



**MINUTES OF MEETING**  
**Health and Human Services**  
**March 25, 2024**  
**7:00 PM**

## **I. COMMUNICATIONS**

Minutes of a meeting of the Health and Human Services Committee of the Chemung County Legislature held in the Hazlett Building, 5<sup>th</sup> Floor, 203 Lake Street, Elmira, New York on Monday, March 25, 2024.

Members present: Joseph Donovan (Chairman), Michael Saglibene, Joseph Brennan, James Palmer, Scott Drake, Michael Smith

Excused: Brent Stermer

Officials present: Lawana Morse, L. Thomas Sweet, Mark Margeson, Steven Pickering, John Burin, Martin Chalk, William McCarthy, Rodney Strange, Bryan Maggs, Brian Hart, Pete Buzzetti, Andy Avery

The meeting was called to order by the Chairman of the committee, Joseph Donovan.

## **II. RESOLUTIONS, MOTIONS, AND NOTICES**

1. Resolution confirming appointments to the Chemung County Human Services Committee

Motion made by Michael Smith, seconded by Joseph Brennan, and Passed with a vote of 6-0, confirming appointments to the Chemung County Human Services Committee.

2. Resolution appointing Chemung County Public Health Director as County Registrar of Vital Records

Motion made by Michael Smith, seconded by Joseph Brennan, and Passed with a vote of 6-0, appointing Chemung County Public Health Director as County Registrar of Vital Records.

3. Resolution authorizing various agreements on behalf of the Chemung County Department of Aging and Long Term Care

Motion made by Michael Smith, seconded by Joseph Brennan, and Passed with a vote of 6-0, authorizing various agreements on behalf of the Chemung County Department of Aging and Long Term Care.

4. Resolution authorizing Memorandum of Understanding with Western New York Independent Living, Inc. and AIM Independent Living Center on behalf of the Chemung County Departments of Aging & Long Term Care and Social Services (NY Connects)

Motion made by Michael Smith, seconded by Joseph Brennan, and Passed with a vote of 6-

0, authorizing Memorandum of Understanding with Western New York Independent Living, Inc. and AIM Independent Living Center on behalf of the Chemung County Departments of Aging & Long Term Care and Social Services (NY Connects).

5. Resolution authorizing agreement with Meals On Wheels of Chemung County, Inc. on behalf of the Chemung County Department of Aging and Long Term Care (Home Delivered Meals)

Motion made by Michael Smith, seconded by Joseph Brennan, and Passed with a vote of 6-0, authorizing agreement with Meals On Wheels of Chemung County, Inc. on behalf of the Chemung County Department of Aging and Long Term Care (Home Delivered Meals).

6. Resolution renewing agreement with Meals on Wheels of Chemung County on behalf of the Chemung County Department of Aging and Long Term Care (RFP 24-08 Congregate Meal Program)

Motion made by Joseph Brennan, seconded by Scott Drake, and Passed with a vote of 6-0, renewing agreement with Meals on Wheels of Chemung County on behalf of the Chemung County Department of Aging and Long Term Care (RFP 24-08 Congregate Meal Program)

7. Resolution authorizing agreement with various providers of Children's Consolidated Waiver Services on behalf of the Chemung County Departments of Social Services and Aging and Long Term Care

Motion made by Joseph Brennan, seconded by Scott Drake, and with a vote of 6-0, authorizing agreements with various providers of Children's Consolidated Waiver Services on behalf of the Chemung County Departments of Social Services and Aging and Long Term Care.

8. Resolution authorizing agreements with various Fiscal Intermediaries on behalf of the Chemung County Departments Social Services and Aging and Long Term Care

Mr. Burin noted that the route slip indicates that this item is not budgeted. He reached out to Mr. Hart who clarified that this item is budgeted and was marked not budgeted in error.

Motion made by Joseph Brennan, seconded by Scott Drake, and Passed with a vote of 6-0, authorizing agreements with various Fiscal Intermediaries on behalf of the Chemung County Departments Social Services and Aging and Long Term Care.

9. Resolution authorizing agreement with Chemung Schuyler Steuben Workforce New York on behalf of the Chemung County Department of Social Services

Motion made by Joseph Brennan, seconded by Scott Drake, and Passed with a vote of 6-0, authorizing agreement with Chemung Schuyler Steuben Workforce New York on behalf of the Chemung County Department of Social Services.

10. Resolution authorizing agreement with Laboratory Corporation of America on behalf of the Chemung County Department of Social Services

Motion made by Joseph Brennan, seconded by Scott Drake, and Passed with a vote of 6-0, authorizing agreement with Laboratory Corporation of America on behalf of the Chemung County Department of Social Services.

11. Resolution authorizing agreement with Comet Informatics LLC on behalf of the Chemung County Department of Social Services

Motion made by Joseph Brennan, seconded by Michael Smith, and Passed with a vote of 6-0, authorizing agreement with Comet Informatics LLC on behalf of the Chemung County Department of Social Services.

12. Resolution authorizing agreement with James McGuinness and Associates, Inc. on behalf of the Chemung County Department of Social Services  
  
Motion made by Joseph Brennan, seconded by Michael Smith, and Passed with a vote of 6-0, authorizing agreement with James McGuinness and Associates, Inc. on behalf of the Chemung County Department of Social Services.
13. Resolution authorizing agreement with United Way of the Southern Tier on behalf of the Chemung County Department of Social Services  
  
Motion made by Joseph Brennan, seconded by Michael Smith, and Passed with a vote of 6-0, authorizing agreement with United Way of the Southern Tier on behalf of the Chemung County Department of Social Services.
14. Resolution authorizing agreements with Elmira Heights School District and Finn Academy on behalf of the Chemung County Department of Mental Hygiene (Therapeutic School Based Mental Health)  
  
Motion made by Joseph Brennan, seconded by Michael Smith, and Passed with a vote of 6-0, authorizing agreements with Elmira Heights School District and Finn Academy on behalf of the Chemung County Department of Mental Hygiene (Therapeutic School-based Mental Health Programs).
15. Resolution authorizing agreement with New York State Office of Children and Family Services on behalf of the Chemung County Department of Social Services  
  
Motion made by Joseph Brennan, seconded by Michael Smith, and Passed with a vote of 6-0, authorizing agreement with New York State Office of Children and Family Services on behalf of the Chemung County Department of Social Services.
16. Resolution authorizing a Memorandum of Understanding with the Southern Tier Assertive Community Treatment Team on behalf of the Chemung County Department of Mental Hygiene.  
  
Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 6-0, authorizing a Memorandum of Understanding with the Southern Tier Assertive Community Treatment Team on behalf of the Chemung County Department of Mental Hygiene.
17. Resolution authorizing agreement with Capabilities, Inc on behalf of the Chemung County Department of Mental Hygiene  
  
Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 6-0, authorizing agreement with Capabilities, Inc on behalf of the Chemung County Department of Mental Hygiene.
18. Resolution authorizing agreement with Salvation Army on behalf of the Chemung County Departments of Social Services and Mental Hygiene  
  
Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 6-0, authorizing agreement with The Salvation Army on behalf of the Chemung County Departments of Social Services and Mental Hygiene.
19. Resolution authorizing agreement with Youth Advocate Program, Inc. on behalf of the Chemung County Department of Social Services  
  
Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 6-0, authorizing agreement with Youth Advocate Program, Inc. on behalf of the Chemung County Department of Social Services.

### **III. OLD BUSINESS**

### **IV. NEW BUSINESS**

### **V. ADJOURNMENT**

The meeting was adjourned on the motion made by Mr. Brennan, seconded by Mr. Drake. Motion Carried.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution confirming appointments to the Chemung County Human Services Committee

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

See attached appointment recommendations.

### **CREATION:**

Date/Time:	Department:
3/19/2024 10:05:07 AM	

### **APPROVALS:**

Date/Time:	Approval:	Department:	
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### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Appointments to the Human Services Committee.pdf</a>	Letter of appointment recommendations	Backup Material

Chemung County Legislature  
203 Lake Street, P.O. Box 588  
Elmira, NY 14902

2/20/2024

"Appointment Recommendation"

Greetings, Deputy Clerk Megan Hill,

Per your request, what follows are Southern Tier Central Regional Planning and Development Board's recommendations for 2024 appointments to the Chemung County Human Services Committee.

**Renewals (based on attendance and correspondence):**

- Chemung County Commissioner of Social and Mental Hygiene, Brian Hart (and his replacement following retirement)
- Chemung County Public Health, Director, Peter Buzzetti
- Economic Opportunities Program, Chief Program Officer, Bill Brodgerski
- Private Sector Agencies:
  - United Way, Senior Director of Strategic Initiatives, Barbara Hubbell

**Changes (existing member organization with different representative):**

- Arbor Development, Director of Home Ownership and Housing Choice Voucher, Christina Doughty
- Chemung County Department of Aging and Long-Term Care, Executive Director, Beth Stranges
- Chemung County Legislature, Legislator, Joseph Donovan
- Chemung County Planning Department, Commissioner of Planning and Director of ECTC, Kevin J. Meindl, AICP
- Chemung County Youth & Recreational Services, Director, David Ellis
- Child Development—CIDS, Healthy Families Program Manager, Rebecca Moss
- CSS Workforce NY, Executive Director, Phyllis Balliett
- Greater Southern Tier BOCES, Director of Management Initiatives, Vince Moschetti
- Private Sector Agencies:
  - Catholic Charities: Chemung & Schuyler, Executive Director, Nancy Koons
  - YWCA, Chief Executive Officer, Brenda Curren
- Consumer Agencies:
  - Cornell Cooperative Extension, Executive Director – Chemung, Michelle Podolec

Appreciative of the privilege,



Hannah Mathilde L. Waschezyn, Planner (she/her)  
Southern Tier Central Regional Planning and Development Board  
(607) 962-5092, Ext. 203  
[www.stcplanning.org](http://www.stcplanning.org)



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution appointing Chemung County Public Health Director as County Registrar of Vital Records

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Vital Records office of the Chemung County Health Department is responsible for issuing and maintaining records of all births and deaths that occur within the county. Chemung County is one of four counties in New York State that are consolidated. This means that the county Vital Records office handles all the birth and death records for the entire county. This is opposed to non-consolidated counties in which each township or municipality is responsible for their own vital records. The community benefits from the consolidated approach as it allows for more efficient issuance of records and makes accessing these records easier for community members.

Public Health Law (pertinent sections included as additional attachments) requires that the county appoint a registrar (section 4121) and that the public health director serve as the registrar for consolidated counties (section 4121) for a term of four years (section 4123).

Previous resolution 19-331.

### **CREATION:**

Date/Time:	Department:
1/29/2024 9:24:30 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 12:45 PM	Approved	County Executive	
3/19/2024 10:18 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Appointment of Registrar - 2024.pdf</a>	Appointment of Registrar	Cover Memo

Chemung County Health Department  
103 Washington St., P.O. Box 588  
Elmira, NY 14902-0588  
Phone: (607) 737-2028  
cchd@chemungcountyny.gov



Peter Buzzetti III, MPH  
Public Health Director

Sarah Mattison, MPH  
Deputy Public Health Director

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TO: Christopher J. Moss, County Executive  
FROM: Peter Buzzetti III, Public Health Director  
DATE: January 4, 2024  
SUBJECT: Appointment of Public Health Director as County Registrar of Vital Records

The Vital Records office of the Chemung County Health Department is responsible for issuing and maintaining records of all births and deaths that occur within the county. Chemung County is one of four counties in New York State that are consolidated. This means that the county Vital Records office handles all the birth and death records for the entire county. This is opposed to non-consolidated counties in which each township or municipality is responsible for their own vital records. The community benefits from the consolidated approach as it allows for more efficient issuance of records and makes accessing these records easier for community members.

The Vital Records team for Chemung County consists of three staff members:

- Registrar – serves in an oversight role
- Deputy Registrar – handles the day-to-day tasks in the department
- Senior Clerk – assists the Deputy Registrar and serves in the Deputy Registrar's place when needed

Public Health Law (pertinent sections included as additional attachments) requires that the county appoint a registrar (section 4121) and that the public health director serve as the registrar for consolidated counties (section 4121) for a term of four years (section 4123).

I am requesting the public health director be approved to serve as the county registrar.

Thank you for your consideration of this request.





## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing various agreements on behalf of the Chemung County Department of Aging and Long Term Care

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Permission to renew contracts per the attachment for the period of 1/1/2024-12/31/2024. Prior resolution #22-617 authorizing various agreements on behalf of the Chemung County Department of Aging and Long Term Care.

(NYSOFA WILL NOT reimburse our claims until they have signed copies of our contracts, so it is important that we get this on the agenda sooner rather than later)

Vendor/Provider	Various Providers - See attached				
Term	1/1/2024-12/31/2024	Total Amount	99,800	Prior Amount	99,800
Local Share	9,750	State Share	31,400	Federal Share	57,150
Project Budgeted?	Yes	Funds are in Account #	10-6772-6772-50408		

### **CREATION:**

Date/Time:	Department:
1/29/2024 1:40:00 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 12:02 PM	Approved	County Executive	
3/19/2024 10:16 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">2024 Aging Contracts.pdf</a>	Aging Contracts	Cover Memo

Chemung County Department of Aging and Long Term Care  
2024 Contract Renewal Summary

Term for all contracts: January 1 - December 31, 2024

Contract Name	Description of Services	2023 Amount	2024 Amount	Federal Funds	State Funds	Donations or Third Party	Local Share
Various Attorneys	Legal services: wills, legal counseling, healthcare proxies etc. for people who can not afford it privately	16,700	16,700	15,030	0	0	1,670
Various Vendors	Client transportation to medical appointments	31,000	31,000	15,300	10,600	0	5,100
Various Vendors	Meal delivery to congregate meals sites	7,500	7,500	6,750	0	0	750
Various Vendors	Consultant agreement for Nutrition Site Managers	3,000	3,000	1,350	0	1,500	150
Various Vendors	Registered Dietitian for Nutrition Program	41,600	41,600	18,720	20,800	0	2,080
Totals:		99,800	99,800	57,150	31,400	1,500	9,750



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing Memorandum of Understanding with Western New York Independent Living, Inc. and AIM Independent Living Center on behalf of the Chemung County Departments of Aging & Long Term Care and Social Services (NY Connects)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

On behalf of the Chemung County Department of Aging and Long Term Care and the Chemung County Department of Social Services, Western New York Independent Living Inc. and AIM Independent Living Center please consider this correspondence as our request to enter into a Memorandum of Understanding for the period of January 1, 2024 to December 31, 2024. The Parties are entering into this Memorandum in order to establish the interconnections required of NY Connects at the local level by and among the Parties and their respective contractors and subcontractors. The Parties will act as NY Connects in accordance with the NY Connects State Program Standards. The Parties will also work in collaboration with the local governmental unit (I-GU) of mental hygiene and the regional office(s) of the New York State Office for People with Developmental Disabilities (OPWDD). The Parties agree to fulfill all of the functions of NY Connects and its role as the No Wrong Door (NWD).

Vendor/Provider

Term

Total Amount

Prior Amount

Local Share

State Share

Federal Share

Project Budgeted? No

Funds are in  
Account #

### **CREATION:**

Date/Time:	Department:
1/29/2024 2:53:43 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 12:18 PM	Approved	County Executive	
3/19/2024 10:17 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">MOU Route Slip - NY Connects LDSS AIM - 2023.pdf</a>	MOU NY Connects	Cover Memo

# Chemung County Department of Aging and Long Term Care

New York Connects

425 Pennsylvania Avenue • P.O. Box 588 • Elmira, NY 14902-0588 • (607) 737-5520

Beth Stranges, Director

General Aging Services FAX: 607-737-5521

CARE Unit FAX: 607-737-5388

Email: ofa@chemungcountyny.gov

**TO:** Christopher J. Moss, County Executive / Steve Hoover, Budget Director /  
County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Christine O'Herron,  
Deputy Commissioner

**FROM:** Beth Stranges, Director of Department of Aging and Long Term Care

**DATE:** January 8<sup>th</sup>, 2024

**RE:** **2024 Department of Aging and Long Term Care and Department of  
Social Services – NY Connects Memorandum of Understanding**

On behalf of the Chemung County Department of Aging and Long Term Care and the Chemung County Department of Social Services, Western New York Independent Living Inc. and AIM Independent Living Center please consider this correspondence as our request to enter into a Memorandum of Understanding for the period of January 1, 2024 to December 31, 2024.

The Parties are entering into this Memorandum in order to establish the interconnections required of NY Connects at the local level by and among the Parties and their respective contractors and subcontractors. The Parties will act as NY Connects in accordance with the NY Connects State Program Standards. The Parties will also work in collaboration with the local governmental unit (I-GU) of mental hygiene and the regional office(s) of the New York State Office for People with Developmental Disabilities (OPWDD). The Parties agree to fulfill all of the functions of NY Connects and its role as the No Wrong Door (NWD).

There are no funds associated with this Memorandum of Understanding. If you have any questions, please contact Beth Stranges at 737-5536. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Meals On Wheels of Chemung County, Inc. on behalf of the Chemung County Department of Aging and Long Term Care (Home Delivered Meals)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Authorization to renew an agreement with Meals on Wheels of Chemung County, INC. for Home Delivered Meals for 2024. Prior resolution 23-064. Resolution authorizing agreement with Meals on Wheels of Chemung County, INC on behalf of the Chemung County Department of Aging and Long Term Care.

Renewal agreement has been submitted to Law Department and awaiting their review and approval.

(NYSOFA requires a copy of all contracts otherwise they will hold our claims for payment, so please include on agendas as soon as possible)

Vendor/Provider	Meals on Wheels of Chemung County, INC				
Term	1/1/2024-12/31/2024	Total Amount	362,460	Prior Amount	345,300
Local Share	28,317	State Share	148,679	Federal Share	161,464
Project Budgeted?	Yes	Funds are in Account #	10-6772-6772-50426		

### **CREATION:**

Date/Time:	Department:
1/29/2024 2:49:29 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 12:20 PM	Approved	County Executive	
3/19/2024 10:17 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution renewing agreement with Meals on Wheels of Chemung County on behalf of the Chemung County Department of Aging and Long Term Care (RFP 24-08 Congregate Meal Program)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

This program will serve those who attend the Chemung County Congregate Meal Program for the period of January 1, 2024 to December 31, 2024.

Meals on Wheels of Chemung County's mission is to provide nutritious and appealing meals, including special diets, through regular personal contact for those in need to enable healthy independence. In the past 6 months Meals on Wheels of Chemung County program served an average of 1500 meals monthly at various Congregate Meal Sites throughout Chemung County. Meals on Wheels of Chemung County will provide services and administrative functions for the Chemung County Department of Aging and Long Term Care.

Vendor/Provider

Term	1/1/24 12/31/24	Total Amount	113,400	Prior Amount	
Local Share	24,354	State Share		Federal Share	73,062
Project Budgeted?	Yes	Funds are in Account #			

### **CREATION:**

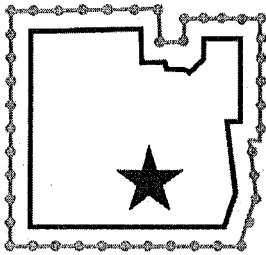
Date/Time:	Department:
2/21/2024 2:57:13 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/21/2024 2:59 PM	Approved	County Executive	
3/19/2024 10:18 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Food_service_contract_renewal.pdf</a>	Food Service Contract	Cover Memo



**CHEMUNG COUNTY  
CITY OF ELMIRA  
PURCHASING DEPARTMENT**

Tricia A. Wise, CPPO, CPPB  
Purchasing Director

**CONTRACT RENEWAL REQUEST FORM**

TO: Meals on Wheels of Chemung County, Inc.  
409 William Street  
Elmira NY 14901

FROM: Nina Wells, Chemung County Purchasing Department

RE: Contract Renewal for RFP-2408 Food Service Contract

Date: January 8, 2024

The term of the above contract ends on December, 31, 2023. This contract can be extended for four additional one year contract period under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email no later than November 13, 2023 to Nina Wells at [nwells1@chemungcountyny.gov](mailto:nwells1@chemungcountyny.gov).

**\*\*\*Please confirm receipt of this document\*\*\***

**We want to renew the contract for one (1) additional 1-year period, ending on December 31, 2024 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.**

Katherine Boland | Executive Director

Typed/Printed name and Title of Person Preparing this Form

[Signature]

Signature of Person Preparing Form

1/8/24

Date

**We do not want to renew the contract**

\_\_\_\_\_  
Typed/Printed name and Title of Person Preparing this Form

\_\_\_\_\_  
Signature of Person Preparing Form

\_\_\_\_\_  
Date



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with various providers of Children's Consolidated Waiver Services on behalf of the Chemung County Departments of Social Services and Aging and Long Term Care

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Previously approved Resolution#23-057

Children's Consolidated Waiver (CCW) services are mandated services managed by the New York State Department of Health. CCW services include environmental modifications, vehicle modifications and assistive technology services. Medical and related services are provided to families who want to bring their physically disabled children home from a hospital or nursing home. By providing environmental modifications, such as bathroom adaptations or stair glides, the LDSS will divert the placement of the medically fragile children in a higher, more expensive, level of care outside of this county.

The Department of Aging and Long Term (DOA&LTC) is responsible to review, to make a determination about a request for service, and to submit supporting documents to NYSDOH for processing. NYSDOH then issues the Letter of Support and initiates the payment process for the approved request. DOA&LTC is responsible for sending a written Notice of Decision indicating approval or denial.

Vendor/Provider	Various				
Term	1/1/2024-12/31/2024	Total Amount	\$75,000	Prior Amount	\$75,000
Local Share		State Share	\$75,000	Federal Share	
Project Budgeted?	Yes	Funds are in Account #			

### **CREATION:**

Date/Time:	Department:
1/29/2024 11:48:32 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 12:22 PM	Approved	County Executive	
3/19/2024 10:18 AM	Approved	Legislature Chairman	



**ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">1 - Care at Home Memo.pdf</a>	Care at Home Memo	Cover Memo

**Chemung County Department of Aging and Long Term Care**  
**New York Connects**  
**425 Pennsylvania Avenue • P.O. Box 588 • Elmira, NY 14902-0588 • (607) 737-5520**  
**Beth Stranges, Director**

General Aging Services FAX: 607-737-5521

CARE Unit FAX: 607-737-5388

Email: ofa@chemungcountyny.gov

**TO:** Christopher J. Moss, County Executive / County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Christine O'Herron, Deputy Commissioner of Human Services/ Care / Elizabeth Beckwith, CARE Coordinator

**FROM:** Beth Stranges, Director of Aging and Long Term

**DATE:** January 9<sup>th</sup>, 2024

**RE:** **Various Providers of Children's Consolidated Waiver (formerly Care at Home Waiver)**

On behalf of the Chemung County Department of Aging and Long Term Care and Department of Social Services, please consider this correspondence as our request to renew various provider agreements for provision of Children's Consolidated Waiver services.

Children's Consolidated Waiver (CCW) services are mandated services managed by the New York State Department of Health. CCW services include environmental modifications, vehicle modifications and assistive technology services. Medical and related services are provided to families who want to bring their physically disabled children home from a hospital or nursing home. By providing environmental modifications, such as bathroom adaptations or stair glides, the LDSS will divert the placement of the medically fragile children in a higher, more expensive, level of care outside of this county.

The Department of Aging and Long Term (DOA&LTC) is responsible to review, to make a determination about a request for service, and to submit supporting documents to NYSDOH for processing. NYSDOH then issues the Letter of Support and initiates the payment process for the approved request. DOA&LTC is responsible for sending a written Notice of Decision indicating approval or denial.

Payments under this agreement will a.) secure a qualified Evaluator for the child seeking an adaptation and/or modification; b.) obtain descriptive and detailed written evaluation that will be used for the bidding process with contractors and c.) Provide the on-site evaluations after the contractor finishes the project to confirm that all requirements, including local building and fire codes, have been met. The two scope providers with current contracts are Access to Independence of Cortland County, Inc. and Construction Management Associates, Inc.

The various providers of Children's Consolidated Waiver service budget is requested not to exceed \$75,000 in 2024. There is no local share associated, as NYSDOH reimburses 100% of the modifications.

If you have any questions, please contact Director Beth Stranges at 737-5536. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreements with various Fiscal Intermediaries on behalf of the Chemung County Departments Social Services and Aging and Long Term Care

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Prior Approving Resolution for 1/1/2023-12/31/2023 #23-067

The main fiscal intermediaries of Long Term Care are requested to remain AIM and Center for Disability Rights, Inc. in 2024. Rates for both providers are established by the NYS Department of Health in accordance with the rate setting process mandated by the State. Moreover, both are for Medicaid eligible Chemung County residents in receipt of long-term care.

Vendor/Provider	Various				
Term	1/1/2024-12/31/2024	Total Amount	2,976,179	Prior Amount	2,332,820
Local Share	285,360	State Share	1,220,364	Federal Share	1,470,455
Project Budgeted?	No	Funds are in Account #			

### **CREATION:**

Date/Time:	Department:
1/29/2024 3:21:12 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 12:21 PM	Approved	County Executive	
3/19/2024 10:17 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Chemung Schuyler Steuben Workforce New York on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for CY2024. Prior Resolution No. 23-060 (January 1, 2023 to December 31, 2023). Please note, increase in Federal Share in 2024 Request.

Vendor/Provider	Chemung Schuyler Steuben Workforce New York				
Term	01/01/2024 - 12/31/2024	Total Amount	\$350,000	Prior Amount	\$350,000
Local Share	\$115,500	State Share		Federal Share	\$234,500
Project Budgeted?	Yes	Funds are in Account #	10-6010-0100-50408		

### **CREATION:**

Date/Time:	Department:
1/27/2024 10:59:45 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:03 PM	Approved	County Executive	
3/19/2024 10:21 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">2510f393cd1a5a2485f1427377f639650.pdf</a>	CSS Workforce 2024 Memo	Cover Memo



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Chemung Schuyler Steuben Workforce New York on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: Contract

SEQRA status

State Mandated True

Explain action needed or Position requested (justification):

Renew for CY2024. Prior Resolution No. 23-060 (January 1, 2023 to December 31, 2023). Please note, increase in Federal Share in 2024 Request.

Vendor/Provider: Chemung Schuyler Steuben Workforce New York

Term: 01/01/2024 - 12/31/2024

Total Amount: \$350,000

Prior Amount: \$350,000

Project Budgeted? Yes

Funds are in Account #: 10-6010-0100-50408

Local Share: \$115,500

State Share: \$0

Federal Share: \$234,500

### ATTACHMENTS:

[CSS Workforce 2024 Memo.doc](#)



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Laboratory Corporation of America on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for two-year term of January 1, 2024 to December 31, 2025.

Prior Resolution No. 22-277 (January 1, 2022 to December 31, 2023).

Vendor/Provider	Laboratory Corporation of America		
Term	\$15,000 / Year	Total Amount	Prior Amount \$15,000 / Year
Local Share	\$5,100	State Share	Federal Share \$9,900
Project Budgeted?	Yes	Funds are in Account #	10-6010-0800-50434

### **CREATION:**

Date/Time:	Department:
1/28/2024 11:17:51 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:07 PM	Approved	County Executive	
3/19/2024 10:21 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">LabCorp Memo 2024-2025.doc</a>	LabCorp Agreement memo	Cover Memo



CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE  
HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.  
P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive  
Steve Hoover, Budget Director / County Legislature

**FROM:** Christine O'Herron, Deputy Commissioner

**CC:** Brian Hart, Commissioner of Human Services / Neil Klinko, Child Support Coordinator

**DATE:** December 19, 2023

**RE:** **2024-2025 LabCorp Agreement**

On behalf of the Chemung County Department of Social Services, please consider this correspondence as our request to renew the Laboratory Corporation of America (LabCorp) contract.

Laboratory Corporation of America is used for provision of DNA identification cases and determination in child support cases. LabCorp promotes parentage testing using the buccal swab specimen collection procedure. This collection procedure is non-invasive. Typically, four (4) swabs are collected from each individual in a case. Two (2) swabs are used for initial testing and the remaining two (2) swabs to be stored for seven (7) years for possible extended testing or, if submitted, testing with additional alleged fathers.

Laboratory Corporation of America will honor the 2022-2023 pricing, for a budget not to exceed \$15,000 per year for the two-year term of January 1, 2024 to December 31, 2025. If you have any questions, please contact Brian Hart at 737-5501. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Comet Informatics LLC on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Prior resolution no. 23-071 (January 1, 2023 to December 31, 2023)

Vendor/Provider	Comet Informatics LLC				
Term	01/01/2024 - 12/31/2024	Total Amount	\$77,000	Prior Amount	\$100,000
Local Share	\$19,250	State Share	\$19,250	Federal Share	\$38,500
Project Budgeted?	Yes	Funds are in Account #	10-6010-2000-50408		

### **CREATION:**

Date/Time:	Department:
1/28/2024 10:51:52 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:04 PM	Approved	County Executive	
3/19/2024 10:21 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Comet Memo 2024.doc</a>	Comet-Memo	Cover Memo
<a href="#">COMET Budget 2024.xls</a>	Comet Budget	Cover Memo





**CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE**

**HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.**

P.O. BOX 588  
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PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive  
Steve Hoover, Budget Director / County Legislature

**CC:** Brian Hart, Commissioner of Human Services

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** November 28, 2023

**RE:** **2024 COMET Informatics, LLC Contract**

On behalf of the Chemung County Department of Social Services, please consider this correspondence as our request to renew the County agreement with COMET Informatics, LLC.

In Chemung County, many Human Service providers assist the same children, youth, and families from childhood to adulthood. While services are necessary, the utilization of multiple providers hinders the ability to streamline and communicate needs among agencies. The purpose of COMET is to create a county-wide integrated information system for children and youth that will interact with many, if not all, the service providers.

In 2024, our request is to continue to support the development of the County-wide information system that will provide the technological infrastructure for service providers to interact. Community based agencies including CIDS, Chemung County Child Care Council, and the local school districts through a connection with BOCES will participate in the comprehensive longitudinal perspective on each child in the County, leveraging the technology to provide better, faster and continuously improved services.

The COMET Informatics, LLC contract budget is requested not to exceed \$77,000 in 2024, a decrease of \$23,000 as compared to 2023. If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

ATTACHMENT “B”

SCHEDULE IV

COMET Informatics, LLC  
642 Kreag Road, Suite 300  
Pittsford, NY 14534

01/01/2024-12/31/2024

ACCOUNT NO.	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-6010-2000-50408	COMET - Contract Services	\$77,000.00	\$38,500.00	\$19,250.00	\$19,250.00
TOTAL		\$77,000.00	\$38,500.00	\$19,250.00	\$19,250.00



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with James McGuinness and Associates, Inc. on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for two-year term.

Prior resolution no. 21-618

Vendor/Provider	James McGuinness & Associates Inc.				
Term	01/01/2024 - 12/31/2025 (Two Year Term)	Total Amount	\$15,996 (Per Year)	Prior Amount	\$11,750
Local Share	\$3,999 (Per Year)	State Share	\$3,999 (Per Year)	Federal Share	\$7,998 (Per Year)
Project Budgeted?	Yes	Funds are in Account #	10-6010-0403-50408		

### **CREATION:**

Date/Time:	Department:
1/31/2024 9:53:10 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:05 PM	Approved	County Executive	
3/19/2024 10:21 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">McGuinness Memo 2024-2025.doc</a>	McGuinness Memo	Cover Memo



**CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE**

**HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.**

P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /  
County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Christy Harmer, Children's Integrated  
Services Coordinator / Kelly Sidari, Special Children's Services Coordinator

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** January 12, 2024

**RE:** **2024-2025 JAMES MCGUINNESS & ASSOCIATES, INC.**

Please consider this request on behalf of the Department of Social Services to renew our County agreement with James McGuinness & Associates, Incorporated for the term of January 1, 2024 to December 31, 2025.

This agreement provides software for the express purpose of operating the preschool program database and financial management system for Department of Social Services. Chemung County further utilizes the McGuinness software for the CPSE Portal. The CPSE Portal is a web-based application that allows our Various Providers of Preschool to enter claim information, required documentation, and invoices electronically. Not only can items can be entered via the portal and uploaded into the software, but DSS is be able to view, modify, reject, and accept claims via the Portal.

This agreement is requested not to exceed \$15,996 per year. Please note, in addition to the software provided above, technical support and maintenance of the program software is also included in this amount.

Please contact Commissioner Brian Hart at 1-607-737-5501 if you have any questions. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with United Way of the Southern Tier on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024 and CY2025.

Prior Resolution No 23-168.

Vendor/Provider	United Way				
Term	01/01/2024 - 12/31/2025 (Two Years)	Total Amount	\$40,000 (\$20,000 per year)	Prior Amount	\$20,000
Local Share	\$40,000 (\$20,000 per year)	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-6010-0200-50408		

### **CREATION:**

Date/Time:	Department:
1/29/2024 11:27:25 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:11 PM	Approved	County Executive	
3/19/2024 10:22 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreements with Elmira Heights School District and Finn Academy on behalf of the Chemung County Department of Mental Hygiene (Therapeutic School Based Mental Health)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for CY2024.

Prior Resolution No. 23-072

Vendor/Provider	Elmira Heights & Finn Academy				
Term	01/01/2024 - 12/31/2024	Total Amount	\$52,000	Prior Amount	\$52,000
Local Share	0	State Share	0	Federal Share	
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

### **CREATION:**

Date/Time:	Department:
1/31/2024 10:36:51 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:16 PM	Approved	County Executive	
3/19/2024 10:23 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">TSBMH_Local_Share_Reimbursement.docx</a>	TSBMH Local Share	Cover Memo



**CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE**

**HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.  
P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500**

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /  
County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Christy Harmer, Children's Integrated  
Services Coordinator

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** January 12, 2024

**RE:** **Local Share Reimbursement for Therapeutic School Based Mental Health**

On behalf of the Chemung County Department of Mental Hygiene, please consider this correspondence as our request to renew the various Memorandum of Understandings for local share reimbursement of Therapeutic School Based Mental Health.

Family Services of Chemung County will continue to provide the Elmira City School District, Elmira Heights School District, and Finn Academy with Therapeutic School Based Mental Health (TSBMH) programming in 2024. Family Services will provide clinical staff, supervision, and any necessary ancillary staff appropriate for the provision of Therapeutic School Based Mental Health Therapy, including counseling services as part of the youth's Individualized Education Plan.

A Memorandum of Understanding will demonstrate the local share of Therapeutic School Based Mental Health programming in which Chemung County will invoice Finn Academy and Elmira Heights School District for 35% local share reimbursement, up to \$52,000. The remaining 65% will be reimbursed with Federal Salary Sharing Funds. The Elmira City School District local share reimbursement request is forwarded under separate cover.

If you have any questions, please contact Brian Hart, Commissioner, at 1-607-737-5501. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with New York State Office of Children and Family Services on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Prior Resolution No. 23-059 (January 1, 2023 to December 31, 2023)

Vendor/Provider NYS OCFS

Term	01/01/2024 - 12/31/2024	Total Amount	\$309,745	Prior Amount	\$246,212
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Local Share	State Share	Federal Share	\$309,745
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Project Budgeted? Yes	Funds are in Account #	10-6010-0100-50408
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### **CREATION:**

Date/Time:	Department:
1/28/2024 11:08:19 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:08 PM	Approved	County Executive	
3/19/2024 10:23 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Daycare Reg and Insp Memo 2024.doc</a>	Day Care Registration Memo	Cover Memo





BRIAN HART, LCSW-R  
COMMISSIONER

CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.  
P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive  
Steve Hoover, Budget Director / County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Jacqueline Canute, Director of Economic Security

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** November 28, 2023

**RE:** **2024 Day Care Registration and Inspection**

On behalf of the Chemung County Department of Social Services, please consider this memo as our request to renew the Memorandum of Understanding with New York State Office of Children and Family Services (NYS OCFS) for the period of 1/1/2024 – 12/31/2024.

In 2024, the Department of Social Services will receive an award of \$309,745 in federal funds for provision of registration and inspection of day care providers in Chemung County. Of the award, \$294,258 will support the administration of services via a subcontract with our lead day care vendor, the Chemung County Child Care Council. The balance of \$15,487 will offset day care related personnel costs at the LDSS.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing a Memorandum of Understanding with the Southern Tier Assertive Community Treatment Team on behalf of the Chemung County Department of Mental Hygiene.

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Of the \$35,380.00, Chemung County Mental Hygiene will retain a 10% administrative fee of \$3,538.00. Therefore, \$31,842.00 is available to the ACT Team in 2024.

Prior Resolution No. 23-457

Vendor/Provider	Southern Tier Assertive Community Treatment Team				
Term	01/01/2024 - 12/31/2024	Total Amount	\$35,380	Prior Amount	\$35,380
Local Share	0	State Share	\$35,380	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

### **CREATION:**

Date/Time:	Department:
2/21/2024 1:15:05 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/21/2024 1:17 PM	Approved	County Executive	
3/19/2024 10:20 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">ACT Team MOU Memo 2024.pdf</a>	ACT Team MOU Memo 2024	Cover Memo





CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.

P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive / County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Colleen Hetrick, Supervisor of Fiscal Services

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** January 16, 2024

**RE:** **2024 ACT Team MOU Renewal**

On behalf of the Department of Mental Hygiene, please consider this correspondence as our request to renew the Memorandum of Understanding with the Southern Tier Assertive Community Treatment (ACT) Team for 2024.

**The NYS Office of Mental Health (OMH) state aid award will remain \$35,380.00 in 2024.** Funds will provide mobile intensive treatment and support to people with psychiatric disabilities. The focus is on the improvement of an individual's quality of life in the community and reducing the need for inpatient care, by providing intense community-based treatment services by an interdisciplinary team of mental health professionals. The ACT program has low staff-outpatient ratios in a multi-discipline team approach; 24 hour, seven days per week availability; enrollment of consumers, and flexible service dollars. Treatment is focused on individuals who have been unsuccessful in traditional forms of treatment. The Southern Tier ACT Team serves up to 48 individuals from the nine-county region at any given time, and of those they serve approximately 30 Chemung County residents annually.

Of the \$35,380.00, Chemung County Mental Hygiene will retain a 10% administrative fee of \$3,538.00. Therefore, \$31,842.00 is available to the ACT Team in 2024. If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Capabilities, Inc on behalf of the Chemung County Department of Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024

Prior Resolution No. 23-311

Vendor/Provider	Capabilities				
Term	1/1/24-12/31/24	Total Amount	\$323,229	Prior Amount	\$247,834
Local Share	0	State Share	\$323,229	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

### **CREATION:**

Date/Time:	Department:
2/21/2024 1:03:39 PM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/21/2024 1:06 PM	Approved	County Executive	
3/19/2024 10:21 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Capabilities Memo 2024.pdf</a>	Capabilities Memo 2024	Cover Memo
<a href="#">Capabilities Budget 2024.pdf</a>	Capabilities Budget 2024	Cover Memo



CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE

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FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive / County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Colleen Hetrick, Supervisor of Fiscal Services

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** January 16, 2024

**RE: 2024 CAPABILITIES, INC. CONTRACT RENEWAL**

Please consider this correspondence as the Chemung County Department of Mental Hygiene's request to renew the Capabilities, Inc. agreement for 2024.

**The NYS Office of Mental Health (OMH) state aid award in 2024 is \$323,229.** Funds will support the Transitional Employment Placement and Peer Specialist programs in which provide eligible mental health participants with individual assessment and navigation tools to assist and support in attaining education and employment goals.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

## ATTACHMENT “B”

### SCHEDULE IV

**CAPABILITIES, INC.**  
**1149 SULLIVAN STREET**  
**ELMIRA, NEW YORK 14901**

**01/01/2024 - 12/31/2024**

ACCOUNT NO.	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-4310-4310-50408-4322	Transitional Employment Placement OMH (6140)	\$189,697.00	\$0.00	\$189,697.00	\$0.00
10-4310-4310-50408-4322	Peer Specialists OMH (1760)	\$133,532.00	\$0.00	\$133,532.00	\$0.00
		<b>\$323,229.00</b>	<b>\$0.00</b>	<b>\$323,229.00</b>	<b>\$0.00</b>



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Salvation Army on behalf of the Chemung County Departments of Social Services and Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024

Prior Resolution No. 23-179

Vendor/Provider

Term

Total Amount

Prior Amount

Local Share

State Share

Federal Share

Project Budgeted? No

Funds are in  
Account #

### **CREATION:**

Date/Time:	Department:
2/21/2024 11:18:01 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/21/2024 11:30 AM	Approved	County Executive	
3/19/2024 10:22 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">Salvation Army Memo 2024.pdf</a>	Salvation Army Memo	Cover Memo
<a href="#">Salvation Army Budget 2024.pdf</a>	Salvation Army Budget	Cover Memo





CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE  
HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.  
P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /  
County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Mindy Banfield, Director of Children and  
Family Services / Jacqueline Canute, Director of Economic Security / Colleen Hetrick,  
Supervisor of Fiscal Services

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** January 16, 2024

**RE: 2024 SALVATION ARMY CONTRACT RENEWAL**

On behalf of the Chemung County Departments of Social Services and Mental Hygiene, please consider this correspondence as our request to renew the County contract with Salvation Army.

**Per the NYS Office of Addiction Services and Supports (OASAS) award letter, Salvation Army will receive \$264,695 in state aid in 2024.** Funds will support residential housing for up to twenty-five individuals in recovery at any given time. The facility will serve individuals who have previously received inpatient treatment for their substance abuse and services will be offered to both men and women age eighteen years and older.

**Salvation Army will continue to provide Non-Residential Services for victims of domestic violence, utilizing \$25,000 in Federal funds from the NYS Office of Children and Family Services.** Services will be provided to all residents of Chemung County seeking information and/or support in order to address issues related to domestic violence. Services may include, but not limited to: telephone hotline assistance to provide immediate crisis intervention counseling & information and referral service; counseling to victims of domestic violence that stresses self-sufficiency; advocacy and counseling services; and continued service to former residents of Safe House.

**Lastly, the Domestic Violence Safe House program is a mandated service in which the LDSS contracts services with Salvation Army at a budget not to exceed \$227,131.** The Domestic Violence Safe House program serves victims of domestic violence by providing temporary shelter and emergency room and board.

Please contact Commissioner Brian Hart at 1-607-737-5501, if you have any questions. Thank you.

ATTACHMENT "B"

SCHEDULE IV

SALVATION ARMY  
414 LAKE STREET  
ELMIRA, NEW YORK 14901

01/01/2024 - 12/31/2024

ACCOUNT NO.	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-6010-0100-50443 / 10-6010-0200-50408	Domestic Violence Safe House	\$227,131.00	\$113,565.50	\$56,782.75	\$56,782.75
10-6010-0200-50408	Non Residential Domestic Violence	\$25,000.00	\$25,000.00	\$0.00	\$0.00
10-4310-4310-50408-4299	Halfway House - OASAS	\$264,695.00	\$0.00	\$264,695.00	\$0.00
	TOTAL	<u>\$516,826.00</u>	<u>\$138,565.50</u>	<u>\$321,477.75</u>	<u>\$56,782.75</u>



## CHEMUNG COUNTY ROUTE SLIP \* PERSONNEL REQUISITION

Resolution authorizing agreement with Youth Advocate Program, Inc. on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Prior Resolution No. 23-074 (January 1, 2023 to December 31, 2023)

Vendor/Provider	Youth Advocate Program, Inc.				
Term	1/1/2024-12/31/2024	Total Amount	\$538,545	Prior Amount	\$457,466
Local Share	\$114,571	State Share	\$362,398	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-6010-0200-50408		

### **CREATION:**

Date/Time:	Department:
1/29/2024 11:18:44 AM	County Executive

### **APPROVALS:**

Date/Time:	Approval:	Department:	
2/20/2024 1:15 PM	Approved	County Executive	
3/19/2024 10:24 AM	Approved	Legislature Chairman	

### **ATTACHMENTS:**

Name:	Description:	Type:
<a href="#">YAP Memo 2024.pdf</a>	YAP Memo 2024	Cover Memo
<a href="#">YAP Budget 2024.pdf</a>	YAP Budget 2024	Cover Memo



CHEMUNG COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER  
425-447 PENNSYLVANIA AVE.

P.O. BOX 588  
Elmira, New York 14902-0588  
PHONE NO: (607) 737-5405  
FAX: (607) 737-5500

BRIAN HART, LCSW-R  
COMMISSIONER

CHRISTINE O'HERRON  
DEPUTY COMMISSIONER

**TO:** Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /  
County Legislature

**CC:** Brian Hart, Commissioner of Human Services / Mindy Banfield, Director of Children and  
Family Services / Christy Harmer, Children's Integrated Services Coordinator / David  
Ellis, Director, Youth Bureau and Recreational Services

**FROM:** Christine O'Herron, Deputy Commissioner of Human Services

**DATE:** November 30, 2023

**RE:** **2024 Youth Advocate Program (YAP) Contract**

On behalf of the Chemung County Department of Social Services, please consider this correspondence as our request to renew the agreement with the Youth Advocate Program.

The Youth Advocate Program (YAP) will assist in keeping youth placed in our community instead of out of county placement. There is a strong emphasis on the importance of community-based alternatives to residential placement as the most promising and cost-effective means to dealing with the juvenile justice challenges facing communities today. Youth Advocate Programs are well known nationally for their innovative programs that work to bring thousands of youth in the Child Welfare system safely home.

Two programs are included in the Youth Advocate Program budget;

- The Reunification & Prevention program budget is requested to remain \$376,504 in 2024. The Chemung County Youth Bureau has allocated \$75,000 of their 100% State Youth Development Resource Allocation Plan funds to offset the local share impact of this program. The remaining \$301,504 will be reimbursed with preventive (62% state/38% local) funds by the Chemung County Department of Social Services.
- The In-School Advocacy program at Elmira City School District is requested to increase by \$81,079, for a total program budget of \$162,041. There is no local share increase associated, as the Elmira City School District will reimburse the 38% local share of \$61,576.

There are a number of developmental risks for children associated with maltreatment, such as attachment disorders, cognitive delays, poor self-esteem, challenges with social skills and empathy; these risks are exacerbated by removal from their home and multiple placements. YAP Advocates work very closely with parents on developing their parenting skills through a planned curriculum and through coaching and modeling for them through the course of normal daily activities. Advocates help parents establish routines, baby-proof the home, connect parents with resources in the community, such as mental health counseling, transportation to appointments, and connection to jobs programs. The interventions vary based on the specific needs of that family. The goal of the program is to ensure that children remain in the home with their parent by helping using Family-based practices to promote child safety, well-being and permanency through strengthening and supporting the entire family.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

**ATTACHMENT “B”**

**SCHEDULE IV**

**Youth Advocate Programs Inc.**  
**2007 North Third Street**  
**Harrisburg, PA 17102**

1/1/2024 - 12/31/2024

ACCOUNT NO.	DEPT.	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-6010-0200-50408-1000	DSS	Reunification/Prevention Program	\$301,504.00	\$0.00	\$186,932.48	\$114,571.52
10-7310-7310-50408	YB	Reunification/Prevention Program	\$75,000.00	\$0.00	\$75,000.00	\$0.00
10-6010-0200-50408-1000	DSS	In-School Advocacy Program (ECSD)	\$162,041.00	\$0.00	\$100,465.42	\$61,575.58
<b>TOTAL</b>			<b>\$538,545.00</b>	<b>\$0.00</b>	<b>\$362,397.90</b>	<b>\$176,147.10</b>