



APRIL 22, 2024 - 7:00 PM

**AGENDA
AVIATION COMMITTEE
PURSUANT TO RESOLUTION NO. 08-100, RULES I, II, AND III**

I. COMMUNICATIONS

II. RESOLUTIONS, MOTIONS, AND NOTICES

1. Resolution authorizing 2024 Advertising Agreement on behalf of the Elmira Corning Regional Airport
2. Resolution extending agreement with Finger Lakes South Enterprises on behalf of the Elmira Corning Regional Airport (RFB-2463 - Custodial and Window Cleaning Services)

III. OLD BUSINESS

IV. NEW BUSINESS

V. ADJOURNMENT



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing 2024 Advertising Agreement on behalf of the Elmira Corning Regional Airport

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Director of Aviation, on behalf of the Elmira Corning Regional Airport is requesting authorization of the 2024 Watkins Glen International's Promotional Partner Agreement. In this agreement, ELM would be designated as the Preferred Airport of Watkins Glen International, logo identification on WGI's website and banner ads, social media posts prior to each major event weekend, :30 second public address announcements during each major event weekend, Drive the Glen passes, and on-site signage. The cost is \$10,600.00.

Prior Resolution 23-169

CREATION:			
Date/Time:		Department:	
3/25/2024 3:15:23 PM		County Executive	
APPROVALS:			
Date/Time:	Approval:	Department:	
3/25/2024 3:16 PM	Approved	County Executive	
4/9/2024 9:30 AM	Approved	Legislature Chairman	
ATTACHMENTS:			
Name:	Description:	Type:	
No Attachments Available			



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution extending agreement with Finger Lakes South Enterprises on behalf of the Elmira Corning Regional Airport (RFB-2463 - Custodial and Window Cleaning Services)

Resolution #:
Slip Type: CONTRACT
SEQRA status
State Mandated False

Explain action needed or Position requested (justification):

The Director of Aviation, on behalf of the Elmira Corning Regional Airport is requesting authorization to extend the agreement with Finger Lakes South for Custodial and Window Cleaning Services, RFB-2463. This will be the first of three, one-year extensions.

The will be the first of three (3) one (1) year renewals commencing on April 1, 2024 at a cost of \$251,733.20 for the cleaning and \$9,000.00 for the window cleaning.

Prior Resolution, 23-202.

Table with 6 columns: Vendor/Provider, Term, Total Amount, Prior Amount, Local Share, State Share, Federal Share, Project Budgeted?, Funds are in Account #.

CREATION:

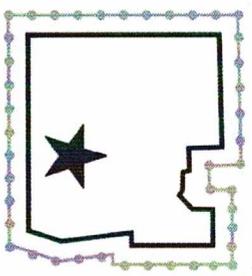
Table with 2 columns: Date/Time, Department.

APPROVALS:

Table with 4 columns: Date/Time, Approval, Department.

ATTACHMENTS:

Name:	Description:	Type:
📄 Chemung County RFB-2463 Contract Renewal Request 2-8-2024.pdf	Contract Renewal Request	Cover Memo
📄 RFB-2463 Bid Tab.pdf	Bid Tab	Cover Memo



**CHEMUNG COUNTY
CITY OF ELMIRA
PURCHASING DEPARTMENT**

Tricia A. Wise, CPPO, CPPB
Purchasing Director

CONTRACT RENEWAL REQUEST FORM

TO:
Finger Lakes South Enterprises
21A Level Acres Drive
Horseheads, NY 14845

FROM: Chemung County Purchasing Department

RE: RFB-2463 Custodial Services Elmira Regional Airport

Date: 2/8/2024

The term of the above contract ends on April 1, 2024. This contract can be extended for three additional one-year contract periods under the same terms and conditions and at the same bid discounts, contingent upon Chemung County Legislative approval. Please indicate below your firm's willingness to renew the contract and return this form by email [no later than February 14, 2024, to Nina Wells at nwells1@chemungcountyny.gov.](mailto:nwells1@chemungcountyny.gov)

*****Please confirm receipt of this document*****

We want to renew the contract for one (1) additional one-year period, ending on April 1, 2025 under the original terms and conditions, contingent upon approval by the Chemung County Legislature.

Jeffery Speer / Partner
Typed/Printed name and Title of Person Preparing this Form.

[Signature] Signature of Person Preparing Form Date 2/8/24

We do not want to renew the contract.

Typed/Printed name and Title of Person Preparing this Form.

Signature of Person Preparing Form Date

STAMP_ITEMNUMBER

CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT
RFB-2463 Custodial Services, Elmira Corning Regional Airport Terminal

Bid Opening: February 2, 2023

Bidders	Retterer & Sons				Finger Lakes South Enterprises LLC *				Cleantech Services **				D & R Cleaning Inc			
Addendum 1	Received				Received				Not Acknowledged				Not Acknowledged			
BID ITEM #1 Terminal Cleaning	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4
Staff Costs	222,456.00	231,354.00	240,608.00	250,232.00	145,600.00	149,968.00	154,467.04	159,101.05	327,141.41	333,684.24	340,257.92	347,165.08	173,502.00	179,617.00	185,732.00	191,847.00
Supervisor Costs	52,000.00	52,000.00	52,000.00	52,000.00	56,544.00	56,544.00	56,544.00	56,544.00	61,880.00	63,117.60	64,379.95	65,667.55	37,440.00	38,896.00	40,352.00	41,808.00
Equipment Costs	6,000.00	6,000.00	6,000.00	6,000.00	12,000.00	10,000.00	9,000.00	9,000.00	18,235.46	18,235.46	18,235.46	18,235.46	4,500.00	4,500.00	4,500.00	4,500.00
Cleaning Materials	5,000.00	5,000.00	5,000.00	5,000.00	4,200.00	4,200.00	4,200.00	4,200.00	9,117.73	9,300.09	9,486.09	9,675.81	3,000.00	3,200.00	3,400.00	3,600.00
Uniforms, Training & Other	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	3,039.24	3,100.03	3,162.03	3,225.27	500.00	500.00	500.00	500.00
Profit	16,744.00	20,744.00	21,392.00	22,066.00	24,096.00	29,021.20	33,075.36	36,219.94	74,014.21	75,494.49	77,004.38	78,544.47	42,058.00	42,058.00	42,058.00	42,058.00
Total Monthly Cost	25,350.00	26,425.00	27,250.00	28,108.00	20,370.00	20,977.77	21,607.20	22,255.42	41,119.00	41,910.99	42,718.82	43,542.80	21,750.00	22,397.00	23,045.00	23,692.00
Total Annual Cost	304,200.00	317,098.00	327,000.00	337,298.00	244,440.00	251,733.20	259,286.40	267,064.99	493,428.06	502,931.91	512,625.84	522,513.65	261,000.00	268,771.00	276,542.00	284,313.00
Total # Cleaner Hours/Month	1,061	1,061	1,061	1,061	1,080	1,080	1,080	1,080	910	910	910	910	8,840	8,840	8,840	8,840
Total # of Supervisor Hours per Month	243	243	243	243	248	248	248	248	173.33	173.33	173.33	173.33	2,080	2,080	2,080	2,080
Total # of Employees Required to Perform Work	9	9	9	9	10	10	10	10	6.25	6.25	6.25	6.25	5	5	5	5
	BID ITEM #1 Grand Total (Year 1-4)				BID ITEM #1 Grand Total (Year 1-4)				BID ITEM #1 Grand Total (Year 1-4)				BID ITEM #1 Grand Total (Year 1-4)			
	\$1,385,596.00				\$1,022,524.59				\$2,031,499.45				\$1,090,626.00			
BID ITEM #2 Cleaning of all Windows Interior & Exterior	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4
Refer to bid document specifications for size and quantity	33,750.00	33,750.00	33,750.00	33,750.00	9,000.00	9,000.00	9,000.00	9,000.00	NB	NB	NB	NB	37,000.00	37,000.00	37,000.00	37,000.00
	BID ITEM #2 Grand Total (Year 1-4)				BID ITEM #2 Grand Total (Year 1-4)				BID ITEM #2 Grand Total (Year 1-4)				BID ITEM #2 Grand Total (Year 1-4)			
	\$135,000.00				\$36,000.00				\$0.00				\$148,000.00			

* missing question on EEO Form

** Missing seal on waiver of Immunity Form

Bid Opening: February 2, 2023

**CHEMUNG COUNTY-CITY OF ELMIRA PURCHASING DEPARTMENT
RFB-2463 Custodial Services, Elmira Corning Regional Airport Terminal**

Bidders	GDI Facility Services ***				OneService Maintenance and Security				Sheen & Shine Inc																																							
Addendum 1	Not Acknowledged				Not Acknowledged				Not Acknowledged																																							
BID ITEM #1 Terminal Cleaning	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4																																
Staff Costs	25,533.00	26,299.00	27,088.00	27,900.00	289,516.00	298,201.00	307,147.00	316,361.00	NB	NB	NB	NB																																				
Supervisor Costs	5,317.00	5,477.00	5,641.00	5,810.00	72,379.00	74,550.00	76,786.00	79,090.00	NB	NB	NB	NB																																				
Equipment Costs	1,378.00	1,000.00	1,000.00	1,000.00	9,059.00	9,059.00	9,059.00	9,059.00	NB	NB	NB	NB																																				
Cleaning Materials	188.00	194.00	199.00	205.00	6,700.00	6,850.00	7,000.00	7,150.00	NB	NB	NB	NB																																				
Uniforms, Training & Other	Incl	Incl	Incl	Incl	66,803.00	67,900.00	68,900.00	69,975.00	NB	NB	NB	NB																																				
Profit	3,602.00	3,710.00	3,821.00	3,936.00	31,335.00	32,275.00	33,243.00	34,240.00	NB	NB	NB	NB																																				
Total Monthly Cost	36,018.00	36,680.00	37,749.00	38,851.00	39,649.33	40,736.25	41,844.58	42,989.58	NB	NB	NB	NB																																				
Total Annual Cost	432,216.00	440,160.00	452,988.00	466,212.00	475,792.00	488,835.00	502,135.00	515,875.00	NB	NB	NB	NB																																				
Total # Cleaner Hours/Month	910	910	910	910	736.66	736.66	736.67	736.67	NB	NB	NB	NB																																				
Supervisor Hours	174	174	174	174	173.33	173.33	173.33	173.33	NB	NB	NB	NB																																				
Total # of Employees Required to Perform Work	7	7	7	7	6	6	6	6	NB	NB	NB	NB																																				
<table border="1"> <thead> <tr> <th colspan="4">BID ITEM #1 Grand Total (Year 1-4)</th> </tr> </thead> <tbody> <tr> <td colspan="4">51,791,576.00</td> <td colspan="4">51,982,637.00</td> <td colspan="4">51,982,637.00</td> <td colspan="4">51,982,637.00</td> </tr> </tbody> </table>																	BID ITEM #1 Grand Total (Year 1-4)				BID ITEM #1 Grand Total (Year 1-4)				BID ITEM #1 Grand Total (Year 1-4)				BID ITEM #1 Grand Total (Year 1-4)				51,791,576.00				51,982,637.00				51,982,637.00				51,982,637.00			
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BID ITEM #2 Cleaning of all Windows Interior & Exterior	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4																																
Refer to bid document specifications for size and quantity	27,769.00	27,769.00	27,769.00	27,769.00	28,500.00	28,500.00	28,500.00	28,500.00	25,875.00	25,875.00	25,875.00	25,875.00																																				
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*** missing questions on EEO Form