



MINUTES OF MEETING
Health and Human Services
March 4, 2024
7:00 PM

I. COMMUNICATIONS

Minutes of a meeting of the Health and Human Services Committee of the Chemung County Legislature held in the Hazlett Building, 5th Floor, 203 Lake Street, Elmira, New York on Monday, March 4, 2024.

Members present: Joseph Donovan (Chairman), Michael Saglibene, Joseph Brennan, James Palmer, Brent Stermer, Scott Drake, Michael Smith

Officials present: Lawana Morse, L. Thomas Sweet, Mark Margeson, Steven Pickering, John Burin, Martin Chalk, William McCarthy, Rodney Strange, Bryan Maggs, Brian Hart, Pete Buzzetti

The meeting was called to order by the Chairman of the committee, Joseph Donovan.

II. RESOLUTIONS, MOTIONS, AND NOTICES

1. Resolution authorizing application for and acceptance of various 2024 Federal and State grants on behalf of the Chemung County Department of Aging and Long Term Care

Motion made by Scott Drake, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing application for and acceptance of various 2024 Federal and State grants on behalf of the Chemung County Department of Aging and Long Term Care.

2. Resolution accepting funding from the the New York State Department of Health on behalf of the Chemung County Department of Health (Local Health Department Performance Incentive Award)

Motion made by Scott Drake, seconded by Michael Saglibene, and Passed with a vote of 7-0, accepting funding from the the New York State Department of Health on behalf of the Chemung County Department of Health (Local Health Department Performance Incentive Award).

3. Resolution accepting funding from the New York State Department of Health on behalf of the Chemung County Department of Health (CVDVAX)

Motion made by Scott Drake, seconded by Michael Saglibene, and Passed with a vote of 7-0, accepting funding from the New York State Department of Health on behalf of the Chemung County Department of Health (CVDVAX).

4. Resolution authorizing a Memorandum of Understanding with the Chemung County Department of Aging and Long Term Care on behalf of the Chemung County Department of Social Services

Motion made by Scott Drake, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing a Memorandum of Understanding with the Chemung County Department of Aging

and Long Term Care on behalf of the Chemung County Department of Social Services.

5. Resolution authorizing a Memorandum of Understanding with the Chemung County Department of Mental Hygiene, Children's Integrated Services division on behalf of the Chemung County Department of Social Services

Motion made by Scott Drake, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing a Memorandum of Understanding with the Chemung County Department of Mental Hygiene, Children's Integrated Services division on behalf of the Chemung County Department of Social Services.

6. Resolution authorizing Memorandum of Understanding with the Chemung County Department of Youth and Recreational Services on behalf of the Chemung County Department of Social Services

Motion made by Scott Drake, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing Memorandum of Understanding with the Chemung County Department of Youth and Recreational Services on behalf of the Chemung County Department of Social Services.

7. Resolution authorizing agreements with various PreSchool Providers on behalf of the Chemung County Department of Social Services

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing agreements with various PreSchool Providers on behalf of the Chemung County Department of Social Services.

8. Resolution authorizing agreements with Various Providers of Training and Consulting Services on behalf of the Chemung County Departments of Social Services and Mental Hygiene

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing agreements with Various Providers of Training and Consulting Services on behalf of the Chemung County Departments of Social Services and Mental Hygiene.

9. Resolution authorizing lease agreement with the Elmira City School District on behalf of the Chemung County Department of Mental Hygiene (CIS)

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing lease agreement with the Elmira City School District on behalf of the Chemung County Department of Mental Hygiene (CIS).

10. Resolution authorizing Memorandum of Understanding with the Chemung County Department of Veterans' Affairs on behalf of the Chemung County Department of Social Services

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing Memorandum of Understanding with the Chemung County Department of Veterans' Affairs on behalf of the Chemung County Department of Social Services.

11. Resolution authorizing various Providers of Mental Health Services on behalf of the Chemung County Department of Mental Hygiene (Federal Salary Sharing funds)

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing various Providers of Mental Health Services on behalf of the Chemung County Department of Mental Hygiene (Federal Salary Sharing funds).

12. Resolution authorizing agreements with various vendors for supplemental staffing services on behalf of the Chemung County Nursing Facility (RFP-2595)

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing agreements with various vendors for supplemental staffing services on behalf of the

Chemung County Nursing Facility (RFP-2595).

13. Resolution authorizing agreement with Catholic Charities, Inc. on behalf of the Chemung County Departments of Social Services and Mental Hygiene

Motion made by Scott Drake, seconded by Joseph Brennan, and Passed with a vote of 7-0, authorizing agreement with Catholic Charities, Inc. on behalf of the Chemung County Departments of Social Services and Mental Hygiene.

14. Resolution renewing Memorandum of Understanding with Cornell Cooperative Extension of Chemung County on behalf of various Chemung County Departments

Motion made by Joseph Brennan, seconded by Michael Saglibene, and Passed with a vote of 7-0, renewing Memorandum of Understanding with Cornell Cooperative Extension of Chemung County on behalf of various Chemung County Departments.

15. Resolution authorizing agreement with Cornell Cooperative Extension of Chemung County on behalf of the Chemung County Department of Mental Hygiene

Motion made by Joseph Brennan, seconded by Scott Drake, and Passed with a vote of 7-0, authorizing agreement with Cornell Cooperative Extension of Chemung County on behalf of the Chemung County Department of Mental Hygiene.

16. Resolution authorizing a Memorandum of Understanding with the Chemung County Department of Aging and Long Term Care on behalf of the Chemung County Department of Mental Hygiene

Motion made by Joseph Brennan, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing a Memorandum of Understanding with the Chemung County Department of Aging and Long Term Care on behalf of the Chemung County Department of Mental Hygiene.

17. Resolution authorizing Memorandum of Understanding with the Elmira Psychiatric Center on behalf of the Chemung County Department of Mental Hygiene

Motion made by Joseph Brennan, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing Memorandum of Understanding with the Elmira Psychiatric Center on behalf of the Chemung County Department of Mental Hygiene.

18. Resolution authorizing agreements with various providers of Recreational Services on behalf of the Chemung County Department of Youth and Recreational Services

Motion made by Joseph Brennan, seconded by Michael Saglibene, and Passed with a vote of 7-0, authorizing agreements with various providers of Recreational Services on behalf of the Chemung County Department of Youth and Recreational Services.

III. OLD BUSINESS

IV. NEW BUSINESS

Mr. Chalk stated that the Mike Murphy, Director of Chemung County Veterans Affairs does a great job, going above and beyond utilizing a \$100,000 in grant funds for veteran services.

V. ADJOURNMENT

The meeting was adjourned on the motion made by Mr. Brennan, seconded by Mr. Drake. Motion Carried.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing application for and acceptance of various 2024 Federal and State grants on behalf of the Chemung County Department of Aging and Long Term Care

Resolution #:

Slip Type: GRANT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Authorization to apply for and accept Federal and State grants for various programs. See attachment for itemized description of each grant and funding breakdown.

Vendor/Provider	Various				
Term	1/1/2024-12/31/2024	Total Amount	See Attachment	Prior Amount	See attachment
Local Share	See attachment	State Share	See attachment	Federal Share	
Project Budgeted?	Yes	Funds are in Account #			

CREATION:

Date/Time:	Department:
1/29/2024 3:13:59 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:15 PM	Approved	County Executive	
2/29/2024 3:25 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
2024 Grant Renewal Totals.xlsx	Grant renewal totals	Cover Memo

Chemung County Department of Aging and Long Term Care
2024 Grant Renewal Worksheet

	Federal Revenue	State Revenue	Cost Share or Donations	Local Share	Program Total
<u>Account: 10-6772-6772</u>					
<u>Federal Programs</u>					
Title III-B	99,395		3,000	287,868	390,263
Title III-C-1	136,747		18,000	97,528	252,275
Title III-C-2	93,750		3,500	16,036	113,286
Title D	7,171		0	780	7,951
Title E	71,755		600	30,268	102,623
NSIP	48,436		0	0	48,436
HIICAP	33,637		0	0	33,637
MIPPA	13,439		0	0	13,439
<u>State Programs</u>					
WIN		280,947	14,000	0	294,947
CSI		2,092	0	698	2,790
State Transportation		5,600	0	0	5,600
Unmet Need		202,428	0	0	202,428
NY Connects		266,827	0	0	266,827
<u>Account: 10-6772-6773</u>					
<u>State Programs</u>					
CSE		204,724	2,400	79,373	286,497
EISEP		316,027	10,000	126,888	452,915
Total Revenues:	504,330	1,278,645	51,500	639,439	2,473,914



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution accepting funding from the the New York State Department of Health on behalf of the Chemung County Department of Health (Local Health Department Performance Incentive Award)

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The New York State Department of Health (NYSDOH) has offered the ability for local health departments (lhd's) to earn additional funding by participating in performance incentives to improve public health activities. The performance incentive time frame was December 1, 2022, to August 1, 2023 and focused on promoting wastewater surveillance.

Chemung County has been awarded a total of \$15,099 that is required to be used in 2024. The restriction on these funds is that it can only be used for Article 6 reimbursable public health activities.

The health department would like to use these funds for the following in 2024;

- Update waiting room of the public health clinic
- Lead poisoning prevention education activities
- To developing plans required for lhd accreditation (strategic plan, workforce training and development plan, document management, etc.)

Previous resolution 23-424.

CREATION:

Date/Time:	Department:
1/29/2024 10:01:51 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:41 PM	Approved	County Executive	
2/29/2024 4:26 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:

Merged Award Letters Year 11 Chemung.pdf	Award Letters	Cover Memo
LHD Performance incentive 2023.docx	LHD Performance Incentive	Cover Memo



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, M.D., M.P.H.
Commissioner

JOHANNE E. MORNE, M.S.
Acting Executive Deputy Commissioner

Dear Peter Buzzetti,

Thank you for your participation in the New York State Department of Health's ongoing Local Health Department (LHD) Performance Incentive Program. In year eleven (2023) of the program, which began in December 2022 and concluded in August 2023, the Department focused on promoting wastewater surveillance.

The Department is pleased to announce that once again county participation in the program was strong. This year, 57 LHDs receive an award.

Chemung County participated, receiving a composite score of 83.7 and has been awarded a total of \$15,099. Congratulations.

As with prior Performance Incentive program years, awards must be used to support costs associated with Article 6 eligible services. While costs associated with any eligible activity are acceptable, LHDs are encouraged to consider utilizing the award funds to support environmental health related work.

The Article 6 Team is requesting that each LHD submit a separate voucher for the Performance Incentive award specified in this letter. However, LHDs are not required to voucher the full award amount in a single voucher and may claim award funds throughout the 2024 program (calendar) year, allowing each LHD to determine the timing of the Performance Incentive award payment(s). The Performance Incentive award amount must be reflected on the Performance Incentive line in the 2024 Quarterly Expenditure Report (QER) and may be submitted with any 2024 QER(s) no later than March 31, 2025. Please submit the Performance Incentive award voucher electronically to a6fis@health.ny.gov.

Thank you again for your participation. We look forward to continuing to work with you and your staff to improve the delivery of public health services. Please send any questions regarding the award program to a6PI@health.ny.gov.

Sincerely,

Bryan Tarr
GPHW Manager

Christopher F. Davis
Performance Incentive Coordinator

TO: Christopher J. Moss, County Executive

FROM: Peter Buzzetti III, Public Health Director

DATE: January 4, 2024

SUBJECT: 2023 Local Health Department Performance Incentive Award

The New York State Department of Health (NYSDOH) has offered the ability for local health departments (lhd's) to earn additional funding by participating in performance incentives to improve public health activities. The performance incentive time frame was December 1, 2022, to August 1, 2023 and focused on promoting wastewater surveillance.

Chemung County has been awarded a total of \$15,099 that is required to be used in 2024. The restriction on these funds is that it can only be used for Article 6 reimbursable public health activities. Article 6 is the grant from NYSDOH that reimburses the Health Department for activities in its core public health programs such as, communicable disease, emergency preparedness and environmental health. The applicable time frames, goals, and award amounts change every year and can therefore not be predicted during budget preparation. Past performance incentive funds have been used to purchase items such as; laptops for the rabies program, equipment for the public health clinic, lead testing equipment, a portable vaccine cooler and lead risk assessor training and certification. If there are any performance incentive funds remaining at the end of the year they can be used to offset any Article 6 reimbursable activities once the base grant is expended.

The health department would like to use these funds for the following in 2024;

- Update waiting room of the public health clinic
- Lead poisoning prevention education activities
- To developing plans required for lhd accreditation (strategic plan, workforce training and development plan, document management, etc.)

Previous resolution 23-424.

Thank you for your consideration of this request.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution accepting funding from the New York State Department of Health on behalf of the Chemung County Department of Health (CVDVAX)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Chemung County has been awarded additional funding from the NYS Department of Health (NYSDOH) to assist in vaccine implementation strategies. I am requesting the approval of the acceptance of the total grant amount of \$245,568.90, for 2024.

Since 2023, Health Department (CCHD) team members have worked with NYSDOH staff to verify exactly what items are available for reimbursement via these grant funds. A number of items have been approved by NYSDOH including supplies for AED's, vaccination clinic items (clinical = blood pressure cuffs, epi-pens), and vaccination clinic items (non-clinical = chairs, equipment storage).

The ability to use these funds expires in June of 2024. CCHD team members will continue to work with NYSDOH representatives to maximize use of this grant.

Vendor/Provider	NYSDOH				
Term	1/1/24 - 6/30/24	Total Amount	\$245, 568.90	Prior Amount	N/A
Local Share	0	State Share	0	Federal Share	0
Project Budgeted?	No	Funds are in Account #			

CREATION:

Date/Time:	Department:
1/29/2024 12:04:27 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:44 PM	Approved	County Executive	
2/29/2024 4:27 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Request Acceptance of CVDVAX Funding from NYS Department of Health letter.docx	Request	Cover Memo

Chemung County Health Department
103 Washington St., P.O. Box 588
Elmira, NY 14902-0588
Phone: (607) 737-2028
cchd@chemungcountyny.gov



Peter Buzzetti III, MPH
Public Health Director

Sarah Mattison, MPH
Deputy Public Health Director

TO: Christopher J. Moss, County Executive

FROM: Peter Buzzetti III, Public Health Director

DATE: January 10, 2024

SUBJECT: Request Acceptance of CVDVAX Funding from NYS Department of Health

Dear County Executive Moss,

Chemung County has been awarded additional funding from the NYS Department of Health (NYSDOH) to assist in vaccine implementation strategies. I am requesting the approval of the acceptance of the total grant amount of \$245,568.90, for 2024.

Since 2023, Health Department (CCHD) team members have worked with NYSDOH staff to verify exactly what items are available for reimbursement via these grant funds. A number of items have been approved by NYSDOH including supplies for AED's, vaccination clinic items (clinical = blood pressure cuffs, epi-pens), and vaccination clinic items (non-clinical = chairs, equipment storage).

The ability to use these funds expires in June of 2024. CCHD team members will continue to work with NYSDOH representatives to maximize use of this grant.

Thank you.



Department of Health

KATHY HOCHUL
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

KRISTIN M. PROUD
Acting Executive Deputy Commissioner

September 22, 2021

Peter Buzzetti III, MPH
Public Health Director
Chemung County
103 Washington Street, PO Box 588
Elmira, New York 14902-0588

RE: COVID-19 Vaccine Response Contract #C36921GG
Contract Term: 1/1/21 – 6/30/24
Amount awarded in August 2021: \$94,710.25
Additional funding amount (awarded under this letter): \$150,858.65
Portion of additional amount for Vaccine Confidence Strategies: \$9,428.67
Total contract amount: \$245,568.90

Dear Director Buzzetti :

The New York State Department of Health (NYSDOH) is awarding your Local Health Department (LHD) the above referenced additional funding under the new LHD COVID-19 Vaccine Response contract. These funds are being awarded to increase COVID-19 vaccine administration equity and to implement vaccine confidence strategies for COVID-19 and routine vaccinations. An updated contract work plan is attached.

The funds awarded under this contract may be used for COVID-19 vaccine implementation expenses retroactive to January 1, 2021 and is available through June 30, 2024.

Budget Submission:

Please choose **one** of the following options:

A. Please review the budget and justification instructions and complete and submit a budget on the attached “Sept award only” template for only the additional funding amount by **Monday, November 1, 2021.**

OR

B. If you have not yet submitted a budget for the August award amount (due October 1, 2021), you may wait and submit a single budget for the total contract amount by no later than November 1, 2021 on the attached “combined award” template. Please note that until NYSDOH receives and enters a budget in the Grants Gateway, the contract cannot be executed. Claims for reimbursement (vouchers) cannot be processed until the contract is executed.

Reminder: You must use \$9,428.67 of the additional funding amount for implementation of vaccine confidence strategies and at least \$18,942.05 of the initial award to conduct activities to promote and increase COVID-19 and other vaccine uptake in racial and ethnic minority groups, and to increase accessibility for people with disabilities.

Completed budget templates should be emailed to ImmAdmin@health.ny.gov and your regional representative.

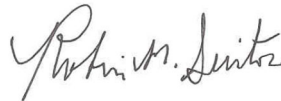
Please respond to this email within three business days to indicate whether you are submitting:

A) two separate budgets (one budget for the August award amount by October 1, 2021 and a second budget for the additional funding award by November 1, 2021); OR

B) a single combined budget by November 1, 2021.

Please send questions to ImmAdmin@health.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Robin M. Suitor".

Robin Suitor

Director, Bureau of Immunization

Attachments: COVID-19 Vaccine Response Work plan

Sept Award Only COVID Vaccine Response Budget and Justification Template

Combined Award COVID Vaccine Response Budget and Justification Template

CC: Kyle Wieder
Lisa Kruckow
Robin DeJesus



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing a Memorandum of Understanding with the Chemung County Department of Aging and Long Term Care on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Prior Resolution No. 23-181 (January 1, 2023 to December 31, 2023)

Programs are mandated; provider is not.

Vendor/Provider	Chemung County Dept. of Aging and Long Term Care				
Term	01/01/2024 - 12/31/2024	Total Amount	\$793,583	Prior Amount	\$738,035
Local Share	\$169,866	State Share	\$169,866	Federal Share	\$453,851
Project Budgeted?	Yes	Funds are in Account #	10-6010-0100-50408		

CREATION:

Date/Time:	Department:
1/28/2024 10:58:12 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:56 PM	Approved	County Executive	
2/29/2024 4:25 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
CARE_Unit_Memo_2024.doc	Long term care Memo	Cover Memo
OFA_Care_Budget_2024.xls	OFA Budget	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER
425-447 PENNSYLVANIA AVE.

P.O. BOX 588
Elmira, New York 14902-0588
PHONE NO: (607) 737-5405
FAX: (607) 737-5500

BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive
Steve Hoover, Budget Director / County Legislature

CC: Brian Hart, Commissioner of Human Services / Beth Stranges, Director of Aging and Long
Term Care / Jacqueline Canute, Director of Economic Security

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: November 29, 2023

RE: **2024 AGING & LONG TERM CARE MOU**

On behalf of the Chemung County Department of Social Services, please consider this correspondence as our request to renew the Memorandum of Understanding with the Chemung County Department of Aging & Long Term Care (DOA<C).

In 2024, the Memorandum of Understanding between the Department of Social Services and Department of Aging & Long Term Care is requested not to exceed \$793,583. This is an increase of \$55,548 as compared to 2023. Under this MOU, DOA<C will provide the following services;

- The CARE Unit budget is requested not to exceed \$670,179. The CARE Unit is the "single point of entry" for long term care needs. Among other functions, the unit is responsible for the operation of all mandated Medicaid Personal Care Programs in accordance with NYSDOH NYCRR 505.14 and 505.28. Functions include but are not limited to: Intake, comprehensive in-home assessments and service authorization, care plan development, and verifying documentation follows program regulations, including Medicaid eligibility and ongoing case management. The CARE Unit will be reimbursed as a Medicaid Administration contract, subject to the Medicaid cap calculation.
- Next, the Home Energy Assistance Program (HEAP) is requested not to exceed \$114,118. HEAP is a mandated service in which Social Services and DOA<C collectively provide. The HEAP Information and Assistance Program will provide assistance to applicants with limited incomes in applying for the HEAP benefit. Further, staff will assist with applications for the Heat Repair

and Replacement program, and the HEAP Clean and Tune benefit. DOA<C staff may conduct a home visit to successfully complete the necessary paperwork for HEAP benefits.

- Lastly, \$9,286 is allocated for the LTC Information & Assistance program. DOA<C will deliver expanded information, assistance and intake services related to long term care options and access for clients who have Medicaid, or are in the process of obtaining Medicaid, but who do not currently receive Medicaid homecare services. The LTC Information & Assistance program will be reimbursed based on the program type of the individual. This program primarily serves Medicaid recipients, but may also include SNAP and Public Assistance recipients.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

ATTACHMENT "B"

SCHEDULE IV

**CHEMUNG COUNTY DEPARTMENT OF AGING AND LONG TERM CARE
COUNTY OF CHEMUNG
PO BOX 588
ELMIRA, NEW YORK 14902**

1/1/24-12/31/24

ACCOUNT NO.	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-6010-0100-50408	CARE Unit	\$ 670,179.00	\$ 335,089.50	\$ 167,544.75	\$ 167,544.75
10-6010-0100-50408	LTC Information & Assistance	\$ 9,286.00	\$ 4,643.00	\$ 2,321.50	\$ 2,321.50
10-6010-0100-50408	HEAP Information & Assistance	\$ 114,118.00	\$ 114,118.00	\$ -	\$ -
TOTAL		\$ 793,583.00	\$ 453,850.50	\$ 169,866.25	\$ 169,866.25



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing a Memorandum of Understanding with the Chemung County Department of Mental Hygiene, Children's Integrated Services division on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Prior Resolution No. 23-070.

Vendor/Provider	Children's Integrated Services				
Term	01/01/2024 - 12/31/2024	Total Amount	\$2,170,875	Prior Amount	\$2,091,030
Local Share	\$294,933	State Share	\$1,345,942	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4510 and 10-6010-0200-50408		

CREATION:

Date/Time:	Department:
1/29/2024 11:51:03 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:57 PM	Approved	County Executive	
2/29/2024 4:25 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
CIS-DSS MOU Memo 2023.doc	CIS-DSS MOU	Cover Memo



**CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE**

**HUMAN RESOURCE CENTER
425-447 PENNSYLVANIA AVE.
P.O. BOX 588
Elmira, New York 14902-0588
PHONE NO: (607) 737-5405
FAX: (607) 737-5500**

**BRIAN HART, LCSW-R
COMMISSIONER**

**CHRISTINE O'HERRON
DEPUTY COMMISSIONER**

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
County Legislature

CC: Brian Hart, Commissioner of Human Services / Christy Harmer, Children's Integrated
Services Coordinator

FROM: Christine O'Herron, Deputy Commissioner

DATE: January 5, 2024

RE: **2024 Children's Integrated Services Memorandum of Understanding**

On behalf of the Chemung County Department of Social Services, please consider this correspondence as our request to enter into a Memorandum of Understanding with the Chemung County Department of Mental Hygiene - Children's Integrated Services division.

Children's Integrated Services (CIS) serves children from birth to 18 years of age and their families. CIS staff provide case management when a child is exhibiting mental health and/or behavioral difficulties in the home, school or community. Referrals are received from parents, school staff and other community providers. The goal of preventive intervention is to divert youth from higher levels of care within the child serving systems. In addition to County personnel, Children's Integrated Services contracts with Trinity, Pathways and Family Services for personnel to provide services related to their specialty area.

Furthermore, Children's Integrated Services facilitates Single Point of Access (for children) and Single Point of Entry (for adults) for those individuals who require a higher level of mental health service intervention. Services obtained through SPOA and SPOE may include, but are not limited to, in-home supports, intensive case management and housing.

Lastly, Children's Integrated Services provides assessment and education to youth who are referred for fire setting behaviors through the Fire and Youth Resource Exchange (FYRE) program, as well as youth advocacy through the Youth Advocate Program.

A Memorandum of Understanding is requested to substantiate the purchase of services between Social Services and Children's Integrated Services. The Memorandum of Understanding will consist of staff salaries, operational expenses, and non-mandated preventive contracts.

The 2024 MOU is requested not to exceed \$2,170,875. This is an increase of \$79,845 as compared to 2023. Of the \$824,933 local share associated, the Elmira City School District will reimburse up to approximately \$530,000.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing Memorandum of Understanding with the Chemung County Department of Youth and Recreational Services on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Prior Resolution No. 23-075 (January 1, 2023 to December 31, 2023)

Vendor/Provider	Chemung County Dept. of Youth and Recreational Services				
Term	01/01/2024 - 12/31/2024	Total Amount	\$1,368,423	Prior Amount	\$1,338,673
Local Share	\$353,585	State Share	\$616,461	Federal Share	\$398,377
Project Budgeted?	Yes	Funds are in Account #	10-6010-0200-50408		

CREATION:

Date/Time:	Department:
1/28/2024 11:13:32 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:58 PM	Approved	County Executive	
2/29/2024 4:26 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
YB- DSS Memo 2024 Revised.doc	Memo DSS & YB	Cover Memo
YB Budget 2024.xls	YB Budget	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER
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BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive / Steve Hoover, Budget Director / County Legislature

CC: Brian Hart, Commissioner of Human Services / Mindy Banfield, Director of Children and Family Services / Jacqueline Canute, Director of Economic Security / David Ellis, Youth Bureau Executive Director

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: November 29, 2023

RE: 2024 DSS & YB MEMORANDUM OF UNDERSTANDING

The purpose of this correspondence is to request Legislative approval to renew the Memorandum of Understanding between the Department of Social Services and the Department of Youth Bureau & Recreational Services for 2024.

The Department of Social Services and the Department of Youth Bureau & Recreational Services will continue to work in collaboration in the strategic planning, monitoring, outreach, and technical assistance required in administering internal Youth Bureau programs such as Summer Youth Employment, Learn & Earn, SPOT, Super Saturday, Summer Cohesion and the Juvenile Assigned Work Service Program (JAWS). In addition, both departments will continue to work collaboratively with external various out of school time and juvenile justice programs to better serve the children and families of our community.

The 2024 Summer Youth Employment Program and Learn & Earn Program will not exceed \$398,377 in federal funds. There is no local County share associated.

- The Summer Youth Employment Program (SYEP) is a 6-week summer youth employment & training program for Chemung County income eligible youth ages 14 to 20. Over the course of the 6-week program, youth participate in subsidized work experience opportunities in the community while learning valuable employment, workplace skills and financial literacy through participation in various program trainings and workshops.
- The Learn & Earn Program is a project designed to provide income eligible youth participants, ages 14-18, with an opportunity to learn basic life and soft employment skills that will strengthen their ability to become self-sufficient adults of the future. The goal of the Learn & Earn Program is to enable youth to see themselves as respected, successful, contributing members of the community and workforce with strong goals for their future. In the long term,

both SYEP and Learn & Earn are intended to identify potential employment and training options in our community and engage youth in a positive employment experience there by reducing reliance on various subsidy assistance programs.

The Summer SPOT Program is requested not to exceed \$22,971 in Community Optional Preventive Services (COPS) funding; \$14,633 (63.7%) State share, \$8,338 (36.3%) local share. This is a decrease of \$5,564 as compared to 2023. The Summer SPOT Program holds a series of special events at various locations available for all teens 12 to 15 years of age who reside in Chemung County.

The School Year SPOT Program budget is requested not to exceed \$178,645 in Community Optional Preventive Services (COPS) funding; \$113,797 (63.7%) State share, \$64,848 (36.3%) local share. As compared to the 2023 request, this is an increase of \$19,791. The local share for this program is paid for by the County, City, Towns of Elmira & Southport and the ECSD. The School Year SPOT Program is a free, drop-in recreation program for teens 12-15 years of age. SPOT events are held at various locations at least once a month throughout each school year. School SPOT is a collaborative program between the Chemung County Youth Bureau, City of Elmira, Elmira City Schools District, the Town of Elmira, and the Town of Southport for teens who reside within the Elmira City School District.

The School Year SPOT Program contains the SafeZones program enhancement. SafeZones, through a contract with Pathways, Inc, employs a Youth Program Coordinator to provide community education on diversity, respect, acceptance, and bullying prevention. Pathways facilitates support groups to create an inclusive environment, with a focus on LGBTQ in which all people feel accepted. The Youth Program Coordinator will act as a liaison between schools and human service providers and will establish working relationships with community providers to ensure the Elmira City School District has the support and guidance needed to best serve youth identifying as LGBTQ. **The entirety of the local share of the SafeZones Program Enhancements is funded by the Elmira City School District.**

The Super Saturday Program is requested for \$19,977 in Community Optional Preventive Services (COPS) funding; \$12,725 (63.7%) State share, \$7,252 (36.3%) local share. *The local share for this program is split 5 ways between the County, City, Towns of Elmira & Southport and the ECSD. The Super Saturday Program is a free, supervised recreational & enrichment program for youth K-4th grade who reside in the Elmira City School District. The program operates a 6-week, Saturday morning program in the fall & winter of each year at the Elmira YWCA.

The Summer Cohesion Program is requested not to exceed \$606,643 in Community Optional Preventive Services (COPS) funding; \$386,432 (63.7%) State share, \$220,211 (36.3%) local share. This is a decrease of \$10,104 as compared to 2023. The Summer Cohesion Program is a fee based, 6-week, drop-in recreational, educational, & enrichment program for Chemung County youth 4 to 12 years of age. Summer Cohesion takes place at various school & faith-based locations throughout Chemung County.

The Juvenile Assigned Work Service Program (JAWS) is requested for \$85,810 in Preventive Funding; \$53,202 (62%) State share, \$32,608 (38%) local share. The JAWS Program is designed to provide a level of consequences and accountability to youth 7 to 17 years of age who become engaged in the juvenile justice system due to their poor behaviors and decision-making skills. Every other Saturday, youth perform supervised community service assigned to them through Probation and Family Court. Supervised community service projects are performed at numerous not for profit and municipal based sites throughout Chemung County.

Lastly, the Youth Bureau will continue to monitor the Southside Community Center program, not to exceed \$56,000 in preventive COPS funding; \$35,672 (63.7%) State Share, \$20,328 (36.3%) local share.

Total in all accounts for reimbursement by Social Services to the Youth Bureau is not to exceed \$1,368,423. If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501.
Thank you.

ATTACHMENT "B"

MEMORANDUM OF UNDERSTANDING

1/1/2024 - 12/31/2024

DSS ACCOUNT NO.	PROJECT CODE	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-6010-0100-50408	DSS01.0035	Summer Youth Employment	\$252,956.00	\$252,956.00	\$0.00	\$0.00
10-6010-0100-50408	DSS01.0035	Learn to Earn	\$145,421.00	\$145,421.00	\$0.00	\$0.00
		Total	\$398,377.00	\$398,377.00	\$0.00	\$0.00
10-6010-0200-50408	DSS02.0009	Summer Spot	\$22,971.00	\$0.00	\$14,632.53	\$8,338.47
10-6010-0200-50408	DSS02.0009	School Year Spot / Safe Zone Expansion	\$178,645.00	\$0.00	\$113,796.87	\$64,848.14
10-6010-0200-50408	DSS02.0009	Super Saturday	\$19,977.00	\$0.00	\$12,725.35	\$7,251.65
10-6010-0200-50408	DSS02.0009	Southside Community Center	\$56,000.00	\$0.00	\$35,672.00	\$20,328.00
			\$277,593.00	\$0.00	\$176,826.74	\$100,766.26
10-6010-0200-50408	DSS02.0010	Summer Cohesion	\$606,643.00	\$0.00	\$386,431.59	\$220,211.41
		Total	\$606,643.00	\$0.00	\$386,431.59	\$220,211.41
10-6010-0200-50408	DSS02.0041	Juvenile Assigned Work Service (JAWS)	\$85,810.00	\$0.00	\$53,202.20	\$32,607.80
		Total	\$85,810.00	\$0.00	\$53,202.20	\$32,607.80
TOTAL			<u>\$1,368,423.00</u>	<u>\$398,377.00</u>	<u>\$616,460.53</u>	<u>\$353,585.47</u>



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreements with various PreSchool Providers on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for CY2024. Prior Resolution No. 23-069 (January 1, 2023 to December 31, 2023)

Vendor/Provider	Various Providers of Pre-School Services				
Term	01/01/2024 - 12/31/2024	Total Amount	\$2,250,000	Prior Amount	\$2,250,000
Local Share	\$911,250	State Share	\$1,338,750	Federal Share	
Project Budgeted?	Yes	Funds are in Account #	10-6010-0403-50408		

CREATION:

Date/Time:	Department:
1/28/2024 10:38:57 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 1:17 PM	Approved	County Executive	
2/29/2024 4:19 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
PK Memo 2024 (1).doc	PK Memo	Cover Memo
Various PK Budget 2024.xls	Various PK Budget	Cover Memo



CHEMUNG COUNTY
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AND MENTAL HYGIENE

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BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
Steve Hoover, Budget Director / County Legislature

CC: Brian Hart, Commissioner of Human Services / Christy Harmer, Children's Integrated
Services Coordinator / Kelly Sidari, Special Children's Services Coordinator

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: November 27, 2023

SUBJECT: 2024 VARIOUS PROVIDERS OF PRE-K SERVICES

On behalf of the Chemung County Department of Social Services, please accept this correspondence as our request to renew various provider agreements of Pre-K services.

In 2024, the Various Providers of Pre-K services budget is requested to remain \$2,250,000. Our department holds over 40 provider contracts for Pre-K services. Pre-K services are governed under the NYS Department of Education and are designed for three to five-year-old children with developmental delays and disabilities. Various Pre-K service agreements provide a creative learning environment in which each child is given the opportunity to develop abilities which will enable him/her to function as independently as possible. The areas of concentration include fine and gross motor skills, speech and language, social and emotional, and cognitive and behavior areas.

Please contact Commissioner Brian Hart at 1-607-737-5501, if you have any questions. Thank you.

SCHEDULE IV

ATTACHMENT "B"

VARIOUS PROVIDERS OF PRE-K
1/1/2024 - 12/31/2024

ACCOUNT NUMBER	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
10-6010-0403-50408-5006	VARIOUS PROVIDERS OF PRE-K	\$2,250,000	\$0	\$1,338,750	\$911,250
	TOTAL CONTRACT	\$2,250,000	\$0	\$1,338,750	\$911,250



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreements with Various Providers of Training and Consulting Services on behalf of the Chemung County Departments of Social Services and Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for two-year term CY2024 and CY2025.

Prior Resolution No. 23-175

Vendor/Provider	Various Training and Consulting Service Providers				
Term	01/01/2024 - 12/31/2025	Total Amount	\$25,350 per year	Prior Amount	\$25,350
Local Share	\$5,963	State Share	\$13,515	Federal Share	\$5,872
Project Budgeted?	Yes	Funds are in Account #	10-6010-0600-50408 & 10-4310-4510-50408		

CREATION:

Date/Time:	Department:
1/31/2024 12:58:38 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 1:18 PM	Approved	County Executive	
2/29/2024 4:20 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Various Training Providers Memo 2024-2025.doc	Various Training Memo	Cover Memo
Various Training Providers Budget 2024-2025.xls	Various Training Budget	Cover Memo



**CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE**

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**BRIAN HART, LCSW-R
COMMISSIONER**

**CHRISTINE O'HERRON
DEPUTY COMMISSIONER**

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
Chemung County Legislature

CC: Brian Hart, Commissioner of Human Services / Kellie Lowman, Director of Quality
Assurance

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 12, 2024

RE: **2024-2025 VARIOUS TRAINING PROVIDERS**

Please accept this correspondence on behalf of Chemung County Departments of Social Services and Mental Hygiene (Children's Integrated Services) to renew various provider agreements for provision of training and consulting services for the two-year term of January 1, 2024 to December 31, 2025.

Various Providers of training and consulting will assist our staff with communication, leadership development, coaching, and team building. Further, various providers will provide consultation around strategies to develop staff skills and promote continued growth. We anticipate the opportunities for virtual trainings to continue, in which will allow our staff to attend at a reduced cost, without the incurring lodging and mileage expenses.

Various Providers of Training and Consulting for DSS and MH employees will remain \$25,350 per year. If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

ATTACHMENT "B"

SCHEDULE IV

VARIOUS PROVIDERS OF TRAINING/CONSULTING

1/1/2024 - 12/31/2025

ACCOUNT NUMBER	DEPARTMENT	PROGRAM	BUDGET PER YEAR	FEDERAL	STATE	LOCAL
10 4310 4510 50408	Mental Hygiene - CIS	Various Training & Consulting	\$7,000.00	\$0.00	\$4,340.00	\$2,660.00
10 6010 0600 50408	DSS	Various Training & Consulting	\$18,350.00	\$5,872.00	\$9,175.00	\$3,303.00
			\$25,350.00	\$5,872.00	\$13,515.00	\$5,963.00



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing lease agreement with the Elmira City School District on behalf of the Chemung County Department of Mental Hygiene (CIS)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for 2024

Prior resolution no. 23-073

Vendor/Provider	ECSD				
Term	01/01/2024 - 12/31/2024	Total Amount	\$54,000	Prior Amount	\$54,000
Local Share	\$20,520	State Share	\$33,480	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4510-50408		

CREATION:

Date/Time:	Department:
1/31/2024 9:46:41 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 1:26 PM	Approved	County Executive	
2/29/2024 4:19 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
ECSD 2024 Lease Memo.doc	ECSD 2024 Lease	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

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BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
County Legislature

CC: Brian Hart, Commissioner of Human Services / Christy Harmer, Children's Integrated
Services Coordinator

FROM: Christine O'Herron, Deputy Commissioner

DATE: January 16, 2024

RE: **Elmira City School District Lease Agreement**

On behalf of the Chemung County Department of Mental Hygiene, please consider this correspondence as our request to renew a lease agreement with Elmira City School District.

The 2024 occupancy lease will remain \$54,000 in preventive non-mandated 62% State funding. The Elmira City School District will continue to provide available office space to the Chemung County Department of Mental Hygiene's Children's Integrated Services Division at Ernie Davis Academy. The Elmira City School District reimburses Chemung County the 38% local share associated with this agreement.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing Memorandum of Understanding with the Chemung County Department of Veterans' Affairs on behalf of the Chemung County Department of Social Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renew for two-year term.

Prior Resolution No 23-033

Vendor/Provider	Veterans Affairs				
Term	01/01/2024 - 12/31/2025 (Two Year Term)	Total Amount	\$15,000 Per Year	Prior Amount	\$15,000
Local Share	\$3,750	State Share	\$3,750	Federal Share	\$7,500
Project Budgeted?	Yes	Funds are in Account #	10-6010-0100-50408		

CREATION:

Date/Time:	Department:
1/31/2024 10:01:33 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 1:28 PM	Approved	County Executive	
2/29/2024 4:11 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Veterans_Memo_2024-2025.doc	Veterans Memo	Cover Memo



**CHEMUNG COUNTY
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BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive / County Legislature

CC: Brian Hart, Commissioner of Human Services / Michael Murphy, Director of Veterans Affairs

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 12, 2024

RE: **2024-2025 DSS/Veterans Agreement**

Please consider this correspondence as the Chemung County Department of Social Services request to renew the Chemung County Department of Veterans Affairs Memorandum of Understanding.

Under this agreement, the Department of Social Services will reimburse the Department of Veterans Affairs for expenses not to exceed \$15,000 per year for the two-year term of January 1, 2024 to December 31, 2025. This figure represents the portion of DSS related clients served by the Department of Veterans Affairs.

The Chemung County Department of Veterans Affairs will continue to provide information, assistance, referral and claim(s) representation to veterans, dependents, survivors and other claimants for benefits provided by federal, state or local legislation. Additionally, Veterans Affairs advocates for veterans, dependents, survivors, etc., to insure any benefit is maximized.

Please contact Commissioner Brian Hart at 1-607-737-5501, if you have any questions. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing various Providers of Mental Health Services on behalf of the Chemung County Department of Mental Hygiene (Federal Salary Sharing funds)

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal. Prior Resolution No. 23-063 (January 1, 2023 to December 31, 2023)

Vendor/Provider	Various Providers				
Term	01/01/2024 - 12/31/2025	Total Amount	\$200,000 Per Year	Prior Amount	\$166,600 (One Year)
Local Share		State Share		Federal Share	\$200,000 Per Year
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

CREATION:

Date/Time:	Department:
1/28/2024 10:46:01 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 1:45 PM	Approved	County Executive	
2/29/2024 4:09 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Various Federal Salary Sharing 2024-2025.doc	Federal Salary Sharing Funds	Cover Memo



**CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
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BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive
Steve Hoover, Budget Director / County Legislature

CC: Brian Hart, Commissioner of Human Services / Colleen Hetrick, Supervisor of Fiscal Services

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: November 27, 2023

RE: **2024-2025 Various Providers - Federal Salary Sharing Funds**

On behalf of the Chemung County Department of Mental Hygiene, please consider this correspondence as our request to renew resolution no. 23-063 to issue Federal Salary Sharing Funds to Various Providers of Mental Health Services.

The Department of Mental Hygiene has allocated \$200,000 per year in 100% Federal Salary Sharing funds in which we are requesting to distribute to Various Providers in 2024 and 2025. Examples of providers in receipt of Federal Salary Sharing funds may include, but is not limited to;

- The iMatter Foundation
- Family Services of Chemung County
- Catholic Charities
- CCNY, Inc.
- Therapeutic School Based Mental Health

Federal Salary Sharing funds can only be utilized for services related to the Office of Mental Health, Office of Alcoholism and Substance Abuse Services, and Office for People with Developmental Disabilities.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreements with various vendors for supplemental staffing services on behalf of the Chemung County Nursing Facility (RFP-2595)

Resolution #:

Slip Type: OTHER

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

The Nursing Facility requested supplemental bids for Agency workers to supplement staffing levels to comply with minimum staffing regulations since current awarded bidders are not able to supply the staff needed. Evaluations were completed and bids were awarded to the highest scoring companies. Multiple bids were accepted to ensure that the facility can get adequate staff. Bid evaluation is attached.

Ascendo Healthcare Staffing, Care Stat Staffing LLC, Highland Staffing LLC, SGA H. Care Staffing, Health Advocates Network Inc d/b/a Staff Today for Chemung County Nursing Facility Staffing Supplemental Proposal.

CREATION:

Date/Time:	Department:
1/29/2024 11:30:04 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 1:45 PM	Approved	County Executive	
2/29/2024 4:09 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
RFP-2595_Evaluation - Summary.xlsx	Evaluation	Cover Memo

EVALUATION SUMMARY

VENDORS	Final Total Score	They are asking for differential for rates and weekend rates that were not noted in the bid. Probably should not use this agency
Care Stat Staffing LLC	111.25	
Cross Country Healthcare	26.70	
Ascendo Healthcare Staffing	146.65	
Highland Staffing LLC	126.40	
SGGA H. Care Staffing	116.35	
Health Advocates Network Inc DBA-Staff Today	113.75	

EVALUATIONS

Evaluation for Care Stat Staffing LLC

Evaluator #3

Rubric Component		Percentage	Final Score	Comments
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	85	30%	25.5	has not been able to provide staff in the past communication has not been good in the past
Specific knowledge and expertise with similar projects;	85	20%	17	
Overall qualifications and experience	95	20%	19	
Key personnel assigned to project;	65	15%	9.75	personnel changed and CCNF wasn't notified
Price proposal	100	15%	15	very good pricing
TOTAL SCORE			86.25	

Evaluator #2

Rubric Component		Percentage	Final Score	Comments
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	10	30%	3	Has not secured any candidates for the facility's need Communication is limited
Specific knowledge and expertise with similar projects;	10	20%	2	
Overall qualifications and experience	10	20%	2	

Key personnel assigned to project;	10	15%	1.5
Price proposal	20	15%	3
TOTAL SCORE			11.5

Recruiters do not reach out nor respond to blanket emails of needs.

Evaluator #1

Rubric Component - Care Stat Staffing LLC		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	15	30%	4.5
Specific knowledge and expertise with similar projects;	15	20%	3
Overall qualifications and experience	15	20%	3
Key personnel assigned to project;	10	15%	1.5
Price proposal	10	15%	1.5
TOTAL SCORE			13.5

Comments

Company has not been able to provide any consistant staffing to us in the past

Inconsistent with communication

Evaluations for Cross Country Healthcare

Evaluator #3

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	0	30%	0
Specific knowledge and expertise with similar projects;	0	20%	0
Overall qualifications and experience	0	20%	0
Key personnel assigned to project;	0	15%	0
Price proposal	0	15%	0
TOTAL SCORE			0

has not been able to provide staff in the past

communication has not been good

base rates are decent but client is asking for Weekend rates, differential pay and OT different than stipulated in the RFP

Evaluator #2

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	10	30%	3
Specific knowledge and expertise with similar projects;	10	20%	2
Overall qualifications and experience	15	20%	3

Recruiters are not responsive.

Key personnel assigned to project;	15	15%	2.25
Price proposal	15	15%	2.25
TOTAL SCORE			12.5

Unable to fill any needs

Evaluator #1

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	20	30%	6
Specific knowledge and expertise with similar projects;	20	20%	4
Overall qualifications and experience	15	20%	3
Key personnel assigned to project;		15%	0
Price proposal	8	15%	1.2
TOTAL SCORE			14.2

Unable to verify if they can provide staffing as needed

Pricing is high, and has higher weekend pricing which is not ideal for our operations

Evaluations for Ascendo Healthcare Staffing

Evaluator #3

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	98	30%	29.4
Specific knowledge and expertise with similar projects;	98	20%	19.6
Overall qualifications and experience	97	20%	19.4
Key personnel assigned to project;	100	15%	15
Price proposal	100	15%	15
TOTAL SCORE			98.4

Very responsive/provides staff for CCNF

recruiter is responsive and helpful

very good pricing

Evaluator #2

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	30	30%	9
Specific knowledge and expertise with similar projects;	30	20%	6
Overall qualifications and experience	25	20%	5

Great working relationship with recruiter. Can call after hours and still connect.

Excellent with aides. Limited with nurses.

experienced recruiter. Sometimes the quality of staff is questionable, but they work with the facility to find replacement. Not sure about their screening process.

Key personnel assigned to project;	30	15%	4.5
Price proposal	25	15%	3.75
TOTAL SCORE			28.25

Recruiter is great. Sometimes it is a slight delay in getting credentials over in order to start.

Not as great to find nurses but improving slowly. They do amazing with CNAs.

Evaluator #1

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	30	30%	9
Specific knowledge and expertise with similar projects;	20	20%	4
Overall qualifications and experience	20	20%	4
Key personnel assigned to project;	15	15%	2.25
Price proposal	5	15%	0.75
TOTAL SCORE			20

Provides most of the agency staffing to the facility currently

Very high cost

Evaluations for Highland Staffing LLC

Evaluator #3

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	98	30%	29.4
Specific knowledge and expertise with similar projects;	95	20%	19
Overall qualifications and experience	95	20%	19
Key personnel assigned to project;	98	15%	14.7
Price proposal	0	15%	0
TOTAL SCORE			82.1

Very responsive/provides staff for CCNF

recruiter is responsive and helpful

Extremely high price point - cost prohibitive

Evaluator #2

Rubric Component - Highland Staffing LLC	Score 1-5	Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	30	30%	9
Specific knowledge and expertise with similar projects;	30	20%	6

Very responsive. Weekends, after hours. Listens to our needs and actively seeks candidates to fill our needs.

Excellent staff- his screening is far superior to other companies. I have never had a bad, unprofessional staff member from this company.

Overall qualifications and experience	30	20%	6	experienced recruiter.
Key personnel assigned to project;	30	15%	4.5	Recruiter is very accessible to our facility.
Price proposal	5	15%	0.75	This company admits he charges more but reports that is why he has the best employees. He screens and only picks the best.
TOTAL SCORE			26.25	

Evaluator #1

Rubric Component		Percentage	Final Score	
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	25	30%	7.5	Currently provides a significant amount of agency staff
Specific knowledge and expertise with similar projects;	20	20%	4	
Overall qualifications and experience	20	20%	4	
Key personnel assigned to project;	15	15%	2.25	
Price proposal	2	15%	0.3	Way too high to even use
TOTAL SCORE			18.05	

Evaluations for SGA H. Care Staffing

Evaluator #3

Rubric Component	Score 1-5	Percentage	Final Score	
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	85	30%	25.5	Not sure - never dealt with this agency
Specific knowledge and expertise with similar projects;	85	20%	17	Per bid information seems adequate (large list of clients)
Overall qualifications and experience	85	20%	17	Per bid information seems adequate
Key personnel assigned to project;	85	15%	12.75	Per bid information seems adequate
Price proposal	99	15%	14.85	very good price point
TOTAL SCORE			87.1	

Evaluator #2

Rubric Component		Percentage	Final Score	
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	10	30%	3	Not responsive. Has not filled our needs.
Specific knowledge and expertise with similar projects;	10	20%	2	unknown
Overall qualifications and experience	10	20%	2	unknown

Key personnel assigned to project;	10	15%	1.5	Inadequate key personnel
Price proposal	15	15%	2.25	
TOTAL SCORE			10.75	

Evaluator #1

Rubric Component		Percentage	Final Score	
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	20	30%	6	Unabel to verify ability to meet staffing demand
Specific knowledge and expertise with similar projects;	20	20%	4	
Overall qualifications and experience	20	20%	4	
Key personnel assigned to project;	15	15%	2.25	
Price proposal	15	15%	2.25	
TOTAL SCORE			18.5	

Evaluations for Health Advocates Network Inc dba Staff Today

Evaluator #3

Rubric Component		Percentage	Final Score	
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	85	30%	25.5	Not sure - never dealt with this agency
Specific knowledge and expertise with similar projects;	85	20%	17	Per bid information seems adequate (large list of clients)
Overall qualifications and experience	85	20%	17	Per bid information seems adequate
Key personnel assigned to project;	85	15%	12.75	Per bid information seems adequate
Price proposal	90	15%	13.5	decent price point
TOTAL SCORE			85.75	

Evaluator #2

Rubric Component		Percentage	Final Score	
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	10	30%	3	Not responsive. Has not filled our needs.
Specific knowledge and expertise with similar projects;	10	20%	2	unknown
Overall qualifications and experience	10	20%	2	unknown
Key personnel assigned to project;	10	15%	1.5	Inadequate key personnel
Price proposal	15	15%	2.25	
TOTAL SCORE			10.75	

Evaluator #1

Rubric Component		Percentage	Final Score
Responsiveness of proposer in identifying and understanding needs of the County related to the objectives to be provided and approach;	25	30%	7.5
Specific knowledge and expertise with similar projects;	15	20%	3
Overall qualifications and experience	15	20%	3
Key personnel assigned to project;	10	15%	1.5
Price proposal	15	15%	2.25
TOTAL SCORE			17.25

Has been a challenge getting staffing from this company



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreement with Catholic Charities, Inc. on behalf of the Chemung County Departments of Social Services and Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024

Prior Resolution No 23-458

Vendor/Provider	Catholic Charities Inc				
Term	01/01/2024 - 12/31/2024	Total Amount	\$3,234,756	Prior Amount	\$4,271,685
Local Share	\$540,332	State Share	\$1,640,331	Federal Share	\$1,054,093
Project Budgeted?	Yes	Funds are in Account #	SeeAttached Various		

CREATION:

Date/Time:	Department:
2/21/2024 12:47:56 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/21/2024 12:52 PM	Approved	County Executive	
2/29/2024 4:23 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
Catholic_Charities_Memo_2024.pdf	Catholic Charities Memo 2024	Cover Memo
Catholic_Charities_Budget_2024.pdf	Catholic Charities Budget 2024	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER
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FAX: (607) 737-5500

BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive / County Legislature

CC: Brian Hart, Commissioner of Human Services / Jacqueline Canute, Director of Economic Security / Mindy Banfield, Director of Children and Family Services

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 16, 2024

RE: 2024 Catholic Charities, Inc Agreement

On behalf of the Departments of Social Services and Mental Hygiene, please consider this correspondence as our request to renew the Catholic Charities, Inc contract in 2024.

The Department of Social Services requests the following Catholic Charities programs:

- **The Samaritan Center program is requested to remain \$35,459 in 2024.** The Samaritan Center assists with food pantry services to those in need who are working and cannot access the pantry during normal hours of operation. Further, the Samaritan Center assists with prescriptions and other related health care services through collaboration with St. Joseph's Hospital. The Samaritan Center also assists with clothing and special needs assistance, i.e., bus tickets.
- **The Food Bank budget is requested to remain \$30,000 in 2024.** Catholic Charities will maintain the Food Bank of the Southern Tier and will distribute food, while providing community education and outreach services through 135 food pantries, soup kitchens and feeding programs in eight counties.
- **The Homeless Services program is requested to remain \$2,042,726 in 2024.** The Homeless Services program provides shelter, emergency services, and support services to all individuals and families who are homeless or at risk of being homeless. Please note in 2023, the program budget is substantially more due to the upcoming opening and operation of the dormitory style shelter and associated start-up costs.
- **The Homelessness During Inclement Winter Weather program, commonly referred to as Code Blue, is requested not to exceed \$500,000 in 100% state funds in 2024.** NYS OTDA set forth Executive Order #151 to all counties stating shelter must be open and in operation or provided anytime it is inclement weather, meaning 32 degrees or colder outside.

- **The Representative Payee Program budget is requested to remain \$37,960 in 2024.** The Representative Payee program will continue to support consumers' financial resources, and promote their independent management of their benefits to the greatest extent possible. Representative Payee Services will include receipt and disbursement of a consumer's monthly income, prioritized for the consumer's basic needs related to shelter, food, clothing, medical expenses, and a minimum need allowance.

The Department of Mental Hygiene funds the remaining programs, as follows;

Per the NYS Office of Mental Hygiene, Catholic Charities will receive state aid funding in the amount of \$588,611 for the following services;

- **Supported Housing:** These services are to ensure that individuals who are seriously and persistently mentally ill (SPMI) exercise their right to choose where they are going to live through residential services which are intended to locate and secure decent affordable extended care/ permanent housing in the community. There are various levels of housing including a community residence, supported and supportive housing with a priority given to individuals as follows; individuals with a court ordered AOT, State-operated psychiatric centers, State-operated residential programs (congregate treatment or congregate support facilities), Article 28 inpatient hospital units, Streets or homeless shelters, adult homes, and children's Residential Treatment Facilities (RTF).
- **Supported Housing Community Services/MICA:** This housing is a Scattered-site Housing Program for homeless, mentally ill/MICA individuals ages 18 and older.
- **Transition Management Services:** Chemung County residents are frequently hospitalized in psychiatric facilities for a period that is longer than necessary. Inpatient units often attribute this to difficulties in connecting their patients with the necessary outpatient follow-up and social services. activities will include, but not be limited to, assisting eligible clients with obtaining; Social Security eligibility, Public Assistance Eligibility, residential solutions, Medicaid eligibility, welfare employment exemptions (when recommended by inpatient treatment team), and veterans' benefits.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

ATTACHMENT "B"

SCHEDULE IV

CATHOLIC CHARITIES, INC.
215 EAST CHURCH STREET
ELMIRA, NEW YORK 14901

1/1/2024-12/31/2024

ACCOUNT NO.	PROGRAM	BUDGET	FEDERAL	STATE	LOCAL
DSS					
10-6010-0100-50408	Samaritan Center	\$35,459.00	\$17,729.50	\$8,864.75	\$8,864.75
10-6010-0100-50408	Food Bank	\$30,000.00	\$15,000.00	\$7,500.00	\$7,500.00
10-6010-0100-50408	Homeless Services and Dormitory Shelter	\$2,042,726.00	\$1,021,363.00	\$510,681.50	\$510,681.50
10-6010-0100-50408	Homelessness During Inclement Winter Weather	\$500,000.00	\$0.00	\$500,000.00	\$0.00
10-6010-0201-50408	Representative Payee Services	\$37,960.00	\$0.00	\$24,674.00	\$13,286.00
	TOTAL DSS	\$2,646,145.00	\$1,054,092.50	\$1,051,720.25	\$540,332.25
MH					
10-4310-4310-50408-4322	Drop In Center	\$3,616.00	\$0.00	\$3,616.00	\$0.00
10-4310-4310-50408-4322	Supported Housing Community Services	\$552,436.00	\$0.00	\$552,436.00	\$0.00
10-4310-4310-50408-4322	Transition Management Services	\$32,559.00	\$0.00	\$32,559.00	\$0.00
	TOTAL MH	\$588,611.00	\$0.00	\$588,611.00	\$0.00
TOTAL DSS & MH		<u>\$3,234,756.00</u>	<u>\$1,054,092.50</u>	<u>\$1,640,331.25</u>	<u>\$540,332.25</u>



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution renewing Memorandum of Understanding with Cornell Cooperative Extension of Chemung County on behalf of various Chemung County Departments

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal

Vendor/Provider	Cornell Cooperative Extension				
Term	01/01/2024 - 12/31/2024	Total Amount	\$374,826	Prior Amount	\$382,339
Local Share	\$278,826	State Share	0	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	Various - Please see attached budget		

CREATION:

Date/Time:	Department:
1/31/2024 10:29:33 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/20/2024 12:55 PM	Approved	County Executive	
2/29/2024 4:25 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
CCE MOU Local Share Memo 2024.doc	CCE Memo	Cover Memo
CCE MOU Local Share Budget 2024.xls	CCE Budget	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER
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PHONE NO: (607) 737-5405
FAX: (607) 737-5500

BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
County Legislature

CC: Brian Hart, Commissioner of Human Services

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 12, 2024

RE: **2024 Cornell Cooperative Extension Memorandum of Understanding**

On behalf of various Chemung County Departments, please consider this memo as our request to enter into a Memorandum of Understanding with Cornell Cooperative Extension.

The 2024 Memorandum of Understanding is requested not to exceed \$278,826 in local share funding and \$96,000 in in-kind rent. A Memorandum of Understanding is requested to document programming funded by local county share dollars. By completing a Memorandum of Understanding, Cornell Cooperative Extension will be eligible for a potential increase in State funding. State funding is awarded via a formula based on County (only) appropriations.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.

ATTACHMENT "B"

SCHEDULE IV

CORNELL COOPERATIVE EXTENSION
425 PENNSYLVANIA AVENUE
ELMIRA, NEW YORK 14904

1/1/2024 - 12/31/2024

Memorandum of Understanding

ACCOUNT NUMBER	DEPARTMENT	PROGRAM	2024 BUDGET	FEDERAL	STATE	LOCAL	IN-KIND
10-7310-7310-50408	Youth Bureau	4-H Youth Development	\$87,330.00	\$0.00	\$0.00	\$87,330.00	\$0.00
10-8730-50506.92	Soil and Water	Commercial Agriculture Vitality	\$19,647.00	\$0.00	\$0.00	\$19,647.00	\$0.00
10-8730-50506.92	Soil and Water	Agriculture Awareness	\$5,458.00	\$0.00	\$0.00	\$5,458.00	\$0.00
10-8730-50506.92	Soil and Water	Community Horticulture	\$5,458.00	\$0.00	\$0.00	\$5,458.00	\$0.00
10-8730-50506.92	Soil and Water	Agriculture Enhancement	\$36,382.00	\$0.00	\$0.00	\$36,382.00	\$0.00
10-8020-50408	Planning	Energy Commission	\$16,372.00	\$0.00	\$0.00	\$16,372.00	\$0.00
10-6010-0100-50408	DSS	Nutrition Outreach	\$47,540.00	\$0.00	\$0.00	\$47,540.00	\$0.00
10-8020-50408	Environmental Services	Solid Waste and Recycling Education	\$31,411.00	\$0.00	\$0.00	\$31,411.00	\$0.00
10-8020-50408	Environmental Services	Enhanced Solid Waste Education	\$29,228.00	\$0.00	\$0.00	\$29,228.00	\$0.00
N/A	N/A	In-Kind Rent: HRC Building - Office Space	\$96,000.00	\$0.00	\$0.00	\$0.00	\$96,000.00
N/A	N/A	In-Kind Rent: FairGrounds - Demonstration Garden	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Cornell Cooperative Extension			\$374,826.00	\$0.00	\$0.00	\$278,826.00	\$96,000.00



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreement with Cornell Cooperative Extension of Chemung County on behalf of the Chemung County Department of Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024

Prior Resolution No 23-309

Vendor/Provider	CVAC				
Term	01/01/2024 - 12/31/2024	Total Amount	\$59,087	Prior Amount	\$55,756
Local Share	0	State Share	\$59,087	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

CREATION:

Date/Time:	Department:
2/21/2024 12:54:08 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/21/2024 1:00 PM	Approved	County Executive	
2/29/2024 4:23 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
CCE CVAC Memo 2024.pdf	CCE CVAC MEMO 2024	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

HUMAN RESOURCE CENTER
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PHONE NO: (607) 737-5405
FAX: (607) 737-5500

BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
County Legislature

CC: Brian Hart, Commissioner of Human Services / Colleen Hetrick, Supervisor of Fiscal
Services

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 16, 2024

RE: **2024 Cornell Cooperative Extension CVAC Renewal**

On behalf of the Chemung County Department of Mental Hygiene, please consider this correspondence as our request to renew the Chemung Volunteer Actions Corps (CVAC) contract with Cornell Cooperative Extension.

The NYS Office of Mental Health (OMH) 2024 award is \$59,087 in state aid funding. Cornell Cooperative Extension created Chemung Volunteer Actions Corps (CVAC) to provide volunteer education and training for the community. The Advocacy and Support program provides education to individuals in the community through volunteerism while also being provided to community agencies, especially those participating in the Chemung County Health partnership. This type of mental health support will result in enhanced engagement through community empowerment or health and wellness activities.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing a Memorandum of Understanding with the Chemung County Department of Aging and Long Term Care on behalf of the Chemung County Department of Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024

Prior Resolution No. 23-298

Vendor/Provider	Chemung County Department of Aging and Long Term Care				
Term	01/01/2024 - 12/31/2024	Total Amount	\$3,555	Prior Amount	\$3,415
Local Share	0	State Share	\$3,555	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

CREATION:

Date/Time:	Department:
2/21/2024 1:36:23 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/21/2024 1:40 PM	Approved	County Executive	
2/29/2024 4:25 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
OFA Self Help Memo 2024.pdf	Self Help Memo	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

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FAX: (607) 737-5500

BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
County Legislature

CC: Brian Hart, Commissioner of Human Services / Colleen Hetrick, Supervisor of Fiscal
Services

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 16, 2024

RE: **2024 Self-Help Memorandum of Understanding**

On behalf of the Chemung County Department of Mental Hygiene, please consider this correspondence as our request to renew the Memorandum of Understanding with the Chemung County Department of Aging and Long Term Care.

Per the Office of Mental Health award letter, the Office of Aging and Long Term Care Self-Help program will receive \$3,555 in 100% state aid. The Self-Help program is provided to utilize rehabilitative and support activities based on the principle that people who share a common condition or experience can be of substantial assistance to one another. This program may take the form of mutual support groups and networks, or may be more formal self-help organizations that offer specific educational, recreational, social, or other program opportunities.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing Memorandum of Understanding with the Elmira Psychiatric Center on behalf of the Chemung County Department of Mental Hygiene

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

Renewal for CY2024.

Of the awarded \$5,480 in state aid, CCMH will retain an administrative fee of \$548. Therefore, upon execution of this agreement, \$4,932 is available to EPC.

Prior Resolution No. 23-297

Vendor/Provider	Elmira Psychiatric Center				
Term	1/1/24-12/31/24	Total Amount	\$5,480	Prior Amount	\$5,270
Local Share	0	State Share	\$5,480	Federal Share	0
Project Budgeted?	Yes	Funds are in Account #	10-4310-4310-50408		

CREATION:

Date/Time:	Department:
2/21/2024 1:42:01 PM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/21/2024 1:50 PM	Approved	County Executive	
2/29/2024 4:11 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
EPC Memo 2024.pdf	EPC Memo	Cover Memo



CHEMUNG COUNTY
DEPARTMENT OF SOCIAL SERVICES
AND MENTAL HYGIENE

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BRIAN HART, LCSW-R
COMMISSIONER

CHRISTINE O'HERRON
DEPUTY COMMISSIONER

TO: Christopher J. Moss, County Executive / Jennifer Furman, Deputy County Executive /
County Legislature

CC: Brian Hart, Commissioner of Human Services / Colleen Hetrick, Supervisor of Fiscal
Services

FROM: Christine O'Herron, Deputy Commissioner of Human Services

DATE: January 16, 2024

RE: **2024 Elmira Psychiatric Center Memorandum of Understanding**

On behalf of the Chemung County Department of Mental Hygiene, please consider this correspondence as our request to renew the Memorandum of Understanding with the Elmira Psychiatric Center for the period of January 1, 2024 through December 31, 2024.

Per the NYS Office of Mental Health funding letter, the state aid award to Elmira Psychiatric Center (EPC) is \$5,480 in 2024. The Elmira Psychiatric Center will continue to provide transportation services, such as payment of Taxi fees, gas cards, or direct mileage reimbursement, associated with youth respite.

Note, of the awarded \$5,480 in state aid, CCMH will retain an administrative fee of \$548. Therefore, upon execution of this agreement, \$4,932 as detailed above is available to EPC. All parties to the agreement must agree to any addendum or modification of these terms.

If you have any questions, please contact Commissioner Brian Hart at 1-607-737-5501. Thank you.



CHEMUNG COUNTY ROUTE SLIP * PERSONNEL REQUISITION

Resolution authorizing agreements with various providers of Recreational Services on behalf of the Chemung County Department of Youth and Recreational Services

Resolution #:

Slip Type: CONTRACT

SEQRA status

State Mandated False

Explain action needed or Position requested (justification):

n behalf of the Chemung County Youth Bureau, please consider this correspondence as our request to allocate Youth Sports Education Funding (YSEF) and Youth Team Sports (YTS) Funding to various providers in Chemung County.

2023-2024 Various Providers - NYS OCFS YSEF & YTS Sharing Funds

Vendor/Provider	Various Providers			
Term	1 Year	Total Amount	\$81,404	Prior Amount 0
Local Share	0	State Share	100%	Federal Share
Project Budgeted?	Yes	Funds are in Account #	7310-50408	

CREATION:

Date/Time:	Department:
2/21/2024 9:16:08 AM	County Executive

APPROVALS:

Date/Time:	Approval:	Department:	
2/21/2024 9:20 AM	Approved	County Executive	
2/29/2024 3:23 PM	Approved	Legislature Chairman	

ATTACHMENTS:

Name:	Description:	Type:
2023-24 State Fund Sharing for YSEF YTS Route Slip MEMO.pdf	2023-24 State Sharing for YSEEF & YTS	Cover Memo



ChemungYouth.com

Chemung County Youth Bureau & Recreational Services

David M. Ellis
Executive Director

599 Harris Hill Road • Elmira, NY 14903 • 607-737-2907 • Fax: 607-737-0435

MEMO

TO: Christopher Moss, County Executive / Jennifer Furman, Deputy County Executive / Brian Hart, Commissioner of Human Services / Rejean Archambeault, Budget Director / County Legislature

FROM: David M. Ellis, Executive Director

DATE: February 21, 2024

RE: 2023-2024 Various Providers - NYS OCFS YSEF & YTS Sharing Funds

On behalf of the Chemung County Youth Bureau, please consider this correspondence as our request to allocate Youth Sports Education Funding (YSEF) and Youth Team Sports (YTS) Funding to various providers in Chemung County.

The New York State Office of Children & Family Services (NYS OCFS) has allocated \$81,404 in 100% State funds of which is included in our 2023-2024 Resource Allocation Plan (RAP). We are requesting to distribute to various providers for programs that operate from October 1, 2023 – September 30, 2024. Examples of providers in receipt of these sharing funds may include, but is not limited to;

- 607 UNITY Unlimited
- Elmira Heights Cinderella Softball
- Elmira Heights Little League
- EOP-Ernie Davis Community Center
- Southside Community Center

These State funds can only be utilized for services related to the NYS OCFS Youth Sports Education Funding and Youth Team Sports Funding.

NYS OCFS will reimburse the County for expenditures made in accordance with the approved Program Applications. Reimbursement will be made only after the submission of required vouchers and supporting documents to NYS OCFS.

A copy of the complete Resource Allocation Plan (RAP) is on file at the Youth Bureau.