system.
- Obtain measurements of any framing deformations witnessed during inspections.
- Document discoloration of steel and concrete elements for comparison with standards for indications of heat impacts.
- Document any signs of heat damage and determine possible effects on structural integrity.
- Develop recommendations based on initial findings and discuss with the County.

In-depth Structural Analysis

- Complete calculations based on information available to estimate temperatures of structural elements during fire.
- Complete analysis for members/structural elements that appear compromised due to fire.

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECT, DPC

ROCHESTER OFFICE
4 COMMERCIAL STREET, SUITE 300
ROCHESTER, NY 14614
TELE: 585.327.7950

HORSEHEADS OFFICE
100 HUNT CENTER
HORSEHEADS, NY 14845
TELE: 607.358.1000

TOWANDA OFFICE
1 ELIZABETH STREET, SUITE 12
TOWANDA, PA 18848
TELE: 570.265.4868

HUNT-EAS.COM

- Determine Recommendations based on findings for replacement or repair of structural components.

Final Report

- Provide written report documenting findings and recommendations.
- HUNT will be available to discuss report and findings with the County.

Parameters

- Access to the site will be provided during normal business hours.
- The County will provide and information available on the fire and the existing structure.
- HUNT will provide recommendations but any design and/or design drawings related to repairs are not part of this scope.

Proposed Fee

HUNT proposes to provide the scope of services outlined above on an hourly basis not to exceed the fees shown below including disbursements (printing, mileage, etc.).

1. Initial Review	\$2,000
2. In-depth Structural Analysis	\$1,500
3. Final Report	\$1,100

If the above scope of services and the associated fee is acceptable, sign and return the attached contract to my attention at HUNT.


Should you have any questions or want to further discuss this proposal in greater detail, please do not hesitate to call contact me at (607) 358-1035 or binnsn@hunt-eas.com.

Sincerely,



Nathan G Binns, PE
Director of Structural Engineering

Approved by
County Executive
3/11/22





CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution ratifying agreement with Edger Enterprises of Elmira, Inc. on behalf of the Chemung County Department of Building and Grounds

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Superintendent of the Chemung County Department of Buildings and Grounds has requested ratification of an agreement with Edger Enterprises of Elmira, Inc ("Edger") for the provision of emergency steel repair to the Fair Grounds Bleacher which was damaged by a fire in the amount of \$14,850.00

Vendor/Provider Edger Enterprises, Inc.

Term	Total Amount	\$14,850.00	Prior Amount
Local Share	State Share	0	Federal Share 0
Project Budgeted? No	Funds are in Account #	10-1625-50419	

CREATION:

Date/Time:	Department:
6/16/2022 2:20:12 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
6/16/2022 2:24 PM	Approved	County Executive	
6/17/2022 10:02 AM	Approved	Budget and Research	
6/22/2022 12:02 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Edger Enterprises - Scope of Work (Fairgrounds).pdf	Edger Enterprises - Fairgrounds	Cover Memo



EDGER ENTERPRISES, INC



330 E. 14th Street
Elmira Heights, NY 14903
Phone: (607) 733-9664
Fax: (607) 733-3951

June 15, 2022

Mr. Don Bishop
Chemung County Buildings & Grounds
217 Madisen Avenue
Elmira, NY 14901

Regarding: Fair Grounds Bleacher Steel Repair

Dear Mr. Bishop:

The following is our scope of work and price quotation for the above referenced projects. Our proposal includes the following:

- Weekly on-the-job site-specific safety meetings
- Monthly Company-Wide Safety Training
- Remove and dispose of all loose hanging and protruding hardware.
- Remove angles where new are to be installed in their place.
- Remove one portion of deformed 4" channel roof purlin.
- Add welds to the existing 6" channel to the existing column at the mid framing elevation. Detail 4. Adding 2 welds vertically 1.5" long
- Add horizontal 4" channel to the north end of the bleachers between rear framing to mid framing approx. 7' high, add two vertical supports mid span to match south end utilizing old angles that have been removed.
- Install one vertical angle in the upper section of existing column, this will be done at 2 columns that have discoloration due to fire, we will utilize old angles that have been removed.
- Add one angle brace per bay at 9 braced bays mid framing elevation detail 1.
- Add 3 angle braces per bay at 9 braced bays rear framing elevation detail 2.
- Add one Horizontal angle on outside face of columns matching height of existing angles at 9 braced bays rear framing elevation detail 2.
- In non-braced bays where angle braces are deformed from fire we will remove and replace with better condition removed angles.
- Complete a visual inspection of welds in the rear and mid framing elevations up to the height of the old roof system and reweld steel where needed.
- Broom sweep clean existing floor of debris
- Current Prevailing wage rates will be paid for performing this work.

Proposal for above work

\$14,850.00


We appreciate the opportunity to provide this pricing for you and thank you for considering our company for the project. If you have any questions or require additional information, please contact me.

Sincerely,
EDGER ENTERPRISES OF ELMIRA, INC.

Jeremiah Snow
VP of Operations

Our Price Excludes the Following:

Any Work Not Specifically called out or specified
Building/demo permit
Performance and Payment Bonding, Fees
Hazardous and/or Biological Material Testing, Treatment and/or Disposal
Engineering of any kind
Steel testing and or inspections
Certified welders


6/22/22